

Minutes of the Calaveras Resource Conservation District (RCD)

Regular Board Meeting

November 14, 2024

423 Saint Charles St, San Andreas, CA

Call to Order: The meeting was called to order by – J. Marsili @ 6:00 pm

Board Members & Staff Present: B. Dean; M. Dvorak; S. Hodson; K. Lambert; J. Marsili-President; T. Walley, Executive Director; M. Cole-Admin; C. Shaw-Operations Manager; D. Liechty, Project Mgr.; S. Theofanopoulos-Archaeologist

Board Members & Staff Absent: J. Osbourn-V.P.; B. Cook-Assoc. Director; Kaylee Dillashaw-Program Coordinator

Others Present: Gary Whitson; Jesse Fowler; Jennifer Wood; Gordon Long; Claire Rappaport; Jonathan Frost-Deputy County Counsel Calaveras County

ADJOURND open meeting at 6:01 pm

CLOSED SESSION opened at 6:02pm

RE-OPENED the meeting at 6:11 pm

1. No action was taken.

Public Comment: None.

Reports:

1. Gary Whitson reported still going through budgets and audits.
2. Natural Resources Conservation Service – Jennifer Wood – gave a report.
3. Jesse Fowler-Calaveras County Ag Commissioner – gave a report.
4. Executive Director Report – Ms. Walley reported attending several meetings; conducted interviews and hired a new archaeologist; will host a roundtable in Arnold;s till waiting on San Andreas grant paperwork.
5. Staff Reports – Sarah Theofanopoulos introduced herself as the new Archaeologist.

Consent Agenda Items:

1. **Motion to approve the minutes and financials as submitted by B. Dean and second by S. Hodson. Passed on a 4/1 abstain/1 absent vote.**

Old Business:

1. Updates on Current CalFire Grants:

- Forest Meadows/Wylderidge:
- Highway 108 North Fuels Reduction:
- Fricot City Road Fuels Reduction:
- Mokelumne Hill Fuels Reduction:

- NW Calaveras Fuels Reduction: D. Liechty is working with Rubie of Mason, Bruce & Gerard to obtain more ROEs.
- San Andreas Fues Reduction Project: Still waiting on paperwork.
- Calaveras Unified School District Fuels Reduction & Demonstration Forest: They have a new map update.

2. Update on Current SNC Grants:

- Bummerville/Blizzard Mine: D. Liechty is moving forward.
- Regional Forest & Fire Capacity Program (RFFCP): Hosting a Roundtable November 20.

3. Update on BLM Grants:

- Bureau of Land Management – California Forest & Woodlands Resource Management:

4. Update on Outreach Grants:

- Amador Regional Conservation Partnership Program:
- Central Sierra Natural & Working Lands Hub:
- Natural & Working Lands Program:
- WCB Program – ARCD Wildlife Structures:

New Business:

1. **Motion to Approve Resource Conservation Tech Job Description with modifications to add hybrid and travel requirements** by J. Marsili and second by S. Hodson. Passed on a 5/0/1 vote.
2. Appoint Selection Committee Item was cancelled as it is no longer needed.
3. Prescribed Burn Association –
 - a. Selection of a burn location – C. Rappaport reported on visiting several site options. It was decided to leave the location choice up to the Prescribed Burn Advisory Committee.
 - b. & c. Approve PBA Participant/Host Liability Release and PBA Agreement of Responsibilities Project Contract – County Counsel made some recommendations and otherwise approved these forms. **Motion to accept Items b. & c. as modified by Calaveras County Counsel** by B. Dean and second by K. Lambert. Passed on a 5/0/1 vote.
 - d. Elect Board Member to Chair Prescribed Burn Advisory Committee – wait until January board meeting to select. Next PBA meeting to be held January or February.
4. T. Walley reviewed the final Strategic Plan for 2025 and asked the Board to bring ideas to fill in the Annual Work Plan.

Announcements:

1. Board Member announcements – B. Dean announced the availability of the library on the third Saturday of each month for us to host a presentation to the community. J. Marsili

announced there will be no meeting in December. K. Lambert thanked M. Dvorak for his service as a board member and wished him well on his future endeavors.

2. Staff announcements – None.

Adjournment of meeting – Adjourned at 7:04 pm.

