

Minutes of the Calaveras Resource Conservation District (RCD)

Regular Board Meeting

January 13, 2022

423 Saint Charles St, San Andreas, CA

Call to Order: The meeting was called to order by S. Beckman-President @ 6:45 pm

Board Members & Staff Present: S. Beckman-President; B. Dubois; Mike Dvorak; K. Lambert; G. Long-Executive Director; Dana Simpson-Staff Accountant Mary Cole-Admin

Board Members & Staff Absent: K. Hafley; M. Robie

Others Present: Jan Bray; Pat McGreevy

Public Comment: None.

Partners: None.

Consent Agenda Items:

1. Approval of 12/9/21 Minutes. Board Action – **B. Dubois made motion to approve, K. Lambert second. On a 4-0-2 vote, minutes were approved with amendment of Reports Item 4.2 – duplication of Dana’s report.**
2. Approval of December 2021 Finance Reports – **B. Dubois made motion to approve, K. Lambert second. On a 4-0-2 vote, financials were approved.**

Old Business:

1. Update on Murphys to Forest Meadows, Wylderidge and Pine Ridge projects – G. Long reported that due to weather, equipment repairs and other commitments the Contractors have not yet started the Murphys to Forest Meadows project. We did receive the last ROE that was outstanding.

Laurie Plautz will hold a Town Hall meeting (virtual & in-person) is scheduled for Wednesday, January 19. 50 of the 51 ROEs have been received. Jan Bray has been awarded the CEQA work contract.

The Pine Ridge project has received all its ROEs. Next will be the sending out the RFPs for Contractor proposals.

2. Noxious Weed Spraying – We were informed that the spraying work has been returned to the County Public Works department and they have started making plans to do this year-round.
3. Approval of Office Equipment Expense – D. Simpson listed the furniture, equipment and software needs and their respective costs. She noted however that with the delay of the Murphys to Forest Meadows project, monies to pay for these will be delayed. **B. Dubois made a motion to prioritize the items and approve these expenditures based on availability of funds, K. Lambert second. On a 4-0-2 vote, expenses were approved.**
4. Executive Director position description – S. Beckman reported that a job description is currently being reviewed and will have one for the next meeting. K. Lambert requested seeing one from Tuolumne and Amador County RCDs.
5. Progress on sale of building – Mr. Beckman reported that our attorney recommended using Dillon and Murphy Engineering of Lodi to research the Map Act and determine the cost to do a lot-split.

New Business:

1. Modification of the 2021-2022 Budget – This was tabled for later review.
2. Personnel Policies – D. Simpson reviewed the items with questions – vacations/holidays. **B. Dubois made motion to approve the policy as written with the holidays as noted and the vacation to be two weeks/year, K. Lambert second. On a 4-0-2 vote, Policy was approved.**
3. Resolution 2022_1 – This Sierra Nevada Conservancy grant application is for work on BLM land around Bummerville and Blizzard Mine. It is for \$1.3M and will be awarded in June 2022 for work to be performed November '22 – February '23. **B. Dubois made motion to approve the Resolution, K. Lambert second. On a 4-0-2 vote, Resolution was approved.**
4. Resolution 2022_2 – These three CalFire grant applications is for work in the areas of Mokelumne Hill, Fricot City and Northwest Calaveras. They are for \$900K, and 2-2.25M respectively. These applications are due February 9, 2022. **B. Dubois made motion to approve the Resolution, M. Dvorak second. On a 4-0-2 vote, Resolution was approved.**
5. Contract Agreement between Tuolumne and Calaveras RCDs – Tabled.
6. Application for CA Wildlife Conservation Board block grant – G. Long explained this is actually a sub-application for CA NRCS grant for wildlife work. The first part of the application is due January 21. **B. Dubois made motion to approve the submission, K. Lambert second. On a 4-0-2 vote, application submission was approved.**

Reports:

1. Committee Reports – None.
2. Other Items for Consideration – None.
3. Board Member announcements – S. Beckman noted that B. Dubois and himself have terms that expire at the end of this year. We will hold Officer Elections at the March meeting.
4. Staff announcements – G. Long reported he was unable to attend the Hardwood meeting due to his exposure to COVID.

Adjournment of meeting. Meeting adjourned @ 8:21 pm.

