

USDA-NRCS Report by Jennifer Wood, District Conservationist, Jackson LPO March 2024

Program Deadlines

- All current FY24 application deadlines have passed – there are two more ranking deadlines – CSP May 24th and RCPP Crisis to Opportunity June 7th.
- Applications are accepted year-round and there are yearly application deadlines for current fiscal year funding opportunities usually starting in November or December.

Partnerships/Planning

Ongoing

- For the EQIP-RCPP forestry opportunity, we looking to rank at least 10 applications for the EQIP-RCPP Crisis to Opportunity funding that gives a preference to forestry projects with dead and dying trees within 100 ft of their dwellings. These will primarily be planned by the RCD affiliates, Tamryn Zahradka (Amador RCD Forestry Technician) and Frank Lewicki (Tuolumne RCD Forester).
- We are looking at our applicant backlog for clients suited to the Conservation Stewardship Program (CSP) that has a ranking deadline of May 24. CSP is for producers and land stewards that have already had EQIP or who are already meeting a threshold number of resource concerns – already meeting a certain level of stewardship. The financial assistance provides Existing Activity Payments and requires at least 1 base practice or enhancement in the first year. There is a minimum \$4,000/year and the size of the property, the land use, and the practices involved will determine the financial assistance available. The application for EQIP and CSP is the same, so it is best to apply early so we can begin the evaluation process.
- NRCS staff is meeting quarterly with Amador County Ag Building staff that includes UCCE, Amador County Ag Commission, and Amador RCD staff to share updates and collaboration opportunities. NRCS staff also held a deep dive session into our programs with RCD staff to update them on details and developments and get new staff up to speed.
- NRCS DC and Forester met with both Stanislaus NF staff and El Dorado NF staff to think about how to utilize the USDA Joint Chiefs funds to complete forestry work along FS/private land boundaries. Talks are ongoing towards an open application period in the early fall. Coordination with County, RCD, and Fire Safe Council staff is valuable to identify strategic areas.
- There is an Earth Day celebration at the Buena Vista Rancheria Upusani Cultural Center in Ione, on April 24, 10-noon, that NRCS and partner staff will attend – all are welcome.
- There are many opportunities to assist the Tribes, and there is also a fund pool specifically for Native American owners and operators. USDA-NRCS is bound by the Trust Responsibility to consult with local tribes about projects planned on their ancestral lands, beyond the
- NRCS is meeting monthly with the ED's of all three ACT RCD's to implement the Tuolumne County RCD (TCRCD) NRCS Cooperative Agreement and to coordinate staff and staff activities with NRCS program offerings. Most if not all RCDs are applying for NRCS Cooperative Agreement and/or Contribution Agreement funds to hire staff to assist with NRCS funded

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programs and projects. Any entity that is wants to facilitate NRCS technical and financial assistance or generally serve our customers can apply for these. See announcement to learn more at [NRCS California Invites Applications for Partnership Proposals Focusing on Resiliency of California Agriculture | Natural Resources Conservation Service \(usda.gov\)](#)

Staff

- Update on the Rangeland Management vacancy: We believe we still have a GS-9/11 Rangeland Management Specialist Vacancy assigned to our office. We have now been informed that a Soil Conservationist 5/7/9 will be announced soon and we want to see Rangeland Management-oriented applicant apply. Please consider any potential candidates with a Range Management degree that is interested in settling down in this area provide recommendations for where to circulate the announcement when it comes out.
- Point Blue Conservation Science Partner Biologist, Sophia Leveque-Eichorn is conducting bird nesting surveys for forestry projects in Amador, Calaveras, Tuolumne, and Mariposa counties which has been so helpful to our clients and to get fuels reduction projects done.
- NRCS staff: District Conservationist Jennifer Wood, Engineer Bradley Soares and Forester Garrett McFall.
- RCD staff: Tamryn Zahradka is the ACRCF Forestry Technician and Frank Lewicki is the TCRCF Forester, both NRCS affiliates and working towards becoming certified as NRCS Conservation Planners.

Environmental Quality Incentives Program (EQIP), Conservation Stewardship Program (CSP) and Conservation Incentives Program (CIC)

- Administration of 47 active conservation contracts to treat 27,350 acres is ongoing, with 2.46 million dollars obligated.