Next meeting is scheduled for **Thursday, January 9, 2025 at 6:00 pm.**

Attest:

President, Julia Marsili _____

Date _____

Secretary, Mary Cole _____

Date _____

Calaveras County Resource Conservation District

Profit & Loss

12/20/24

July through November 2024

Accrual Basis

	Jul - Nov 24
Ordinary Income/Expense	
Income	
Indirect Public Support	
Affiliated Org. Contributions	18,470.00
Indirect Public Support - Other	1,748.76
Total Indirect Public Support	20,218.76
Investments	
Interest-Savings, Short-term CD	52.28
Total Investments	52.28
Other Types of Income	
Miscellaneous Revenue	5.07
Total Other Types of Income	5.07
Program Income	
Indirect Costs	64,920.91
Program Revenue	631,417.86
Total Program Income	696,338.77
Rental Income	4,866.17
Total Income	721,481.05
Gross Profit	721,481.05
Expense	
Contract Services	
Accounting Fees	587.50
Contractor Services	598,661.90
Total Contract Services	599,249.40
Facilities and Equipment	
Equip Rental and Maintenance	58.65
Facility Maintenance	5,594.63
Property Taxes	330.00
Utilities	2,161.26
Total Facilities and Equipment	8,144.54
Insurance Expense	
Insurance - Liability, D and O	3,813.37
Worker's Compensation Insurance	3,479.34
Total Insurance Expense	7,292.71
Operations	
Computer Software	2,442.57
Grant Supplies	5.00
Office Supplies	735.30
Outreach	603.00
Payroll Processing	670.00
Postage, Mailing Service	88.43
Telephone, Telecommunications	995.91
Total Operations	5,540.21
Other Types of Expenses	
Advertising Expenses	477.49
Memberships and Dues	330.11
Other Costs	114.91
Total Other Types of Expenses	922.51

Calaveras County Resource Conservation District

Profit & Loss

July through November 2024

	<u>Jul - Nov 24</u>
Payroll Expenses	
Health Insurance	1,667.60
Payroll Expenses - Other	68,517.68
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Total Payroll Expenses	70,185.28
Professional Fees	
Auditor	3,200.00
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Total Professional Fees	3,200.00
Travel and Meetings	
Conference, Convention, Meeting	790.34
Travel and Meetings - Other	152.51
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Total Travel and Meetings	942.85
Total Expense	695,477.50
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Net Ordinary Income	26,003.55
	<hr/>
Net Income	<u><u>26,003.55</u></u>

Calaveras County Resource Conservation District Balance Sheet

As of November 30, 2024

	Nov 30, 24
ASSETS	
Current Assets	
Checking/Savings	
Checking	40,034.04
Savings 2420 - Forest Meadows	577.90
Savings 2421 - Wylderidge	662.15
Savings 2422-NW Calaveras	52,123.72
Savings 2423 - Hwy 108-Fricot	502.98
Savings 2485 - Bummerville	261,871.26
Savings 2514 Moke Hill	653.58
Total Checking/Savings	356,425.63
Accounts Receivable	
Accounts Receivable	106,256.92
Total Accounts Receivable	106,256.92
Total Current Assets	462,682.55
Fixed Assets	
Building Improvements	7,675.00
Buildings - Operating	219,210.49
Land - Operating	93,947.35
Total Fixed Assets	320,832.84
Other Assets	
Accum Depreciation	-28,010.23
Accumulated Depr - Bldg Improve	-1,183.23
Total Other Assets	-29,193.46
TOTAL ASSETS	754,321.93
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	5,448.45
Unearned or Deferred Revenue	297,656.99
Total Other Current Liabilities	303,105.44
Total Current Liabilities	303,105.44
Total Liabilities	303,105.44
Equity	
Net Investment in Capital Asset	307,020.92
Retained Earnings	118,192.02
Net Income	26,003.55
Total Equity	451,216.49
TOTAL LIABILITIES & EQUITY	754,321.93

Calaveras County Resource Conservation District Check Detail November 2024

Type	Num	Date	Name	Account	Paid Amount
Liability Check		11/07/2024	QuickBooks Payroll Service	Checking	
			QuickBooks Payroll Service	Direct Deposit Li...	-5,615.99
TOTAL					-5,615.99
Check	Debit	11/01/2024	Comcast	Checking	
				Telephone, Tele...	-134.15
TOTAL					-134.15
Check	Debit	11/01/2024	California Choice	Checking	
				Health Insurance	-952.47
TOTAL					-952.47
Check	Debit	11/05/2024	Microsoft	Checking	
				Computer Softw...	-52.00
TOTAL					-52.00
Check	Debit	11/05/2024	Microsoft	Checking	
				Computer Softw...	-102.00
TOTAL					-102.00
Check	Debit	11/06/2024	Avenza	Checking	
				Computer Softw...	-167.99
TOTAL					-167.99
Check	Debit	11/06/2024	Comcast	Checking	
				Telephone, Tele...	-62.31
TOTAL					-62.31
Check	Debit	11/13/2024	Adobe	Checking	
				Computer Softw...	-29.99
TOTAL					-29.99
Check	Debit	11/14/2024	Sav Mart	Checking	
				Office Supplies	-40.54
TOTAL					-40.54
Check	Debit	11/18/2024	Microsoft	Checking	
				Computer Softw...	-50.00
TOTAL					-50.00