Next meeting will be newly scheduled for **Thursday, February 10, 2022 at 6:30 pm.**

Attest:

President, Sid Beckman _____

Date _____

Secretary, Brady Dubois _____

Date _____

Calaveras County Resource Conservation District

Profit & Loss

02/04/22

July 2021 through January 2022

Accrual Basis

	<u>Jul '21 - Jan 22</u>
Ordinary Income/Expense	
Income	
Direct Public Grants	
Nonprofit Organization Grants	67.50
Total Direct Public Grants	67.50
Grant Income	195.50
Investments	
Interest-Savings, Short-term CD	7.61
Total Investments	7.61
Program Income	
Program Revenue	87,451.68
Total Program Income	87,451.68
Rental Income	5,933.71
Total Income	93,656.00
Gross Profit	93,656.00
Expense	
Insurance Expense	
Insurance - Liability, D and O	2,523.60
Worker's Compensation Insurance	1,075.35
Total Insurance Expense	3,598.95
Professional Fees	
Legal Fees	3,265.02
Auditor	2,978.00
Total Professional Fees	6,243.02
Contract Services	
Outside Contract Services	64,565.00
Total Contract Services	64,565.00
Facilities and Equipment	
Property Taxes	150.00
Facility Maintenance	177.87
Property Insurance	684.26
Utilities	3,038.46
Total Facilities and Equipment	4,050.59
Operations	
Payroll Processing	532.00
Website	233.40
Computer Software	149.87
Postage, Mailing Service	63.70
Printing and Copying	57.84
Supplies	155.28
Total Operations	1,192.09
Other Types of Expenses	
Memberships and Dues	766.00
Total Other Types of Expenses	766.00

Calaveras County Resource Conservation District

Profit & Loss

July 2021 through January 2022

	<u>Jul '21 - Jan 22</u>
Payroll Expenses	<u>21,590.06</u>
Total Expense	<u>102,005.71</u>
Net Ordinary Income	<u>-8,349.71</u>
Net Income	<u><u>-8,349.71</u></u>

Calaveras County Resource Conservation District

Balance Sheet

02/04/22

As of January 31, 2022

Accrual Basis

	<u>Jan 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking	14,691.43
Total Checking/Savings	<u>14,691.43</u>
Accounts Receivable	
Accounts Receivable	546,051.08
Total Accounts Receivable	<u>546,051.08</u>
Total Current Assets	560,742.51
Fixed Assets	
Building Improvements	7,675.00
Land - Operating	93,947.35
Buildings - Operating	219,210.49
Total Fixed Assets	<u>320,832.84</u>
Other Assets	
Accumulated Depr - Bldg Improve	-799.48
Accum Depreciation	-20,703.21
Total Other Assets	<u>-21,502.69</u>
TOTAL ASSETS	<u><u>860,072.66</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Unearned or Deferred Revenue	540,444.00
Payroll Liabilities	801.56
Total Other Current Liabilities	<u>541,245.56</u>
Total Current Liabilities	<u>541,245.56</u>
Total Liabilities	541,245.56
Equity	
Net Investment in Capital Asset	307,020.92
Retained Earnings	20,155.89
Net Income	-8,349.71
Total Equity	<u>318,827.10</u>
TOTAL LIABILITIES & EQUITY	<u><u>860,072.66</u></u>