Summary of FY23 contracts by county

FY '23 Contracts	Amador	Calaveras	Tuolumne
Range	1 EQIP, 1 CSP	1 EQIP, 2 CSP	1 CSP
Forestry	1 EQIP, 1 CSP	1 EQIP	1EQIP
Disaster			1EQIP

Summary of FY24 pre-approved applications by county

FY '23 Contracts	Amador	Calaveras	Tuolumne
Range	3 EQIP-IRA	2 EQIP-IRA	4 EQIP IRA
Forestry	10 EQIP-IRA	5 EQIP-IRA	5 EQIP-IRA

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An Equal Opportunity Provider and Employer

April 12, 2023 CCRCD Board Meeting

GENERAL UPDATES:

- Central Sierra Regional meeting March 15th at Orvis Ranch was well attended by regional partners. Next one will be in Fall
- Submitted collaborative NRCS grant with Amdor RCD for shared Archeologist
- Submitted draft budget for CARCD Wildlife Conservation Board for Oak Restoration. Total request was 695K with 720K match from NW Calaveras project
- Submitted NRCS Cooperative grant for Resource Conservation
- Attended Restoring the Stanislaus River Symposium with connected with local irrigation districts and tribal contacts
-

FUTURE FOCUS:

- Meet with agr stakeholder groups (Farm Bureau, Winegrape Growers, AgComm).
- Introduction of Strategic Planning Process to board
- Capacity building grant with SNC for RFFCP moving forward
-

CALFIRE GRANT UPDATES:

- Forest Meadows/Wylderidge: Restart of work starting soon
- Murphys to Forest Meadows Fuels Reduction project: Pending final report
- Highway 108 North Fuels Reduction Project: Restart of work starting soon
- Fricot City Road Fuels Reduction Project: Restart of work tentatively Apr 29th
- Mokelumne Hill Fuels Reduction Project: Pre-op held April 9th
- NW Calaveras Fuels Reduction Project – Contract out for review
- Calaveras Unified School District Fuels Reduction & Demonstration Forest Project
– Dana – admin only

SNC GRANT UPDATES:

- SNC Bummerville/Blizzard Mine Project: Pending restart.

OUTREACH GRANT UPDATES:

- Placer Healthy Soils Program (funded) – One-on-One outreach – 3 applications
- Amador Healthy Soils Program (no funds) – June Cover Crop & Livestock Integration workshop with Calaveras Winegrape Growers Association
- CCI Natural and Working Lands Program (pending funds) – Hub development
- ACT Natural and Working Lands Program (pending funds) –
- WCB Program (no funds) – Flyers ready

Minutes of the Calaveras Resource Conservation District (RCD)

Regular Board Meeting

March 14, 2024

423 Saint Charles St, San Andreas, CA

Call to Order: The meeting was called to order by– J. Osbourn-V.P @ 6:00 pm

Board Members & Staff Present: B. Dean; M. Dvorak; S. Hodson; K. Lambert.; J. Osbourn-V.P; Y. Tiscornia B. Cook-Assoc. Director; T. Walley, Executive Director; M. Cole-Admin; D. Simpson-Fiscal Director; D. Liechty, Project Mgr.;

Board Members & Staff Absent: J. Marsili-President; Project Mgr.; P. McGreevy,

Others Present: Jesse Fowler; Gary Whitson; Mitchell Garcia; Gordon Long; Rick Hill; Claire Rappaport

Introductions: None

Public Comment: Mitchell Garcia spoke about the timing of his issue resolution.

Order of Business:

1. Partner Comment: Jesse Fowler handed out fishing day flyers, an oak woodlands ordinance draft and a greenhouse gas ordinance draft.

Consent Agenda Items:

1. **B. Dean made a motion to approve both minutes and financials as submitted. Second by Y. Tiscornia. Motion passed on a 6/0/1 (absent) vote.**

Old Business:

1. Updates on Current CalFire Grants in addition to attached report:
 - Forest Meadows/Wylderidge: D. Liechty noted it is too wet to work.
 - Murphys to Forest Meadows Fuels Reduction project: final handwork is complete, will be measured Friday..
 - Highway 108 North Fuels Reduction Project: D. Liechty noted it is too wet to work.
 - Fricot City Road Fuels Reduction Project: D. Liechty noted West portion may be completed by April 1. East portion to start mid-April.
 - Mokelumne Hill Fuels Reduction Project: D. Liechty reported Krisman will start April 1.
 - NW Calaveras Fuels Reduction Project – to be discussed in New Business.
 - Calaveras Unified School District Fuels Reduction & Demonstration Forest Project – no additional comments.