Calaveras County Resource Conservation District Check Detail November 2024

Type	Num	Date	Name	Account	Paid Amount
Check	Debit	11/19/2024	Staples	Checking	
				Office Supplies	-64.93
TOTAL					-64.93
Check	Debit	11/20/2024	Snowshoe Brewery	Checking	
				Outreach	-195.00
TOTAL					-195.00
Check	Debit	11/21/2024	California Choice	Checking	
				Health Insurance	-952.47
TOTAL					-952.47
Check	Debit	11/24/2024	Intuit Quickbooks	Checking	
				Computer Softw...	-35.00
TOTAL					-35.00
Check	Debit	11/25/2024	Filterbuy	Checking	
				Equip Rental an...	-58.65
TOTAL					-58.65
Check	Debit	11/25/2024	Comcast	Checking	
				Telephone, Tele...	-62.31
TOTAL					-62.31
Check	Debit	11/25/2024	Staples	Checking	
				Office Supplies	-56.48
TOTAL					-56.48
Check	Debit	11/26/2024	Air Serve	Checking	
				Facility Maintena...	-461.55
TOTAL					-461.55
Check	Debit	11/26/2024	ParcelQuest	Checking	
			Cal Fire:Northwest Calaveras	Computer Softw...	-199.95
TOTAL					-199.95
Check	Debit	11/29/2024	Mailchimp	Checking	
				Outreach	-20.00
TOTAL					-20.00

Calaveras County Resource Conservation District Check Detail November 2024

Type	Num	Date	Name	Account	Paid Amount
Check	Debit	11/29/2024	Staples	Checking	
				Office Supplies	-59.14
TOTAL					-59.14
Check	Debit	11/30/2024	Facebook	Checking	
				Advertising Expe...	-10.32
TOTAL					-10.32
Liability Check	E-pay	11/18/2024	EDD	Checking	
				Payroll Liabilities	-186.22
TOTAL					-186.22
Liability Check	E-pay	11/18/2024	United States Treasury	Checking	
				Payroll Liabilities	-649.00
				Payroll Liabilities	-331.19
				Payroll Liabilities	-331.19
				Payroll Liabilities	-77.43
				Payroll Liabilities	-77.43
TOTAL					-1,466.24
Check	772	11/06/2024	PG&E- V	Checking	
				Utilities	-23.24
TOTAL					-23.24
Check	773	11/06/2024	Calaveras Public Utility District (CPUD)	Checking	
				Utilities	-77.25
TOTAL					-77.25
Check	774	11/06/2024	San Andreas Sanitary District	Checking	
				Utilities	-105.35
TOTAL					-105.35
Check	775	11/07/2024	Calaveras Public Power Agency (CPPA)	Checking	
				Utilities	-133.60
TOTAL					-133.60
Bill Pmt -Check	776	11/07/2024	Mason Bruce & Girard	Checking	
Bill	Inv #...	10/28/2024	Cal Fire:Northwest Calaveras	Contractor Servi...	-684.50
TOTAL					-684.50

Calaveras County Resource Conservation District
Check Detail
November 2024

Type	Num	Date	Name	Account	Paid Amount
Check	777	11/20/2024	Dana Simpson	Checking	
				Accounting Fees	-587.50
TOTAL					-587.50
Check	783	11/27/2024	Don O'Brien	Checking	
				Facility Maintena...	-453.79
TOTAL					-453.79

Calaveras County Resource Conservation District Deposit Detail November 2024

Type	Num	Date	Name	Account	Amount
Deposit		11/07/2024		Checking	803.18
Payment	5041...	11/07/2024	UCCE	Undeposited Fun...	-803.18
TOTAL					-803.18
Deposit		11/30/2024		Savings 2420 - ...	0.02
				Interest-Savings,...	-0.02
TOTAL					-0.02
Deposit		11/30/2024		Savings 2421 - ...	0.02
				Interest-Savings,...	-0.02
TOTAL					-0.02
Deposit		11/30/2024		Savings 2422-N...	1.28
				Interest-Savings,...	-1.28
TOTAL					-1.28
Deposit		11/30/2024		Savings 2423 - ...	0.02
				Interest-Savings,...	-0.02
TOTAL					-0.02
Deposit		11/30/2024		Savings 2485 - ...	6.46
				Interest-Savings,...	-6.46
TOTAL					-6.46
Deposit		11/30/2024		Savings 2514 M...	0.02
				Interest-Savings,...	-0.02
TOTAL					-0.02
Deposit		11/30/2024		Checking	0.86
				Interest-Savings,...	-0.86
TOTAL					-0.86

