

Calaveras County Resource Conservation District
Profit & Loss Budget vs. Actual
July 2022 through January 2023

	Jul '22 - Jan 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Indirect Public Support				
Affiliated Org. Contributions	750.00	0.00	750.00	100.0%
Total Indirect Public Support	750.00	0.00	750.00	100.0%
Investments				
Interest-Savings, Short-term CD	62.44	0.00	62.44	100.0%
Total Investments	62.44	0.00	62.44	100.0%
Program Income				
Indirect Costs	44,279.66			
Partnership Contracts	7,352.89	16,180.00	-8,827.11	45.4%
Program Revenue	437,048.65	2,839,815.00	-2,402,766.35	15.4%
Total Program Income	488,681.20	2,855,995.00	-2,367,313.80	17.1%
Rental Income	9,828.39	16,500.00	-6,671.61	59.6%
Total Income	499,322.03	2,872,495.00	-2,373,172.97	17.4%
Gross Profit	499,322.03	2,872,495.00	-2,373,172.97	17.4%
Expense				
Contract Services				
Outside Contract Services	428,642.50	2,435,150.00	-2,006,507.50	17.6%
Total Contract Services	428,642.50	2,435,150.00	-2,006,507.50	17.6%
Facilities and Equipment				
Facility Maintenance	2,476.15	15,000.00	-12,523.85	16.5%
Property Insurance	848.70	0.00	848.70	100.0%
Property Taxes	150.00	150.00	0.00	100.0%
Utilities	3,863.05	6,000.00	-2,136.95	64.4%
Total Facilities and Equipment	7,337.90	21,150.00	-13,812.10	34.7%
Insurance Expense				
Insurance - Liability, D and O	2,569.99	3,500.00	-930.01	73.4%
Worker's Compensation Insurance	1,410.94	4,000.00	-2,589.06	35.3%
Total Insurance Expense	3,980.93	7,500.00	-3,519.07	53.1%
Operations				
Computer Software	1,448.56	4,000.00	-2,551.44	36.2%
Grant Supplies	0.00	6,644.00	-6,644.00	0.0%
Office Equipment	0.00	10,000.00	-10,000.00	0.0%
Payroll Processing	597.00	1,500.00	-903.00	39.8%
Postage, Mailing Service	132.60	240.00	-107.40	55.3%
Supplies	314.45	500.00	-185.55	62.9%
Website	310.00	500.00	-190.00	62.0%
Total Operations	2,802.61	23,384.00	-20,581.39	12.0%
Other Types of Expenses				
Advertising Expenses	24.00	0.00	24.00	100.0%
Memberships and Dues	1,162.50	2,500.00	-1,337.50	46.5%
Other Costs	0.00	1,000.00	-1,000.00	0.0%
Total Other Types of Expenses	1,186.50	3,500.00	-2,313.50	33.9%
Payroll Expenses	46,846.38	239,873.00	-193,026.62	19.5%
Professional Fees				
Auditor	0.00	10,000.00	-10,000.00	0.0%
Legal Fees	0.00	15,000.00	-15,000.00	0.0%
Total Professional Fees	0.00	25,000.00	-25,000.00	0.0%
Travel and Meetings				
Conference, Convention, Meeting	798.00	2,500.00	-1,702.00	31.9%
Travel	262.51	2,748.00	-2,485.49	9.6%
Total Travel and Meetings	1,060.51	5,248.00	-4,187.49	20.2%
Total Expense	491,857.33	2,760,805.00	-2,268,947.67	17.8%
Net Ordinary Income	7,464.70	111,690.00	-104,225.30	6.7%
Other Income/Expense				
Other Expense				
Additions to Reserves	0.00	45,000.00	-45,000.00	0.0%
Total Other Expense	0.00	45,000.00	-45,000.00	0.0%
Net Other Income	0.00	-45,000.00	45,000.00	0.0%
Net Income	<u>7,464.70</u>	<u>66,690.00</u>	<u>-59,225.30</u>	<u>11.2%</u>