SNC Grants Update:

2. Update on Current SNC Grants:

- SNC Pine Ridge Project – no additional comments.
- SNC Bummerville/Blizzard Mine Project: Surveyor made a sit visit.

New Business:

1. Approve Grant Applications – After T. Walley reviewed each grant, **B. Dean made a motion to approve T. Walley apply for these three grants. Second by K. Lambert. Motion passed on 6/0/1 (absent) vote.**
2. Approve Selection Committee Contractor for NW Calaveras – **S. Hodson made a motion to approve selection of Mason, Bruce, Gerard. Second by B. Dean. Motion passed on 6/0/1 (absent).**
3. Formation of Prescribed Fire Ad Hoc Committee – M. Dvorak noted he would like a committee to do a 2-month study to determine if we want to start our own Prescribed Burn Association and report to the Board at the May meeting. J. Osbourn (as acting President) formed the ad hoc committee to include members – Mike Dvorak, Chair; Claire Rappaport; Gordon Long; Ben Cook; John Osbourn; Julia Marsili.

Reports:

1. Board Member announcements – B. Dean is working on a weed seminar to be held in June and open to the public. B. Cook noted that a flood plain restoration project needs logs. J. Osbourn will be attending the Central Sierra meeting at Orvis Ranch.
2. Staff announcements – E. D. report is attached. Also noted the Stanislaus River Watershed meeting is April 6th. M. Cole noted Form 700s are due and provided hard copies.

ADJOURND open meeting at 7:00 pm

CLOSED SESSION opened at 7:11 pm

RE-OPENED the meeting at 8:28 pm

1. Motion by B. Dean to give Executive Director authority to take actions as needed, seconded by J. Osborn. On a vote of 6/0/1, motion carried.
2. No action taken.

Adjournment of meeting – Motion to Adjourn: Y. Tiscornia, 2nd S. Hodson - Adjourn at 8:31pm.

Next meeting is scheduled for **Thursday, April 11, 2024 at 6:00 pm.**

Attest:

Acting President, John Osbourn _____

Date _____

Secretary, Mary Cole _____

Date _____

Calaveras County Resource Conservation District

Profit & Loss Budget vs. Actual

July 2023 through March 2024

	Jul '23 - Mar 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Direct Public Support			
Individ, Business Contributions	4.93		
Total Direct Public Support	4.93		
Indirect Public Support			
Affiliated Org. Contributions	365.00	0.00	365.00
Total Indirect Public Support	365.00	0.00	365.00
Investments			
Interest-Savings, Short-term CD	117.84	0.00	117.84
Total Investments	117.84	0.00	117.84
Other Types of Income			
Miscellaneous Revenue	32.91		
Total Other Types of Income	32.91		
Program Income			
Indirect Costs	145,090.60	297,033.00	-151,942.40
Program Revenue	1,313,890.90	2,860,596.00	-1,546,705.10
Total Program Income	1,458,981.50	3,157,629.00	-1,698,647.50
Rental Income	12,038.41	18,000.00	-5,961.59
Total Income	1,471,540.59	3,175,629.00	-1,704,088.41
Gross Profit	1,471,540.59	3,175,629.00	-1,704,088.41
Expense			
Advertising and Promotion	10.00		
Contract Services			
Contractor Services	1,244,216.52	2,760,597.00	-1,516,380.48
Total Contract Services	1,244,216.52	2,760,597.00	-1,516,380.48
Facilities and Equipment			
Facility Maintenance	7,774.63	15,000.00	-7,225.37
Property Insurance	997.13	0.00	997.13
Property Taxes	330.00	300.00	30.00
Utilities	6,886.82	7,500.00	-613.18
Total Facilities and Equipment	15,988.58	22,800.00	-6,811.42
Insurance Expense			
Insurance - Liability, D and O	2,705.11	3,750.00	-1,044.89
Worker's Compensation Insurance	2,604.07	3,500.00	-895.93
Total Insurance Expense	5,309.18	7,250.00	-1,940.82
Operations			
Computer Software	2,955.74	5,000.00	-2,044.26
Grant Supplies	1,565.00	4,284.00	-2,719.00
Office Equipment	607.82	5,000.00	-4,392.18
Office Supplies	775.35	1,000.00	-224.65
Outreach	0.00	500.00	-500.00
Payroll Processing	66.00	1,500.00	-1,434.00
Postage, Mailing Service	272.00	240.00	32.00
Telephone, Telecommunications	1,414.64		
Website	0.00	500.00	-500.00
Total Operations	7,656.55	18,024.00	-10,367.45