Calaveras County Resource Conservation District

Profit & Loss

01/06/25

July through December 2024

Accrual Basis

	<u>Jul - Dec 24</u>
Ordinary Income/Expense	
Income	
Indirect Public Support	
Affiliated Org. Contributions	20,640.00
Indirect Public Support - Other	4,030.55
Total Indirect Public Support	<u>24,670.55</u>
Investments	
Interest-Savings, Short-term CD	60.98
Total Investments	<u>60.98</u>
Other Types of Income	
Miscellaneous Revenue	5.07
Total Other Types of Income	<u>5.07</u>
Program Income	
Indirect Costs	68,767.46
Program Revenue	662,200.10
Total Program Income	<u>730,967.56</u>
Rental Income	<u>5,603.78</u>
Total Income	<u>761,307.94</u>
Gross Profit	761,307.94
Expense	
Contract Services	
Accounting Fees	587.50
Contractor Services	607,050.90
Total Contract Services	<u>607,638.40</u>
Facilities and Equipment	
Equip Rental and Maintenance	58.65
Facility Maintenance	6,421.47
Property Taxes	330.00
Utilities	2,662.72
Total Facilities and Equipment	<u>9,472.84</u>
Insurance Expense	
Insurance - Liability, D and O	4,313.37
Worker's Compensation Insurance	3,479.34
Total Insurance Expense	<u>7,792.71</u>
Operations	
Computer Software	2,925.89
Grant Supplies	5.00
Office Supplies	849.55
Outreach	623.00
Payroll Processing	670.00
Postage, Mailing Service	88.43
Telephone, Telecommunications	1,130.06
Total Operations	<u>6,291.93</u>
Other Types of Expenses	
Advertising Expenses	532.49
Memberships and Dues	568.11
Other Costs	114.91
Staff Development	115.55
Total Other Types of Expenses	<u>1,331.06</u>

Calaveras County Resource Conservation District

Profit & Loss

July through December 2024

	<u>Jul - Dec 24</u>
Payroll Expenses	
Health Insurance	2,382.73
Payroll Expenses - Other	92,082.00
	<hr/>
Total Payroll Expenses	94,464.73
Professional Fees	
Auditor	3,200.00
	<hr/>
Total Professional Fees	3,200.00
Travel and Meetings	
Conference, Convention, Meeting	1,529.22
Travel	620.04
Travel and Meetings - Other	222.86
	<hr/>
Total Travel and Meetings	2,372.12
Total Expense	<hr/> 732,563.79
Net Ordinary Income	<hr/> 28,744.15
Net Income	<hr/> <hr/> 28,744.15

Calaveras County Resource Conservation District Balance Sheet

As of December 31, 2024

	Dec 31, 24
ASSETS	
Current Assets	
Checking/Savings	
Checking	94,159.42
Savings 2420 - Forest Meadows	577.91
Savings 2421 - Wylderidge	662.17
Savings 2422-NW Calaveras	41,830.52
Savings 2423 - Hwy 108-Fricot	502.99
Savings 2485 - Bummerville	261,877.85
Savings 2514 Moke Hill	653.60
Total Checking/Savings	400,264.46
Accounts Receivable	
Accounts Receivable	40,953.00
Total Accounts Receivable	40,953.00
Total Current Assets	441,217.46
Fixed Assets	
Building Improvements	7,675.00
Buildings - Operating	219,210.49
Land - Operating	93,947.35
Total Fixed Assets	320,832.84
Other Assets	
Accum Depreciation	-28,010.23
Accumulated Depr - Bldg Improve	-1,183.23
Total Other Assets	-29,193.46
TOTAL ASSETS	732,856.84
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	6,849.00
Unearned or Deferred Revenue	272,050.75
Total Other Current Liabilities	278,899.75
Total Current Liabilities	278,899.75
Total Liabilities	278,899.75
Equity	
Net Investment in Capital Asset	307,020.92
Retained Earnings	118,192.02
Net Income	28,744.15
Total Equity	453,957.09
TOTAL LIABILITIES & EQUITY	732,856.84

Calaveras County Resource Conservation District Check Detail December 2024

Type	Num	Date	Name	Account	Paid Amount
Liability Check		12/05/2024	QuickBooks Payroll Service	Checking	
			QuickBooks Payroll Service	Direct Deposit Li...	-1,402.60
TOTAL					-1,402.60
Liability Check		12/09/2024	QuickBooks Payroll Service	Checking	
			QuickBooks Payroll Service	Direct Deposit Li...	-6,330.01
TOTAL					-6,330.01
Liability Check		12/23/2024	QuickBooks Payroll Service	Checking	
			QuickBooks Payroll Service	Direct Deposit Li...	-8,972.81
TOTAL					-8,972.81
Check	Debit	12/01/2024	Comcast	Checking	
				Telephone, Tele...	-134.15
TOTAL					-134.15
Check	Debit	12/01/2024	Intuit Quickbooks	Checking	
				Computer Softw...	-68.00
TOTAL					-68.00
Check	Debit	12/02/2024	Conservation Job Board	Checking	
				Advertising Expe...	-55.00
TOTAL					-55.00
Check	Debit	12/03/2024	Keurig	Checking	
				Office Supplies	-114.25
TOTAL					-114.25
Check	Debit	12/05/2024	Microsoft	Checking	
				Computer Softw...	-64.00
TOTAL					-64.00
Check	Debit	12/05/2024	Microsoft	Checking	
				Computer Softw...	-6.39
TOTAL					-6.39
Check	Debit	12/09/2024	Comcast	Checking	
				Telephone, Tele...	-62.31
TOTAL					-62.31