	2017	2018	2019	2020	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	2021	Jan-22	YTD 2022	Total All Dates	
Income:																					
CPUD	\$1,420.50	\$348.60																			\$1,769.10
Common Ground	\$0.00	\$3,600.00	\$4,737.50	\$5,100.00	\$425.00	\$675.00	\$550.00	\$550.00	\$525.00	\$600.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$6,625.00	\$550.00	\$550.00	\$550.00	\$20,612.50
UCCE	\$0.00	\$1,261.34	\$3,724.18	\$3,540.50	\$305.24	\$364.92	\$363.85	\$337.46	\$328.84	\$231.25	\$217.35	\$250.50	\$291.91	\$300.20	\$276.79	\$313.63	\$3,581.92	\$283.33	\$283.33	\$283.33	\$12,391.27
Motherlode Bonsai Club	\$0.00	\$0.00	\$0.00	\$240.00	\$75.00				\$150.00					\$150.00			\$375.00	\$0.00	\$0.00	\$0.00	\$615.00
Total Income	\$1,420.50	\$5,209.94	\$8,461.68	\$8,880.50	\$805.24	\$1,039.92	\$913.85	\$887.46	\$1,003.84	\$831.25	\$767.35	\$800.50	\$841.91	\$1,000.20	\$826.79	\$863.63	\$10,581.92	\$833.33	\$833.33	\$833.33	\$35,387.87
Expenses:																					
CPUD	\$177.38	\$672.06	\$709.63	\$988.51	\$69.94	\$69.94	\$69.94	\$69.94	\$69.94	\$69.94	\$69.94	\$73.54	\$73.54	\$73.54	\$143.67	\$73.54	\$927.41	\$73.54	\$73.54	\$73.54	\$3,548.53
San Andreas Sanitary	\$282.59	\$1,009.61	\$1,280.41	\$1,391.33	\$101.11	\$101.11	\$101.11	\$101.11	\$101.11	\$101.11	\$101.11	\$97.04	\$97.04	\$97.04	\$97.04	\$97.04	\$1,192.97	\$97.04	\$97.04	\$97.04	\$5,253.95
CPPA	\$44.80	\$1,353.60	\$2,009.80	\$1,618.80	\$89.00	\$119.60	\$109.40	\$119.60	\$106.00	\$109.40	\$170.60	\$230.80	\$241.60	\$209.20	\$155.20	\$83.20	\$1,743.60	\$86.80	\$86.80	\$86.80	\$6,857.40
PGE	\$44.87	\$422.44	\$1,400.71	\$1,057.48	\$261.27	\$229.13	\$201.64	\$179.12	\$53.30	\$30.05	\$16.20	\$15.63	\$16.67	\$15.63	\$52.13	\$150.97	\$1,221.74	\$329.17	\$329.17	\$329.17	\$4,476.41
Insurance											\$684.26						\$684.26	\$0.00	\$0.00	\$0.00	\$684.26
Sewer Repairs	\$0.00	\$8,500.00	\$0.00	\$0.00													\$0.00	\$0.00	\$0.00	\$0.00	\$8,500.00
A/C Repairs	\$0.00	\$142.16	\$0.00	\$2,039.02								\$145.19					\$145.19	\$0.00	\$0.00	\$0.00	\$2,326.37
General Maintenance	\$0.00	\$27.57	\$406.89	\$295.47						\$240.00	\$32.68						\$272.68	\$0.00	\$0.00	\$0.00	\$1,002.61
Total Expenses	\$549.64	\$12,127.44	\$5,807.44	\$7,390.61	\$521.32	\$519.78	\$482.09	\$469.77	\$330.35	\$550.50	\$1,074.79	\$562.20	\$428.85	\$395.41	\$448.04	\$404.75	\$6,187.85	\$586.55	\$586.55	\$586.55	\$32,649.53
Profit/Loss	\$870.86	(\$6,917.50)	\$2,654.24	\$1,489.89	\$283.92	\$520.14	\$431.76	\$417.69	\$673.49	\$280.75	(\$307.44)	\$238.30	\$413.06	\$604.79	\$378.75	\$458.88	\$4,394.07	\$246.78	\$246.78	\$246.78	\$2,738.34

Calaveras County Resource Conservation District
Deposit Detail
January 2022

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Deposit		01/05/2022		Checking	550.00
Payment	17224	01/04/2022	Common Ground	Undeposited Funds	-550.00
TOTAL					-550.00
Deposit		01/20/2022		Checking	313.63
Payment	11417...	01/10/2022	UCCE	Undeposited Funds	-313.63
TOTAL					-313.63

Calaveras County Resource Conservation District
Check Detail
January 2022

02/04/22

Type	Num	Date	Name	Item	Account	Paid Amount
Liability Check		01/07/2022	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-901.11
TOTAL						-901.11
Liability Check		01/07/2022	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-92.35
TOTAL						-92.35
Liability Check		01/24/2022	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-1,061.91
TOTAL						-1,061.91
Liability Check	E-pay	01/13/2022	EDD		Checking	
					Payroll Liabilities	-164.90
TOTAL						-164.90
Liability Check	E-pay	01/13/2022	EDD		Checking	
					Payroll Liabilities	-4.63
					Payroll Liabilities	-157.67
TOTAL						-162.30
Liability Check	E-pay	01/13/2022	United States Trea...		Checking	
TOTAL						0.00
Liability Check	E-pay	01/13/2022	United States Trea...		Checking	
					Payroll Liabilities	-1,359.00
					Payroll Liabilities	-627.29
					Payroll Liabilities	-627.29
					Payroll Liabilities	-146.71
					Payroll Liabilities	-146.71
TOTAL						-2,907.00
Bill Pmt -Check	457	01/04/2022	Calaveras Public U...		Checking	
Bill		01/04/2022			Utilities	-73.54
TOTAL						-73.54
Bill Pmt -Check	458	01/04/2022	San Andreas Sanit...		Checking	
Bill		01/04/2022			Utilities	-97.04
TOTAL						-97.04