Calaveras County Resource Conservation District

Profit & Loss Budget vs. Actual

July 2023 through March 2024

	Jul '23 - Mar 24	Budget	\$ Over Budget
Other Types of Expenses			
Advertising Expenses	186.98	0.00	186.98
Memberships and Dues	226.00	3,000.00	-2,774.00
Other Costs	451.95	1,000.00	-548.05
Total Other Types of Expenses	864.93	4,000.00	-3,135.07
Payroll Expenses	108,143.12	181,190.00	-73,046.88
Professional Fees	0.00	15,000.00	-15,000.00
Travel and Meetings			
Conference, Convention, Meeting	850.00	2,500.00	-1,650.00
Travel	1,395.36	2,425.00	-1,029.64
Total Travel and Meetings	2,245.36	4,925.00	-2,679.64
Total Expense	1,384,434.24	3,013,786.00	-1,629,351.76
Net Ordinary Income	87,106.35	161,843.00	-74,736.65
Other Income/Expense			
Other Expense			
Additions to Reserves	0.00	45,000.00	-45,000.00
Total Other Expense	0.00	45,000.00	-45,000.00
Net Other Income	0.00	-45,000.00	45,000.00
Net Income	87,106.35	116,843.00	-29,736.65

Calaveras County Resource Conservation District

04/08/24

Profit & Loss Budget vs. Actual

Accrual Basis

July 2023 through March 2024

	% of Budget
Ordinary Income/Expense	
Income	
Direct Public Support	
Individ, Business Contributions	
Total Direct Public Support	
Indirect Public Support	
Affiliated Org. Contributions	100.0%
Total Indirect Public Support	100.0%
Investments	
Interest-Savings, Short-term CD	100.0%
Total Investments	100.0%
Other Types of Income	
Miscellaneous Revenue	
Total Other Types of Income	
Program Income	
Indirect Costs	48.8%
Program Revenue	45.9%
Total Program Income	46.2%
Rental Income	66.9%
Total Income	46.3%
Gross Profit	46.3%
Expense	
Advertising and Promotion	
Contract Services	
Contractor Services	45.1%
Total Contract Services	45.1%
Facilities and Equipment	
Facility Maintenance	51.8%
Property Insurance	100.0%
Property Taxes	110.0%
Utilities	91.8%
Total Facilities and Equipment	70.1%
Insurance Expense	
Insurance - Liability, D and O	72.1%
Worker's Compensation Insurance	74.4%
Total Insurance Expense	73.2%
Operations	
Computer Software	59.1%
Grant Supplies	36.5%
Office Equipment	12.2%
Office Supplies	77.5%
Outreach	0.0%
Payroll Processing	4.4%
Postage, Mailing Service	113.3%
Telephone, Telecommunications	
Website	0.0%
Total Operations	42.5%

Calaveras County Resource Conservation District

Profit & Loss Budget vs. Actual

July 2023 through March 2024

	<u>% of Budget</u>
Other Types of Expenses	
Advertising Expenses	100.0%
Memberships and Dues	7.5%
Other Costs	45.2%
Total Other Types of Expenses	21.6%
Payroll Expenses	59.7%
Professional Fees	0.0%
Travel and Meetings	
Conference, Convention, Meeting	34.0%
Travel	57.5%
Total Travel and Meetings	45.6%
Total Expense	45.9%
Net Ordinary Income	53.8%
Other Income/Expense	
Other Expense	
Additions to Reserves	0.0%
Total Other Expense	0.0%
Net Other Income	0.0%
Net Income	<u><u>74.5%</u></u>

Calaveras County Resource Conservation District
Balance Sheet
As of March 31, 2024