Calaveras County Resource Conservation District Check Detail December 2024

Type	Num	Date	Name	Account	Paid Amount
Check	Debit	12/13/2024	Adobe	Checking	
				Computer Softw...	-29.99
TOTAL					-29.99
Check	Debit	12/14/2024	Microsoft	Checking	
				Computer Softw...	-50.00
TOTAL					-50.00
Check	Debit	12/16/2024	Treats	Checking	
				Facility Maintena...	-13.94
TOTAL					-13.94
Check	Debit	12/16/2024	Doubletree Hotel	Checking	
				Conference, Con...	-738.88
TOTAL					-738.88
Check	Debit	12/20/2024	California Choice	Checking	
				Health Insurance	-952.47
TOTAL					-952.47
Check	Debit	12/23/2024	Hong Kong Inn	Checking	
				Staff Development	-115.55
TOTAL					-115.55
Check	Debit	12/26/2024	ParcelQuest	Checking	
			Cal Fire:Northwest Cala 5GA22228	Computer Softw...	-199.95
TOTAL					-199.95
Check	Debit	12/26/2024	Intuit Quickbooks	Checking	
				Computer Softw...	-35.00
TOTAL					-35.00
Check	Debit	12/28/2024	Mailchimp	Checking	
				Outreach	-20.00
TOTAL					-20.00
Liability Check	E-pay	12/09/2024	EDD	Checking	
				Payroll Liabilities	-659.57
TOTAL					-659.57

Calaveras County Resource Conservation District Check Detail December 2024

Type	Num	Date	Name	Account	Paid Amount
Liability Check	E-pay	12/09/2024	United States Treasury	Checking	
				Payroll Liabilities	-2,048.00
				Payroll Liabilities	-1,018.50
				Payroll Liabilities	-1,018.50
				Payroll Liabilities	-238.22
				Payroll Liabilities	-238.22
TOTAL					-4,561.44
Bill Pmt -Check	784	12/04/2024	Calaveras Public Utility District (CPUD)	Checking	
Bill		12/04/2024		Utilities	-78.09
TOTAL					-78.09
Bill Pmt -Check	785	12/04/2024	Mason Bruce & Girard	Checking	
Bill	35614	12/04/2024	Cal Fire:Northwest Cala 5GA22228	Contractor Servi...	-8,389.00
TOTAL					-8,389.00
Bill Pmt -Check	786	12/04/2024	PG&E- V	Checking	
Bill		12/04/2024		Utilities	-194.02
TOTAL					-194.02
Bill Pmt -Check	787	12/04/2024	San Andreas Sanitary District	Checking	
Bill		12/04/2024		Utilities	-105.35
TOTAL					-105.35
Bill Pmt -Check	788	12/04/2024	Special District Risk Mgmt Authority	Checking	
Bill	C005...	12/04/2024		Insurance - Liabil...	-500.00
TOTAL					-500.00
Check	789	12/09/2024	Jared Devich	Checking	
				Facility Maintena...	-390.00
TOTAL					-390.00
Check	790	12/09/2024	Calaveras Public Power Agency (CPPA)	Checking	
				Utilities	-124.00
TOTAL					-124.00
Check	791	12/11/2024	Don O'Brien	Checking	
				Facility Maintena...	-422.90
TOTAL					-422.90
Check	792	12/16/2024	Dan Liechty	Checking	
TOTAL					0.00

**Calaveras County Resource Conservation District
Check Detail
December 2024**

Type	Num	Date	Name	Account	Paid Amount
Check	793	12/16/2024	Dan Liechty	Checking	
TOTAL					0.00
Check	794	12/16/2024	Dan Liechty	Checking	
			CCRCD Admin	Travel	-144.72
			Cal Fire:Hwy 108 Fricot 5GA21203	Travel	-475.32
			Cal Fire:Northwest Cala 5GA22228	Travel and Meeti...	-70.35
TOTAL					-690.39
Check	795	12/23/2024	CA Special District Association (CSDA)	Checking	
				Memberships an...	-238.00
TOTAL					-238.00