Calaveras County Resource Conservation District
Check Detail
January 2022

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Account</u>	<u>Paid Amount</u>
Bill Pmt -Check	459	01/10/2022	Calaveras Public P...		Checking	
Bill		01/10/2022			Utilities	-86.80
TOTAL						-86.80
Bill Pmt -Check	460	01/10/2022	PG&E- V		Checking	
Bill		01/10/2022			Utilities	-329.17
TOTAL						-329.17

POSITION DESCRIPTION – EXECUTIVE DIRECTOR

Position Summary

The Executive Director is the lead staff member of the Calaveras County Resource Conservations District and reports to the Board of Directors. The Executive Director administers the District and has exclusive management and control of the operations and works of the District, subject to approval by the board of Directors, and provides day-to-day leadership for the District. The Executive Director has general, responsibility and control over all property of the District, and is responsible for funding and managing the District's business consistent with the strategic plan, goals and objectives, and policies and procedures established by the Board.

Duties

1) Communications with Board of Directors:

- Coordinate monthly board meetings by preparing agenda with board input, board packet and attending board meetings.
- Between board meetings, inform the board of the status of district affairs as needed, or when requested by board members
- Keep board informed of issues in which the district may have an interest.

2) Funding:

- Actively seek out funding and write grant proposals that continue and maintain the work of the District determining the scope and budget for any grant proposal to assure it fits with the mission, goals, and expertise of the RCD.
- Manage grant projects as needed.

3) Office Operations:

- Administer and supervise all aspects of the District's office operations, including business and personnel files, and insurance.
- Update personnel and financial policies.
- Develop and update office procedures.
- Determine equipment needs, and maintain district equipment.

4) Finances:

Coordinate with Financial Manager to prepare:

- Annual budgets, for board approval,
- Monthly financial reports, including revenue and expenses,
- Annual audits,
- Any other information, including financial forecasts, required to keep the Board advised of the District's financial condition.

Supervise any outside services as required.

POSITION DESCRIPTION – EXECUTIVE DIRECTOR

5) Compliance:

- Ensure that statutes and government rules pertaining to or affecting District operations are followed, in cooperation with Executive Committee of the Board
- Coordinate with legal counsel and auditors as required, in cooperation with Executive Committee of the Board.

6) Planning: Create, maintain or update the District's:

- Strategic/long range plan
- Annual work plan
- Annual report

7) Partner and Stakeholder Engagement:

- Coordinate District involvement and assistance in a variety of programs and activities with the NRCS, RCD's and other resource agencies.
- Collaborate with a range of other conservation organizations within and outside of District boundaries to achieve mutual goals.
- Work with appropriate officials at the local, county, state, regional, and federal levels to promote the needs and objectives of the District.
- Maintain a cooperative relationship with all natural resource agencies operating within, or connected to, the district.
- Administer and supervise the RCD's participation in watershed or community groups.

8) Education & Outreach Activities: Supervise, and implement as needed, the District's:

- Educational activities (workshops, newsletters, pamphlets, etc.).
- Outreach activities (press releases and other media contacts, etc.).
- Promote the district within the community at all times.

9) Personnel:

- Recommend selection of staff for board approval.
- Assign staff to projects to insure successful completion of grant deliverables.
- Provide leadership and guidance to staff.
- With board representation, evaluate staff at end of probationary period and then on annual anniversary of hire date.

10) Contracts:

- Develop, and assist staff in developing, contracts with funding sources, bid documents, contracts for contractor services and materials, memoranda of understanding and interagency agreements.

11) Other:

I. Building Management

A. Tenant Relations

POSITION DESCRIPTION – EXECUTIVE DIRECTOR

B. Lease Agreements

C. Facilities Maintenance

- Other duties as assigned by the Board.