04/08/24

Accrual Basis

	Mar 31, 24
ASSETS	
Current Assets	
Checking/Savings	
2422 - General Savings	500.16
Checking	91,537.18
Savings 2420 - Forest Meadows	577.78
Savings 2421 - Wylderidge	662.02
Savings 2423 - Hwy 108-Fricot	141,797.98
Savings 2485 - Bummerville	312,804.01
Savings 2514 Moke Hill	19,651.68
Total Checking/Savings	567,530.81
Accounts Receivable	
Accounts Receivable	200,547.26
Total Accounts Receivable	200,547.26
Other Current Assets	
Undeposited Funds	1,053.81
Total Other Current Assets	1,053.81
Total Current Assets	769,131.88
Fixed Assets	
Building Improvements	7,675.00
Buildings - Operating	219,210.49
Land - Operating	93,947.35
Total Fixed Assets	320,832.84
Other Assets	
Accum Depreciation	-28,010.23
Accumulated Depr - Bldg Improve	-1,183.23
Total Other Assets	-29,193.46
TOTAL ASSETS	1,060,771.26
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	189,917.00
Total Accounts Payable	189,917.00
Other Current Liabilities	
Payroll Liabilities	5,817.28
Unearned or Deferred Revenue	416,834.83
Total Other Current Liabilities	422,652.11
Total Current Liabilities	612,569.11
Total Liabilities	612,569.11
Equity	
Net Investment in Capital Asset	307,020.92
Retained Earnings	54,074.88
Net Income	87,106.35
Total Equity	448,202.15
TOTAL LIABILITIES & EQUITY	1,060,771.26

Calaveras County Resource Conservation District Check Detail March 2024

Type	Num	Date	Name	Account	Paid Amount
Liability Check		03/07/2024	QuickBooks Payroll Service	Checking	
			QuickBooks Payroll Service	Direct Deposit Li...	-5,590.86
TOTAL					-5,590.86
Liability Check		03/22/2024	QuickBooks Payroll Service	Checking	
			QuickBooks Payroll Service	Direct Deposit Li...	-5,230.57
TOTAL					-5,230.57
Check	Debit	03/04/2024	Intuit Quickbooks	Checking	
				Computer Softw...	-52.00
TOTAL					-52.00
Check	Debit	03/04/2024	Comcast	Checking	
				Telephone, Tele...	-123.48
TOTAL					-123.48
Check	Debit	03/05/2024	Microsoft	Checking	
				Computer Softw...	-114.00
TOTAL					-114.00
Check	Debit	03/11/2024	Adobe	Checking	
				Computer Softw...	-29.99
TOTAL					-29.99
Check	Debit	03/11/2024	Comcast	Checking	
				Telephone, Tele...	-59.30
TOTAL					-59.30
Check	Debit	03/11/2024	Costco Checks	Checking	
				Office Supplies	-53.09
TOTAL					-53.09
Check	Debit	03/12/2024	Pic Rights	Checking	
				Other Costs	-200.00
TOTAL					-200.00
Check	Debit	03/12/2024	Pic Rights	Checking	
				Other Costs	-200.00
TOTAL					-200.00

Calaveras County Resource Conservation District Check Detail March 2024

Type	Num	Date	Name	Account	Paid Amount
Check	Debit	03/22/2024	Intuit Quickbooks	Checking	
				Computer Softw...	-10.00
TOTAL					-10.00
Check	Debit	03/26/2024	QuickBooks Payroll Service	Checking	
				Payroll Processing	-30.00
TOTAL					-30.00
Check	Debit	03/28/2024	ParcelQuest	Checking	
			Cal Fire:Hwy 108 Fricot City	Computer Softw...	-199.95
TOTAL					-199.95
Liability Check	E-pay	03/06/2024	EDD	Checking	
				Payroll Liabilities	-510.28
TOTAL					-510.28
Liability Check	E-pay	03/06/2024	United States Treasury	Checking	
				Payroll Liabilities	-2,303.00
				Payroll Liabilities	-994.47
				Payroll Liabilities	-994.47
				Payroll Liabilities	-232.57
				Payroll Liabilities	-232.57
TOTAL					-4,757.08
Bill Pmt -Check	670	03/06/2024	Calaveras Public Utility District (CPUD)	Checking	
Bill		03/06/2024		Utilities	-70.10
TOTAL					-70.10
Bill Pmt -Check	672	03/06/2024	San Andreas Sanitary District	Checking	
Bill		03/06/2024		Utilities	-102.58
TOTAL					-102.58
Bill Pmt -Check	673	03/13/2024	Calaveras Public Power Agency (CPPA)	Checking	
Bill		03/13/2024		Utilities	-354.00
TOTAL					-354.00
Bill Pmt -Check	674	03/13/2024	PG&E- V	Checking	
Bill		03/13/2024		Utilities	-444.10
TOTAL					-444.10