Calaveras County Resource Conservation District

Balance Sheet

02/06/23

As of January 31, 2023

Accrual Basis

	<u>Jan 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking	475,542.59
Savings 2420 - Forest Meadows	350,847.55
Savings 2421 - Wylderidge	100,447.77
Savings 2422 - SNC Pine Ridge	115,577.10
Savings 2423 - Hwy 108-Fricot	100.00
Total Checking/Savings	<u>1,042,515.01</u>
Accounts Receivable	
Accounts Receivable	3,451.16
Total Accounts Receivable	<u>3,451.16</u>
Total Current Assets	<u>1,045,966.17</u>
Fixed Assets	
Building Improvements	7,675.00
Buildings - Operating	219,210.49
Land - Operating	93,947.35
Total Fixed Assets	<u>320,832.84</u>
Other Assets	
Accum Depreciation	-28,010.23
Accumulated Depr - Bldg Improve	-1,183.23
Total Other Assets	<u>-29,193.46</u>
TOTAL ASSETS	<u><u>1,337,605.55</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	2,126.54
Unearned or Deferred Revenue	997,835.72
Total Other Current Liabilities	<u>999,962.26</u>
Total Current Liabilities	<u>999,962.26</u>
Total Liabilities	999,962.26
Equity	
Net Investment in Capital Asset	307,020.92
Retained Earnings	23,157.67
Net Income	7,464.70
Total Equity	<u>337,643.29</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,337,605.55</u></u>

Calaveras County Resource Conservation District

Check Detail

January 2023

Type	Num	Date	Name	Item	Account	Paid Amount
Liability Check		01/09/2023	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-1,849.77
TOTAL						-1,849.77
Liability Check		01/23/2023	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-1,470.52
TOTAL						-1,470.52
Liability Check		01/24/2023	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-2,296.17
TOTAL						-2,296.17
Check	Debit	01/09/2023	Microsoft		Checking	
					Computer Software	-73.00
TOTAL						-73.00
Check	Debt	01/09/2023	Lowe's		Checking	
					Facility Maintenance	-281.64
TOTAL						-281.64
Liability Check	E-pay	01/05/2023	EDD		Checking	
					Payroll Liabilities	-369.10
TOTAL						-369.10
Liability Check	E-pay	01/05/2023	United States Trea...		Checking	
					Payroll Liabilities	-685.00
					Payroll Liabilities	-554.82
					Payroll Liabilities	-554.82
					Payroll Liabilities	-129.77
					Payroll Liabilities	-129.77
TOTAL						-2,054.18
Liability Check	E-pay	01/09/2023	EDD		Checking	
					Payroll Liabilities	-1.20
					Payroll Liabilities	-40.80
TOTAL						-42.00
Bill Pmt -Check	541	01/11/2023	Calaveras Public U...		Checking	
Bill		01/11/2023			Utilities	-77.36
TOTAL						-77.36
Bill Pmt -Check	542	01/11/2023	Calaveras Public P...		Checking	

Calaveras County Resource Conservation District
Check Detail
January 2023

02/06/23

Type	Num	Date	Name	Item	Account	Paid Amount
Bill		01/11/2023			Utilities	-168.32
TOTAL						-168.32
Bill Pmt -Check	543	01/11/2023	Gordon Long		Checking	
Bill		01/11/2023			Facility Maintenance	-119.04
TOTAL						-119.04
Bill Pmt -Check	544	01/11/2023	Laurie Plautz - v		Checking	
Bill		01/11/2023	Cal Fire:Wylderidge		Supplies	-176.96
TOTAL						-176.96
Bill Pmt -Check	545	01/11/2023	PG&E- V		Checking	
Bill		01/11/2023			Utilities	-292.86
TOTAL						-292.86
Bill Pmt -Check	546	01/11/2023	San Andreas Sanit...		Checking	
Bill		01/11/2023			Utilities	-105.51
TOTAL						-105.51
Bill Pmt -Check	547	01/11/2023	The Valley Springs ...		Checking	
Bill		01/11/2023	Sierra Nevada Cons...		Advertising Expenses	-24.00
TOTAL						-24.00