Qualifications

- Undergraduate degree in Resource Management, Natural or Applied Science, Public or Business Administration, or equivalent education and experience.
- Highly developed experience and knowledge in accessing funding sources, detailed grant writing, contract creation and interpretation, and fulfilling grant management requirements OR a master's degree in an appropriate field.
- Experience in administration, planning, budgeting, grant and fiscal management, preferably in the natural resource conservation field.
- Strong computer skills including: word processing, spreadsheets, Geographic Information Systems (GIS) and desktop publishing.
- Highly developed and demonstrated supervisory management skills for directing individuals and group interaction.
- Ability to interpret and make decisions in accordance with laws, regulations, policies and procedures in the areas of local, state, and federal grant funding.
- Excellent verbal and written communication skills. Ability to develop effective and comprehensive reports, correspondence, and other written materials.
- Ability to work with people.
- Valid California driver's license, clean driving record, and automobile insurance.

Knowledge & Ability

- Watershed concepts and conservation techniques.
- Native plants, weed species, resource conservation practices, watershed concepts and vegetation management planning.
- Basic production agriculture and ranching practices, as used in the Northern California.
- Basic data analysis.
- Grant and/or contract management procedures.
- Computers, including ability to work with the full Microsoft Office Suite of programs and Geographic Information Systems (GIS).
- Modern office methods and practices including filing systems, reception and telephone techniques.
- Correct English usage, spelling, grammar and ability to read and write English.

Additional Requirements

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Position may require manual labor. Ability to lift up to 35 lbs; ability to sit, walk and stand for intermittent periods of time and on a frequent basis; strength, dexterity, coordination; ability to climb, bend, stoop, squat, and reach on a frequent basis; ability to communicate on a telephone, via email, and in person. Ability to properly prepare for long hours exposed to the elements. Calaveras County ranges from 20 to 8100 feet in elevation. Summer temperatures can be

POSITION DESCRIPTION – EXECUTIVE DIRECTOR

over 100 degrees at lower elevations and snow can accumulate above 5000 feet during winter months. Operations will allow for exposure to conditions such as dust, fumes, noise, heat, cold, rain, snow, and/or odors.

Pay

\$45/ hour for up to 10 hours a week for administrative duties that does not include work as Project Manager/Administrator of funded grants.

Benefits

Sick days accrued according to state EDD office and SDMRA. Paid Holidays vacation days according to CCRCDC Personnel Policies. No health care is provided.

DRAFT

<p>Priority</p>	<p>Goal (broad primary outcome)</p>	<p>Strategy (approach to achieve goal)</p>
<p>Education/Resource Policy</p>	<p>1. Public Outreach</p>	<p>1a Educate the public on what we do, how we do it, why we do it and for whom we do it 1b Develop multiple levels of outreach 1c Inform the public of RCD accomplishments</p>
	<p>2. RCD is a facilitator and leader for resource issues in the county</p>	<p>2a RCD is part of the conversation on resource issues, i.e. fire protection, invasive species, water management, wildlife, agriculture and air quality 2b Take ownership of resource issues in Calaveras County 2c Develop partner base with County Ag, UCCE, NRCS and others</p>
	<p>3. Resource education</p>	<p>3a Develop educational programs that focus on resource policy and practices 3b Target a variety of audiences (e.g. policy makers, politicians, students, citizens)</p>

Administration/Partnerships/Capacity Building	1. Meet DOC Tier 1 requirements	1a Complete requirements of the four objectives as listed in the work plan
	2. Building renovation (property management)	2a Seek grants to maintain and improve facilities
	3. Provide for efficient management of the CCRCDC	3a Develop business and administrative practices for the RCD
	4. Grant writing capability and focus	4a Select projects which are within the mission of the RCD and select funding streams which will build opportunities for future actions
	5. NEPA/CEQA compliance	5a Educate board members, executive staff and contractors on NEPA/CEQA regulations and requirements
	6. Ca. Fish and Wildlife Conservation Easement monitoring	6a Assist in monitoring of the conservation easements within the county
	7. Consolidation of services	7a Leverage the energy of other organizations to accomplish work 7b Bring a level of expertise to the table to facilitate cross pollination and eliminate silos
	8. Alternative Energy	8a Investigate power generating opportunities