Calaveras County Resource Conservation District Check Detail March 2024

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	675	03/14/2024	Eddy Struffenegger	Checking	
Bill		03/13/2024	Cal Fire:Hwy 108 Fricot City	Contractor Servi...	-2,547.20
Bill		03/13/2024	Cal Fire:Murphys Forest Meadows 2020-...	Contractor Servi...	-1,812.50
TOTAL					-4,359.70
Bill Pmt -Check	676	03/14/2024	Gopher Ridge LLC	Checking	
Bill		03/14/2024		Conference, Con...	-850.00
TOTAL					-850.00
Bill Pmt -Check	677	03/21/2024	Bordges Timber	Checking	
Bill		02/14/2024	Sierra Nevada Conservancy:Bummerville	Contractor Servi...	-101,790.00
TOTAL					-101,790.00
Check	678	03/27/2024	Don O'Brien	Checking	
				Facility Maintena...	-50.00
				Facility Maintena...	-31.73
TOTAL					-81.73
Check	679	03/27/2024	Dan Liechty	Checking	
			Cal Fire:Northwest Calaveras	Travel	-150.08
			Cal Fire:Hwy 108 Fricot City	Travel	-45.56
				Office Supplies	-31.09
				Office Supplies	-13.40
				Office Supplies	-3.00
TOTAL					-243.13

Calaveras County Resource Conservation District Deposit Detail March 2024

Type	Num	Date	Name	Account	Amount
Deposit		03/06/2024		Checking	1,425.75
Payment	5001...	03/06/2024	UCCE	Undeposited Fun...	-875.75
Payment	18664	03/06/2024	Common Ground	Undeposited Fun...	-550.00
TOTAL					-1,425.75
Deposit		03/11/2024		Checking	13.99
			Staples	Office Supplies	-13.99
TOTAL					-13.99
Deposit		03/13/2024		Checking	700.00
Payment	18736	03/13/2024	Common Ground	Undeposited Fun...	-550.00
Payment	1267	03/13/2024	Mother Lode Bonsai Club	Undeposited Fun...	-150.00
TOTAL					-700.00
Deposit		03/15/2024		Checking	35,862.65
Payment	6666...	03/14/2024	Sierra Nevada Conservancy:Pin...	Undeposited Fun...	-35,862.65
TOTAL					-35,862.65
Deposit		03/21/2024		Savings 2485 - ...	435,222.00
Payment	66-7...	03/21/2024	Sierra Nevada Conservancy:Bu...	Undeposited Fun...	-435,222.00
TOTAL					-435,222.00
Deposit		03/31/2024		Savings 2514 M...	0.46
				Interest-Savings,...	-0.46
TOTAL					-0.46
Deposit		03/31/2024		Savings 2485 - ...	2.83
				Interest-Savings,...	-2.83
TOTAL					-2.83
Deposit		03/31/2024		Savings 2423 - ...	3.61
				Interest-Savings,...	-3.61
TOTAL					-3.61
Deposit		03/31/2024		Savings 2421 - ...	0.02
				Interest-Savings,...	-0.02
TOTAL					-0.02
Deposit		03/31/2024		Savings 2420 - ...	0.01
				Interest-Savings,...	-0.01
TOTAL					-0.01

Calaveras County Resource Conservation District
Deposit Detail
March 2024

Type	Num	Date	Name	Account	Amount
Deposit		03/31/2024		Checking	1.57
				Interest-Savings,...	-1.57
TOTAL					-1.57
Deposit		03/31/2024		2422 - General ...	0.01
				Interest-Savings,...	-0.01
TOTAL					-0.01