Calaveras County Resource Conservation District Deposit Detail December 2024

Type	Num	Date	Name	Account	Amount
Deposit		12/13/2024		Checking	766.26
Payment	5046...	12/09/2024	UCCE	Undeposited Fun...	-766.26
TOTAL					-766.26
Deposit		12/20/2024		Checking	737.61
Payment	5047...	12/18/2024	UCCE	Undeposited Fun...	-737.61
TOTAL					-737.61
Deposit		12/27/2024		Checking	78,012.00
Payment	68-7...	12/27/2024	Cal Fire:Hwy 108 Fricot 5GA212...	Undeposited Fun...	-78,012.00
TOTAL					-78,012.00
Deposit		12/31/2024		Savings 2420 - ...	0.01
				Interest-Savings,...	-0.01
TOTAL					-0.01
Deposit		12/31/2024		Savings 2421 - ...	0.02
				Interest-Savings,...	-0.02
TOTAL					-0.02
Deposit		12/31/2024		Savings 2422-N...	1.29
				Interest-Savings,...	-1.29
TOTAL					-1.29
Deposit		12/31/2024		Savings 2423 - ...	0.01
				Interest-Savings,...	-0.01
TOTAL					-0.01
Deposit		12/31/2024		Savings 2514 M...	0.02
				Interest-Savings,...	-0.02
TOTAL					-0.02
Deposit		12/31/2024		Savings 2485 - ...	6.59
				Interest-Savings,...	-6.59
TOTAL					-6.59
Deposit		12/31/2024		Checking	0.76
				Interest-Savings,...	-0.76
TOTAL					-0.76

CCRC Building Income/Expense Report

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD 2024	Total All Dates
Income:														
CPUD														\$1,769.10
Common Ground	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00							\$3,300.00	\$36,562.50
UCCE	\$1,053.81	\$1,190.51	\$1,332.41	\$1,179.55	\$1,050.11	\$920.79	\$840.97	\$861.29	\$840.97	\$803.18	\$766.26	\$737.61	\$11,577.46	\$38,965.90
Multiple Use Managers		\$100.00	\$400.00					\$600.00					\$1,100.00	\$1,100.00
Motherlode Bonsai Club			\$150.00										\$150.00	\$1,140.00
Total Income	\$1,603.81	\$1,840.51	\$2,432.41	\$1,729.55	\$1,600.11	\$1,470.79	\$840.97	\$1,461.29	\$840.97	\$803.18	\$766.26	\$737.61	\$16,127.46	\$79,537.50
Expenses:														
CPUD	\$69.71	\$69.93	\$70.10	\$69.97	\$70.14	\$70.75	\$78.63	\$69.41	\$77.84	\$77.79	\$77.79	\$77.25	\$879.31	\$6,212.91
San Andreas Sanitary	\$102.58	\$102.58	\$102.58	\$102.58	\$102.58	\$102.58	\$105.35	\$102.58	\$105.35	\$105.35	\$105.35	\$105.35	\$1,244.81	\$8,860.02
CPPA	\$252.00	\$277.00	\$354.00	\$263.00	\$207.00	\$228.00	\$316.00	\$305.00	\$234.40	\$181.60	\$181.60	\$133.60	\$2,933.20	\$15,454.60
PGE	\$562.15	\$739.65	\$444.10	\$350.32	\$221.41	\$82.17	\$16.15	\$15.11	\$15.63	\$15.63	\$15.63	\$23.24	\$2,501.19	\$9,963.29
Insurance													\$0.00	\$2,530.09
Sewer Repairs													\$0.00	\$8,730.00
A/C Repairs				\$900.00	\$2,830.37								\$3,730.37	\$9,585.43
Water Heater Repairs									\$1,150.00				\$1,150.00	\$1,150.00
General Maintenance	\$180.00	\$819.99	\$81.73	\$280.29	\$456.82	\$270.00	\$1,060.00	\$150.00	\$260.00		\$453.79	\$812.90	\$4,825.52	\$11,438.16
Total Expenses	\$1,166.44	\$2,009.15	\$1,052.51	\$1,966.16	\$3,888.32	\$753.50	\$1,576.13	\$642.10	\$1,843.22	\$380.37	\$834.16	\$1,152.34	\$17,264.40	\$73,924.50
Profit/Loss	\$437.37	(\$168.64)	\$1,379.90	(\$236.61)	(\$2,288.21)	\$717.29	(\$735.16)	\$819.19	(\$1,002.25)	\$422.81	(\$67.90)	(\$414.73)	(\$1,136.94)	\$5,613.00