<p>Land Health</p>	<p>1. Protect/enhance watershed values ,i.e. range, forest and agricultural lands</p>	<p>1a Develop a working plan for resource management in Calaveras County 2b Develop resource grants that prevent/protect people and infrastructure from natural disasters e.g. flood, drought, bark beetle depredation, etc. 3c Advocate for management of County’s land based natural resources 3d Develop campaign to connect forest health with fire prevention and public safety</p>
	<p>2. Protect/enhance wildlife and fish species</p>	<p>2a Identify endangered, threatened, at risk and species of concern in the county 2b Assist landowners in management of wildlife and fisheries 2c Develop knowledge and research to show importance of wildlife and fisheries as an indication of land health 2d Develop campaign for living with wildlife</p>
	<p>3. Control/manage invasive species</p>	<p>3a Identify invasive species within the county 3b Develop best management practices for weed control 3c Collaborate with others to educate public on the impacts of invasive species on land health and productivity</p>
	<p>4. Natural resource tourism</p>	<p>4a Promote agritourism 4b Promote wildlife based activities 4c Promote non-consumptive, sustainable uses</p>
	<p>5. Healthy agriculture</p>	<p>5a Provide assistance to new farmers 5b Develop best management practices 5c Assist in making agriculture more viable 5d Assist in keeping agricultural land in production</p>

Water	1. Improve irrigated lands management	1a Design program for irrigated lands
	2. Improve groundwater management	2a Initiate development of groundwater management plan for Calaveras County
	3. Sustainable water management for Calaveras County	3a Initiate development of Sustainable Water Management Plan for Calaveras County
	4. Flood Protection	4a Develop a flood management plan with public/private partnerships
Economics	1. Enhance the tax base and funding stream of Calaveras County.	1a Look at opportunities to identify and convert surplus federal lands to private ownership. 1b Look for opportunities to assist the county with monitoring compliance of codes that protect natural resources.
	2. Enhance the economy of Calaveras County	2a Promote natural resource based economies by promoting forest management, range land improvement and development, farming and tourism.

CCRCD Work Plan 2021-2022 Final

Calaveras County RCD Priorities from Strategic Plan

1. Education/Resource Policy
2. Administration/Partnerships/Capacity Building
3. Land Health
4. Water
5. Economic Development

Priority 1. Education/Resource Policy

Key Actions	Person/Area Responsible
<ul style="list-style-type: none"> • Inform the public of RD accomplishments via website and Facebook page. 	Executive Director Board members

Priority 2. Administration/Partnerships/Capacity Building

Key Actions	Person/Area Responsible
✓ Administration	
<ul style="list-style-type: none"> • Manage office building to meet health and safety requirements and tenants needs • Complete tasks to split parcel and list office building for sale 	Executive Director Building Committee
<ul style="list-style-type: none"> • Complete internal control audit and address findings • Develop RCD contracting policy • Develop Position Descriptions for all RCD employees 	Executive Director Bookkeeper Board members
✓ Partnerships	
<ul style="list-style-type: none"> • Develop partnerships with US Forest Service and Bureau of Land Management to use Good Neighbor and Master Stewardship authorities for developing and funding resource management projects on public lands 	Executive Director Board members
<ul style="list-style-type: none"> • Attend Calaveras County Board of Supervisors meetings twice annually to inform them of CCRCD efforts 	Executive Director Board members
<ul style="list-style-type: none"> • Regional Conservation Partnership Program (RCPP) 	Executive Director Board members

Priority 3. Land Health

Key Actions	Person/Area Responsible
<ul style="list-style-type: none"> • Manage the Murphys to Forest Meadows Cal Fire Grant <ul style="list-style-type: none"> ○ Supervise implementation contract for Darby Knob unit ○ Prepare additional implementation contracts on remaining units 	Executive Director Grant Manager Board members

CCRCD Work Plan 2021-2022 Final	
<ul style="list-style-type: none"> • Research opportunities for vegetation and other resource management projects in Western and Northern Calaveras County <ul style="list-style-type: none"> ○ Ross Drive vegetation management ○ Mokelumne River Bridge to Mokelumne Hill vegetation management 	Board members
<ul style="list-style-type: none"> • Track progress of two CalAm Forestry Team grant applications 	Executive Director
<ul style="list-style-type: none"> • Seek grant opportunities for carbon sequestration projects 	Executive Director Board members
<ul style="list-style-type: none"> • Seek grant opportunities for developing/improving pollinator habitat 	Executive Director Board members
<ul style="list-style-type: none"> • Seek grant opportunities for management of noxious weeds 	Executive Director Board members
Priority 4. Water	
Key Actions	Person/Area Responsible
<ul style="list-style-type: none"> • Research opportunities to develop stock ponds to aid in ground water recharge, provide water for livestock, wildlife habitat, recreation and firefighting 	Board members Executive Director
Priority 5. Economics	
Key Actions	Person/Area Responsible
<ul style="list-style-type: none"> • Continue to research opportunities for sale or transfer of isolated Bureau of Land Management parcels 	Board members