CCRC Building Income/Expense Report

	2017	2018	2019	2020	2021	2022	2023	Jan-24	Feb-24	Mar-24	YTD 2024	Total All Dates
Income:												
CPUD	\$1,420.50	\$348.60										\$1,769.10
Common Ground	\$0.00	\$3,600.00	\$4,737.50	\$5,100.00	\$6,625.00	\$6,600.00	\$6,600.00	\$550.00	\$550.00	\$550.00	\$1,650.00	\$34,912.50
UCCE	\$0.00	\$1,261.34	\$3,724.18	\$3,540.50	\$3,581.92	\$6,931.42	\$8,349.09	\$1,053.81	\$1,190.51	\$1,332.41	\$3,576.73	\$30,965.17
Multiple Use Managers									\$100.00	\$400.00	\$500.00	\$500.00
Motherlode Bonsai Club	\$0.00	\$0.00	\$0.00	\$240.00	\$375.00	\$75.00	\$300.00			\$150.00	\$150.00	\$1,140.00
Total Income	\$1,420.50	\$5,209.94	\$8,461.68	\$8,880.50	\$10,581.92	\$13,606.42	\$15,249.09	\$1,603.81	\$1,840.51	\$2,432.41	\$5,876.73	\$69,286.77
Expenses:												
CPUD	\$177.38	\$672.06	\$709.63	\$988.51	\$927.41	\$901.58	\$957.03	\$69.71	\$69.93	\$70.10	\$209.74	\$5,543.34
San Andreas Sanitary	\$282.59	\$1,009.61	\$1,280.41	\$1,391.33	\$1,192.97	\$1,206.83	\$1,251.47	\$102.58	\$102.58	\$102.58	\$307.74	\$7,922.95
CPPA	\$44.80	\$1,353.60	\$2,009.80	\$1,618.80	\$1,743.60	\$2,218.48	\$3,532.32	\$252.00	\$277.00	\$354.00	\$883.00	\$13,404.40
PGE	\$44.87	\$422.44	\$1,400.71	\$1,057.48	\$1,221.74	\$1,512.10	\$1,802.76	\$562.15	\$739.65	\$444.10	\$1,745.90	\$9,208.00
Insurance					\$684.26	\$848.70	\$997.13				\$0.00	\$2,530.09
Sewer Repairs	\$0.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$230.00	\$0.00				\$0.00	\$8,730.00
A/C Repairs	\$0.00	\$142.16	\$0.00	\$2,039.02	\$145.19	\$1,088.99	\$2,439.70				\$0.00	\$5,855.06
General Maintenance	\$0.00	\$27.57	\$406.89	\$295.47	\$272.68	\$1,151.75	\$4,458.28	\$180.00	\$819.99	\$81.73	\$1,081.72	\$7,694.36
Total Expenses	\$549.64	\$12,127.44	\$5,807.44	\$7,390.61	\$6,187.85	\$9,158.43	\$15,438.69	\$1,166.44	\$2,009.15	\$1,052.51	\$4,228.10	\$60,888.20
Profit/Loss	\$870.86	(\$6,917.50)	\$2,654.24	\$1,489.89	\$4,394.07	\$4,447.99	(\$189.60)	\$437.37	(\$168.64)	\$1,379.90	\$1,648.63	\$8,398.57

Grant Tracking as of 3/31/2024

	Grant Period	Amount Awarded	Direct Costs	Indirect Cost	Current Advance	Remaining	Expended to	Invoiced	Amount Remaining	
						Advance	Date			
Murphys Forest Meadows (CalFire)	5/26/2020 - 3/15/2024	\$ 2,161,776.00	\$ 1,965,251.00	\$ 196,525.00	\$ -	\$ -	\$ 1,849,005.27	\$ 188,277.80	\$ -	complete
Wyllderidge (CalFire)	11/23/2021 - 3/15/2025	\$ 440,608.30	\$ 400,553.30	\$ 40,055.00		\$ -	\$ 145,494.80	\$ 1,984.40	\$ 295,113.50	
Pine Ridge (SNC)	4/15/2022 - 1/1/2027	\$ 405,605.00	\$ 352,700.00	\$ 52,905.00	\$ -	\$ -	\$ 400,942.90	\$ -	\$ -	complete
Fricot City/108 Direct Award (CalFire)	5/9/2022 - 3/15/2026	\$ 999,109.10	\$ 908,281.00	\$ 90,828.10	\$ 215,600.00	\$ 123,563.18	\$ 92,036.77		\$ 907,072.33	
Moke Hill (CalFire)	10/6/2022 - 3/15/2026	\$ 1,047,753.71	\$ 952,503.37	\$ 95,250.34	\$ 89,010.63	\$ 15,995.76	\$ 73,014.87		\$ 974,738.84	
Bummerville/Blizzard Mine (SNC)	9/12/2022 - 1/1/2028	\$ 1,450,740.00	\$ 1,318,854.00	\$ 131,885.00	\$ 435,222.00	\$ 277,275.94	\$ 593,168.06	\$ -	\$ 857,571.94	
NW Calaveras (CalFire)	12/27/2023 - 3/15/2029	\$ 2,348,773.28	\$ 2,097,119.00	\$ 251,654.28			\$ 7,262.14	\$ 7,262.14	\$ 2,341,511.14	
Other A/R: Rent, TCRCD, CARCD								\$ 3,022.92		
Total		\$ 8,854,365.39	\$ 7,995,261.67	\$ 859,102.72	\$ 739,832.63	\$ 416,834.88	\$ 3,160,924.81	\$ 200,547.26	\$ 5,376,007.75	

* Deferred Rev

*Accounts Rec



CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT
PO Box 1041 ♦ San Andreas, CA 95249
info@CalaverasRCD.org

Excerpt from Personnel Manual:

INTRODUCTION

This document is based on the CCCRCD Personnel Policies. It is our policy to adopt the Personnel Policy standards of the California Association of Resource Conservation Districts. It was edited to apply to the CCRCD staff.