Calaveras County Resource Conservation District

Deposit Detail

January 2023

Type	Num	Date	Name	Account	Amount
Deposit		01/09/2023		Savings 2422 - SN...	3,868.70
Payment	569582	12/19/2022	Tuolumne County R...	Undeposited Funds	-1,383.92
Payment	29850...	01/09/2023	CA RCD	Undeposited Funds	-750.00
Payment	570344	01/09/2023	Tuolumne County R...	Undeposited Funds	-1,184.78
Payment	17933	01/09/2023	Common Ground	Undeposited Funds	-550.00
TOTAL					-3,868.70
Deposit		01/27/2023		Checking	809.83
Payment	11540...	01/27/2023	UCCE	Undeposited Funds	-809.83
TOTAL					-809.83

	2017	2018	2019	2020	2021	2022	Jan-23	YTD 2023	Total All Dates
Income:									
CPUD	\$1,420.50	\$348.60							\$1,769.10
Common Ground	\$0.00	\$3,600.00	\$4,737.50	\$5,100.00	\$6,625.00	\$6,600.00	\$550.00	\$550.00	\$26,662.50
UCCE	\$0.00	\$1,261.34	\$3,724.18	\$3,540.50	\$3,581.92	\$6,931.42	\$939.22	\$939.22	\$19,039.35
Motherlode Bonsai Club	\$0.00	\$0.00	\$0.00	\$240.00	\$375.00	\$75.00		\$0.00	\$690.00
Total Income	\$1,420.50	\$5,209.94	\$8,461.68	\$8,880.50	\$10,581.92	\$13,606.42	\$1,489.22	\$1,489.22	\$48,160.95
Expenses:									
CPUD	\$177.38	\$672.06	\$709.63	\$988.51	\$927.41	\$901.58	\$77.36	\$77.36	\$4,376.57
San Andreas Sanitary	\$282.59	\$1,009.61	\$1,280.41	\$1,391.33	\$1,192.97	\$1,206.83	\$105.51	\$105.51	\$6,363.74
CPPA	\$44.80	\$1,353.60	\$2,009.80	\$1,618.80	\$1,743.60	\$2,218.48	\$168.32	\$168.32	\$8,989.08
PGE	\$44.87	\$422.44	\$1,400.71	\$1,057.48	\$1,221.74	\$1,512.10	\$292.86	\$292.86	\$5,659.34
Insurance					\$684.26	\$848.70		\$0.00	\$1,532.96
Sewer Repairs	\$0.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$230.00		\$0.00	\$8,730.00
A/C Repairs	\$0.00	\$142.16	\$0.00	\$2,039.02	\$145.19	\$1,088.99		\$0.00	\$3,415.36
General Maintenance	\$0.00	\$27.57	\$406.89	\$295.47	\$272.68	\$1,151.75	\$24.74	\$24.74	\$2,154.36
Total Expenses	\$549.64	\$12,127.44	\$5,807.44	\$7,390.61	\$6,187.85	\$9,158.43	\$668.79	\$668.79	\$41,221.41
Profit/Loss	\$870.86	(\$6,917.50)	\$2,654.24	\$1,489.89	\$4,394.07	\$4,447.99	\$820.43	\$820.43	\$6,939.54

Grant Tracking as of 1/31/2023

	<u>Grant Period</u>	<u>Amount Awarded</u>	<u>Direct Costs</u>	<u>Indirect Cost</u>	<u>Current Advance</u>	<u>Remaining Advance</u>	<u>Expended to Date</u>	<u>Invoiced</u>	<u>Amount Remaining</u>
Murphys Forest Meadows (CalFire)	5/26/2020 - 3/15/2024	\$ 2,161,776.00	\$ 1,965,251.00	\$ 196,525.00	\$ 540,256.75	\$ 350,840.61	\$ 1,209,067.71		\$ 952,708.29
Wylderidge (CalFire)	11/23/2021 - 3/15/2025	\$ 440,608.30	\$ 400,553.30	\$ 40,055.00	\$ 110,022.00	\$ 100,182.91	\$ 9,806.08		\$ 430,802.22
Pine Ridge (SNC)	4/15/2022 - 1/1/2027	\$ 405,605.00	\$ 352,700.00	\$ 52,905.00	\$ 121,681.50	\$ 111,590.25	\$ 10,091.25		\$ 395,513.75
Fricot City/108 Direct Award (CalFire)	5/9/2022 - 3/15/2026	\$ 999,109.10	\$ 908,281.00	\$ 90,828.10					\$ 999,109.10
Moke Hill (CalFire)	10/6/2022 - 3/15/2026	\$ 1,047,753.71	\$ 952,503.37	\$ 95,250.34					\$ 1,047,753.71
Bummerville/Blizzard Mine (SNC)	9/12/2022 - 1/1/2028	\$ 1,450,740.00	\$ 1,318,854.00	\$ 131,885.00	\$ 435,222.00	\$ 435,222.00			\$ 1,450,740.00
Other A/R: Rent, TCRCD, CARCD								\$ 3,451.16	
Total		\$ 6,505,592.11	\$ 5,898,142.67	\$ 607,448.44	\$ 1,207,182.25	\$ 997,835.77	\$ 1,228,965.04	\$ 3,451.16	\$ 5,276,627.07
						* Deferred Rev		*Accounts Rec	