Grant Tracking as of 12/31/2024

	<u>Grant Period</u>	<u>Amount Awarded</u>	<u>Direct Costs</u>	<u>Indirect Cost</u>	<u>Current Advance</u>	<u>*Remaining Advance</u>	<u>Expended to Date</u>	<u>*Invoiced</u>	<u>Amount Remaining</u>
Wylderidge (CalFire)	11/23/2021 - 3/15/2025	\$ 440,608.00	\$ 400,553.30	\$ 40,055.00	\$ -	\$ -	\$ 212,963.28	\$ 4,246.93	\$ 227,644.72
Fricot City/108 Direct Award (CalFire)	5/9/2022 - 3/15/2026	\$ 999,109.10	\$ 908,281.00	\$ 90,828.10	\$ -	\$ -	\$ 463,834.56	\$ 5,478.85	\$ 993,630.25
Moke Hill (CalFire)	10/6/2022 - 3/15/2026	\$ 1,047,753.71	\$ 952,503.37	\$ 95,250.34	\$ -	\$ -	\$ 423,416.89	\$ 2,800.13	\$ 624,336.82
Bummerville/Blizzard Mine (SNC)	9/12/2022 - 1/1/2028	\$ 1,450,740.00	\$ 1,318,854.00	\$ 131,885.00	\$ 435,222.00	\$ 250,286.71	\$ 620,118.98	\$ -	\$ 830,621.02
NW Calaveras (CalFire)	12/27/2023 - 3/15/2029	\$ 2,348,773.28	\$ 2,097,119.00	\$ 251,654.28	\$ 78,400.00	\$ 21,889.03	\$ 56,325.79	\$ (68.65)	\$ 2,292,447.49
RFFCP (SNC)	6/19/2024 - 5/31/2027	\$ 286,922.00	\$ 260,838.00	\$ 26,084.00	\$ -	\$ -	\$ 22,601.46	\$ 22,425.46	\$ 264,320.54
Forest & Woodland (BLM)	9/20/2024 - 8/31/2027	\$ 394,326.25	\$ 369,477.50	\$ 24,848.75			\$ 137.47	\$ 137.47	\$ 394,188.78
USDA/NRCS	9/30/2024 - 9/30/2027	\$ 149,934.31	\$ 136,787.10	\$ 13,147.21			\$ 5,599.10	\$ 5,599.10	\$ 144,335.21
San Andreas Fuelbreak (CalFire)	12/1/2024 - 3/15/2030	\$ 653,408.00	\$ 583,400.00	\$ 70,008.00					\$ 653,408.00
Calaveras Unified School Dist (CalFire)	12/27/2023 - 3/15/2029	\$ 185,920.00	\$ 166,000.00	\$ 19,920.00	\$ -	\$ -	\$ -	\$ -	\$ 185,920.00
Other A/R: Rent, TCRCD, CARCD								\$ 150.00	\$ -
Total		\$ 7,957,494.65	\$ 7,193,813.27	\$ 763,680.68	\$ 513,622.00	\$ 272,175.74	\$ 1,804,997.53	\$ 40,769.29	\$ 6,610,852.83

* Deferred Rev

*Accts Rec



CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT

PO Box 1041 ♦ 423 E. St Charles St. ♦ San Andreas, CA 95249

Resolution Number: 2025-01

RESOLUTION OF THE CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT, A CALIFORNIA SPECIAL DISTRICT FOR FUNDING FROM THE FOREST HEALTH GRANT PROGRAM AS PROVIDED THROUGH THE GREENHOUSE GAS REDUCTION FUND.

WHEREAS, the Governor of the State of California in cooperation with the California State Legislature has enacted State of California **Greenhouse Gas Reduction Funding**, which provides funds to the State of California and its political subdivisions for **forest health programs**; and

WHEREAS, the State Department of Forestry and Fire Protection (CAL FIRE) has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies, non-profit organizations, and others under the program, and

WHEREAS, said procedures established by the State Department of Forestry and Fire Protection require the applicant to certify by resolution the approval of application before submission of said application to the State; and

WHEREAS, the applicant will enter into an agreement with the State of California to carry out a forest health project;

NOW, THEREFORE, BE IT RESOLVED that the CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT:

1. Approved the filing of an application for **“State Greenhouse Gas Reduction Funding”** forest health grant program funds; and
2. Certifies that said applicant has or will have sufficient funds to operate and maintain the project; and,
3. Certifies that funds under the jurisdiction of CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT are available to begin the project.
4. Certifies that said applicant will expend grant funds prior to March 31, 2030
5. Appoints Board President or a designee, agent of the CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project.

The foregoing resolution was approved and adopted the 9th day of January 2025 by the following vote:

AYES:

NOES:

ABSENT:

Signature

President

Title

—CERTIFICATION OF RESOLUTION—

Please note the person attesting cannot be the person(s) appointed in (5.)

ATTEST:

I Mary Cole, Administrative Assistant of the Calaveras County Resource Conservation District, witness my hand of the Calaveras County Resource Conservation District on the 9th day of January 2025.

Signature

Administrative Assistant
Title

2025 – 2029 STRATEGIC PRIORITIES

During the next five years, the Calaveras County Resource Conservation District (CCRCD) will commit to conserving, improving and sustaining the natural resources, environment and economy of Calaveras County. We will assist our conservation partners in ways that will benefit our CCRCD Cooperators and landowners. The CCRCD has recognized three strategic issues that it will focus on over the next four years.

Strategic Issue #1: Enhance the RCD’s capability to implement its mission through continuous improvements in outreach, operations, and the visibility of the RCD.

Goal #1: Improve community relations with agencies, non-profits, county program leads and the public to address resource concerns.

Desired Result #1: Facilitate partnerships to address county resource concerns.

Strategies to achieve the above result:

1. Coordinate with County programs and departments to identify resource concerns and potential projects.
2. Coordinate with local and state fire protection services to identify priorities.
3. Coordinate with private and public landowners to identify project sites.