Current Personnel Policies:

10. BENEFITS

An employee's accrual of vacation and sick leave benefits during any given pay period shall be pro-rated based upon his or her actual work rate (which includes utilization of previously accrued leave) for that period for employees working more than 20 hours per week. Work rate is a percentage of the equivalent to full-time employment and may not exceed 100%.

Vacation

All regular employees are eligible for vacation.

- Immediately upon hire the employee will earn 3.08 hours of paid vacation for every 80 hours worked.
- On the employee's fifth (5th) anniversary of employment, the accrual rate will increase to 4.62 hours of paid vacation for every 80 hours worked.
- On the employee's tenth (10th) anniversary of employment, the accrual rate will increase to 6.16 hours of paid vacation for every 80 hours worked.

To be eligible for paid vacation, you must work your last scheduled day before the vacation and the first scheduled day after the vacation, unless you receive prior approval from CCRCD

Sick Leave

Sick leave is intended to be taken only when an employee is ill.

All employees are eligible for paid sick days each year, up to a maximum of thirty days (30). Immediately upon hire the employee will earn 1 hour of paid sick time for every 30 hours worked.

Health Insurance

At this time, the CCRCD does not provide health insurance for Employee's.



CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT

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Proposed Updates Personnel Policies:

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Health Insurance

~~At this time, the CCRC does not provide health insurance for Employee's.~~

Medical Stipend. An annual medical stipend will be provided to non-probationary, regular employees, at a rate approved annually by the District's board of directors.

Medical Expense Insurance. Accident, health, and hospital insurance to cover non-occupational injuries and sickness shall be available to regular, full-time employees and those probationary employees who are scheduled to become regular, full-time employees in all job classifications. Pursuant to federal and state law requirements, health and insurance coverage shall be provided not later than sixty (60) days after employment begins. The scope of coverage and the payment of premiums are subject to periodic review and revision by the Board of Directors. District shall pay a minimum of 50% of the premium and maximum of 75% based on no more than 10% of employee payrate contributed to their coverage premium. Employee shall pay up to 50% of the premium based on the plan selected by employee and employer contribution limits. Employee shall have a variety of plans available to choose from based on California Choice agreements with health providers. Renewal and enrollment period is September with submission for coverage no later than October 1st for coverage beginning November 1st.

	A	B	C
1	CA RESOURCE CONSERVATION DISTRICT PERFORMANCE STANDARDS		
2			
3	RCD Name:		
4			
5	Tier 1 - Good Governance - Accreditation Form		
6	Applicability	Standard	✓ or NA*
7	Section 1 - Mandatory	Annual Special Districts Financial Transactions Report to the State Controller's Office (SCO)	✓
8		Annual Local Government Compensation Report to SCO	✓
9		Ethics Training	✓
10		Form 700 - Statement of Economic Interests	✓
11		Independent Audit	✓
12		Director's Oath of Office	✓
13		Brown Act Agenda Requirements	✓
14		Statement of Facts filed with Secretary of State	✓
15		Conflict of Interest Code	✓
16		Reimbursement Policy 2018	✓
17		Nondiscrimination Policy	
18		Annual Plan	
19		Long Range Plan	
20		Public Records Request Policy 2018	✓
21		Annual Budget	✓
22	Sexual Harrasment Prevention Training -Directors and Required Staff		
23	SB 272 Enterprise Systems Catalog posted to Website	✓	
24	Section 2 - If Applicable	Sexual Harassment Literature provided to Employees 2018	✓
25		Payroll Taxes filed and paid	✓
26		Reports and Information to Local Agency Formation Commission	✓
27		Post all legally required notices in office	✓
28		Sales Taxes to Board of Equalization	N/A
29		Associate Director Policy	✓
30		Bidding Policy 2020	✓
31		Fee for Services Policy 2023	✓
32		Investment Policy	
33		Reserve Policy	
34		Volunteer Policy	
35		Personnel Policy 2022 - needs updates to support FT staffing	✓
36		Vehicle Use Policy	✓
37		Workers' Compensation Insurance	✓
38		Liability Insurance	✓
39		Vehicle Insurance	✓
40		Premises Insurance	✓
41		Errors and Omissions Insurance	✓
42			