



CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT

PO Box 1041 ♦ 423 E. St Charles St. ♦ San Andreas, CA 95249

info@CalaverasRCD.org

REGULAR MEETING AGENDA

Thursday, December 3, 2020 6:00 PM

This meeting will be held as a Tele-Conference Meeting Only

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LOCATION

CC-RCD Building - Top Floor. 423 E. Saint Charles St., San Andreas, CA 95249

In compliance with the Americans with Disabilities Act (ADA), if you need assistance to participate in the meeting, please contact the District Secretary at 754-5887 at least 48 hours prior to the start of the meeting.

CALL TO ORDER:

- Roll Call
- Pledge of Allegiance

PUBLIC COMMENT:

The Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items not listed on the agenda.

ORDER OF BUSINESS:

Announcements from RCD partners. NRCS, CC Ag Dept., UCCE, etc. Info only

CONSENT AGENDA: The following items are expected to be routine/non-controversial. Items will be acted upon by the Board at onetime without discussion. Any Board member may request that any item may be removed for later discussion.

1. Approval of Minutes of November 5, 2020. Attached
2. Approval of November 2020 financial statements.



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OLD BUSINESS:

1. **Update on projects** – *Long – Information only*
 - a. Amador Calaveras Tuolumne (ACT) Group
 - b. Resource Conservation Partnership Program (RCPP)
 - c. Any New Projects

2. **Lease with Common Ground (CG)** –
 - a. **Motion** to consider the increase CG's rent by \$25.00. Motion to follow discussion. – *Dean - Action*
 - b. **Motion** to have CG pay up to \$125.00/ month for utilities. The board may consider a lesser amount. – *Dean - Action*

BACKGROUND: When the RCD received the building it was agreed that any occupants who shared the facility would have to provide a not-for-profit service to the people of Calaveras County. The first choice was to go to those groups/agencies which provided resource conservation services to the County. The next level was to go to those groups which provided any beneficial service to the people of Calaveras. I was approached by CG who asked if it was possible to lease a space since they were being charged out of existence at the location they occupied. The Board agreed to rent them the space they currently occupy for \$400.00/month. They have paid that price with one increase ever since occupying the building. Up to this time they have never been responsible for the cost of utilities. Since the pandemic, the only regular occupant of the building has been CG. This has been an opportunity to determine the actual cost of utilities that could be assigned to CG. The cost has been in the neighborhood of \$125.00/month. This is a cost that the RCD cannot absorb and that cost must be passed on to CG. This is why there is a recommendation to add the cost of utilities to the rental amount.

The Board may consider a rental increase and utilities increase. They may vary the amount, not to exceed the above stated amount. They may consider one increase without the other and the can consider maintaining a status quo. In addition, since the building is being offered for sale, the Board may want to consider the continuation of the lease on a month to month basis. Otherwise the lease should be for one year.

NEW BUSINESS:

3. **Brown Act – Motion** for the RCD Board to adopt Robert's Rules of Order, 4th Ed. as the primary method of conducting RCD meetings. – *Dean - Action*

This adoption is for procedural methods of conducting meetings and is not considered a replacement of the Brown Act. It merely supplements Brown Act requirements.

4. **General Brown Act Discussion** – After discussion the Board will agree upon direction for next steps to examining the Brown Act and its requirements for the RCD. – *Hafley - Discussion*



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5. **PACE** –A motion to direct the Executive Director to engage with PACE and decide the efficacy of its program for the CCRCD. Involvement in this program may entail further action in the future. *Long – Discussion and Action* see attachment

REPORTS AND DIRECTOR/STAFF COMMENTS:

6. Committee Reports:
 - None
7. Other items for Future Consideration
8. Board Member announcements. Info only
9. Staff announcements. Info only

ADJOURNMENT:

Next Regular Meeting to be held at 6:00 pm on January 7, 2021 – in-person and virtual.

Providing public comment

The CCRCD Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items that are not listed on the agenda.

If you wish to provide public comment please:

- When prompted by the Secretary, please state your name, affiliation if applicable, and topic
- The Chair will call each speaker in the order received
- Comments on **non-agenda items** will be heard at the beginning of the meeting
- Comments on **agenda items** will be heard when the item is up for consideration
- Each speaker is allotted 3 minutes to speak; the Chair has the discretion to amend this time based on the number of speakers
- The Chair will keep track of time and inform each speaker when his/her allotted time has concluded