Desired Result #2: Leverage partnerships to accomplish work through shared goals.

Strategies to achieve the above result:

1. Secure funding for projects through joint grant applications.
2. Develop a working plan for resource management needs.
3. Connect natural resource based management to economic opportunities in forest health, rangeland improvement, agriculture and tourism.

Goal #2: Increase the visibility of ESRCDC within the community.

Desired Result #1: Increased level of strategic outreach and networking.

Strategies to achieve the above result:

1. Creation of an Outreach Plan
2. Create branding materials with trainings for staff and board members on
3. Present at local city government, school boards, community groups

Desired Result #2: Increased community awareness of ESRCDC projects, programs and events.

Strategies to achieve the above result:

1. Develop educational program for natural resource concerns in Calaveras County.
2. Creation of Outreach Calendar with points of engagement
3. Attend community-based meetings for information and networking

Desired Result #3: Increased engagement of stakeholders through outreach programs.

Strategies to achieve the above result:

1. Engage stakeholders at point of contact regardless of project
2. Distribute regular RCD correspondence (website, social media, newsletter, etc)
3. ESRCDC presentations/info booths at partner organization events

Strategic Issue #2: Develop programs that address resource priorities and aid stakeholders in conservation practices through technical assistance, educational events, and demonstrations.

Goal #1: Increase staff capacity to provide technical assistance and develop conservation plans for resource management.

Desired Result #1: Increased staffing and technical knowledge to support efficiency.

Strategies to achieve the above result:

1. Creation of Operational Plan for programs
2. Improved Organizational Structure to include growth strategy
3. Job Descriptions updated to include duties with Responsible, Accountable, Informed and Consulted designations

Desired Result #2: Provide training opportunities for staff and board members.

Strategies to achieve the above result:

1. Secure opportunities for paid and free training to provide technical assistance
2. Educate staff and board members on NEPA/CEQA compliance
3. Provide incentives for staff to seek certifications and professional accolades

Goal #2: Expand programs addressing climate resiliency benefiting conservation.

Desired Result #1: Increase options for addressing fire resiliency

Strategies to achieve the above result:

1. Promote continued fuels reduction projects
2. Develop forest health conservation programs
3. Promote and expand air quality and fire safe programs
4. Develop defensible space programs for private landowners

Desired Result #2: Development of education programs for stakeholders to improve awareness of best management practices for carbon sequestration and GHG reduction.

Strategies to achieve the above result:

1. Provide education through conservation workshops
2. Provide volunteer opportunities through conservation projects and programs
3. Identify community projects to participate and promote
4. Plan field days to demonstrate value of conservation programs

Strategic Issue #3: Encourage partnerships between stakeholders, organizations, regional entities and the CCRCD to develop projects that address resource priorities and produces data for conservation

Goal #1: Increase partnerships through outreach, projects, and programs

Desired Result #1: Increased participation in conservation programs.

Strategies to achieve the above result:

1. Partner with other organizations that have target audience
2. Host educational workshops on programs
3. Advocate for land management of natural resources

Desired Result #2: Develop educational programs that engage young adults and community members in conservation.

Strategies to achieve the above result:

1. Partner with education institutions to recruit participants.
2. Develop a demonstration project that is accessible to community members

Goal #2: Increase regional projects that engage with local and regional partners.

Desired Result #1: Increased RCD involvement in data collection and dissemination to support implementation of conservation practices in the Central Sierra.

Strategies to achieve the above result:

1. Develop watershed program that brings together regional partners to support forest health, water management, and reforestation
2. Invite new partners in existing regional projects as feasible
3. Develop press releases on exiting regional projects for exposure to new partners

PLAN IMPLEMENTATION

The Calaveras County RCD will create annual implementation plans to be adopted each year by the RCD Board of Directors to provide specific yearly strategies based on the programs and priorities set in place. Implementation is ultimately based on availability of funding, as strategies identified in this plan require revenue far beyond what is reliably available. Funds are sought from a variety of sources including State and Federal grant programs, agreements with local and regional government agencies, and general fundraising.

As a non-tax assessment-based RCD, all revenue is derived from grants and agreements with other organizations, each year. Several existing and pending grant agreements have been acquired to carry out a significant portion of this strategic plan. Some initiatives may also require donations from local organizations. In addition, the RCD is exploring other opportunities such as a Negotiated Indirect Cost Rate Agreement, fundraising events, and fee for-service work.

EVENT NOTICE

Martin Huberty is organizing the

First annual Calaveras Forest & Wildfire Festival

May 30 - June 2, 2025

Tentative Schedule

- Friday night – an opening “Forest Shirt” gala event at the Black Bear Inn honoring forest workers
- Saturday - film screenings throughout the county
- Sunday - a day of activities at Big Trees

We hope to bring awareness to the importance of creating healthy, resilient forests so they in turn will protect us from catastrophic fire.

For more information - Martha Rubin - (650) 619-7136

Details to follow !

Marcie Powers