

Minutes of the Calaveras Resource Conservation District (RCD)
Board Meeting
June 7, 2018
Board of Supervisors Chambers
891 Mountain Ranch Road, San Andreas, CA

Call to Order: Meeting opened by R. Dean -President @ 6:10 pm

Board Members & Staff Present: R. Dean-President, K. Hafley, M. Robie, F. Schabram-Treasurer, T. Sullivan-Vice President, Mary Cole-Admin.

Board Members & Staff Absent: N. Valente, G. Long – Executive Director

Others Present: Jason Linderman-NRCS, Scott Oneto, Jill Micheau

Pledge of Allegiance

General Public Comment:

Regular Agenda Items:

1. Approval of 4/5/18 Minutes. Board Action – F. Schabram made motion to approve, T. Sullivan second. On a 5-0-1 vote, minutes were approved.
2. B. Dean shared the financial statements showing \$9,958.78 in the checking account.
3. RCD Partners – Scott Oneto reported they are settled in. Everyone is very pleased with their new space. He would like to host a grand opening, inviting the County and all RCD partners. He would like to have a barbeque from 11 am – 2pm. He needs a date that would work for us around mid-July. They did have a sewer issue that required hiring a plumber, who found a large tree root blocking the line. Oneto figures he is utilizing 70% of the building. He is requesting an MOU be drafted between the County and the RCD stating how much the County will be paying in rent for his space. The agreement was to cover their utilities. M. Cole suggested they find an average dollar amount for a standard monthly payment, then at the end of year, present a bill to balance a deficit, or issue a credit to the next year. He handed out several papers of events to attend. Oneto stated Jo Lynn Miller will be taking over while he takes a sabbatical.

Jason Linderman reported that Bobette Parsons is on medical leave. They have several projects finishing up, with six more coming on.

4. Liability Insurance – Being processed. It was noted that we need to get from the tenants their certificates of insurance.
5. Building Tenants – Nothing new to report.
6. Building Upgrades – Because of the trenching that was required for the earlier sewer/root problem, it is now possible to add underground electrical to the boardroom. Still needed is the make the boardroom restroom ADA compliant.

K. Hafley suggested that in order to keep on schedule, the board set a figure that the President is allowed to spend without getting prior authorization from the board. Since it was not on agenda, no vote was taken.

7. Tier 1/DOC Grants – B, Dean will bring policies to another meeting for a cote. He will email before so board has a chance to review beforehand.
8. Bylaws – Tabled due to G. Long absence.
9. Building Use Policies – Discussion as to how we decide who can use/rent space in the boardroom. M. Cole suggested keeping a calendar that can be put online for checking availability.
10. Discussion of procedure for BOS to appoint future members – The board would like to review applications of potential candidates. To solicit candidates we would put a notice on our website to submit an application and bio/resume to RCD for review. B. Dean to write a letter of intent to the BOS stating our wishes to see if they will allow this. Jill Micheau agreed to prepare an application for review at next meeting.

It was suggested we might attend a Wine Grape Alliance meeting on the first Friday of the month to find a potential new member. Also suggest to Calaveras Grown to offer a person to attend our meetings to potentially become a board member or Associate Director.

11. 3 Grant Submittals – B. Dean reported that if we win them, together these would be valued at just under \$3M, would be administered by RCD and would earn roughly 10% over a 4 year period.
Board Action – T. Sullivan made motion to accept the administration of these grants if they come in, K. Hafley second. On a 5-0-1 vote, motion was approved.
12. PG&E Fuels Reduction Grant – This grant is valued at \$94K It is written that Pete Padelford will oversee the project and Gordon Long will administer the grant.
13. Board Member Announcements – F. Schabram reported that on June 14 we are hosting the regional Central Sierra Resource Conservation Group in the library. B. Dean will send the agenda to the board. She would like to have several RCD members there since we are the host.
 K. Hafley would like an update on the Rancho fuel break project. Fire Safe Council was to head it. G. Long was to meet with them. B. Dean will check with Bill Fullerton and report back.
 B. Dean would like a future agenda item to discuss the need for processing facilities. Would like to consider applying for grants. He is to send a link to these to Jill Micheau.
 Jill Micheau noted that Prop 68 passed on Tuesday and will make a lot of grant money available. She asks that the board consider any and all projects for applying.

Adjournment of meeting. Motion to close monthly meeting of the Calaveras RCD initiated by T. Sullivan, 2nd by F. Schabram. Motion carries on a 5-0-1 vote. Meeting adjourned @ 7:45 pm.

Next meeting scheduled for 6:00 pm, July 5th.
 Meeting adjourned at 7:45 pm.

Attest:

President Robert Dean _____

Secretary _____