Calaveras County Resource Conservation District Profit & Loss Budget vs. Actual July through December 2022

	Jul - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Indirect Public Support				
Affiliated Org. Contributions	750.00	0.00	750.00	100.0%
Total Indirect Public Support	750.00	0.00	750.00	100.0%
Investments				
Interest-Savings, Short-term CD	62.44	0.00	62.44	100.0%
Total Investments	62.44	0.00	62.44	100.0%
Program Income				
Indirect Costs	44,048.29			
Partnership Contracts	5,369.20	16,180.00	-10,810.80	33.2%
Program Revenue	436,718.75	2,839,815.00	-2,403,096.25	15.4%
Total Program Income	486,136.24	2,855,995.00	-2,369,858.76	17.0%
Rental Income	8,339.17	16,500.00	-8,160.83	50.5%
Total Income	495,287.85	2,872,495.00	-2,377,207.15	17.2%
Gross Profit	495,287.85	2,872,495.00	-2,377,207.15	17.2%
Expense				
Contract Services				
Outside Contract Services	428,642.50	2,435,150.00	-2,006,507.50	17.6%
Total Contract Services	428,642.50	2,435,150.00	-2,006,507.50	17.6%
Facilities and Equipment				
Facility Maintenance	2,075.47	15,000.00	-12,924.53	13.8%
Property Insurance	848.70	0.00	848.70	100.0%
Property Taxes	150.00	150.00	0.00	100.0%
Utilities	3,219.00	6,000.00	-2,781.00	53.7%
Total Facilities and Equipment	6,293.17	21,150.00	-14,856.83	29.8%
Insurance Expense				
Insurance - Liability, D and O	2,569.99	3,500.00	-930.01	73.4%
Worker's Compensation Insurance	1,410.94	4,000.00	-2,589.06	35.3%
Total Insurance Expense	3,980.93	7,500.00	-3,519.07	53.1%
Operations				
Computer Software	1,375.56	4,000.00	-2,624.44	34.4%
Grant Supplies	0.00	6,644.00	-6,644.00	0.0%
Office Equipment	0.00	10,000.00	-10,000.00	0.0%
Payroll Processing	597.00	1,500.00	-903.00	39.8%
Postage, Mailing Service	132.60	240.00	-107.40	55.3%
Supplies	137.49	500.00	-362.51	27.5%
Website	310.00	500.00	-190.00	62.0%
Total Operations	2,552.65	23,384.00	-20,831.35	10.9%
Other Types of Expenses				
Memberships and Dues	1,162.50	2,500.00	-1,337.50	46.5%
Other Costs	0.00	1,000.00	-1,000.00	0.0%
Total Other Types of Expenses	1,162.50	3,500.00	-2,337.50	33.2%
Payroll Expenses	39,103.38	239,873.00	-200,769.62	16.3%
Professional Fees				
Auditor	0.00	10,000.00	-10,000.00	0.0%
Legal Fees	0.00	15,000.00	-15,000.00	0.0%
Total Professional Fees	0.00	25,000.00	-25,000.00	0.0%
Travel and Meetings				
Conference, Convention, Meeting	798.00	2,500.00	-1,702.00	31.9%
Travel	262.51	2,748.00	-2,485.49	9.6%
Total Travel and Meetings	1,060.51	5,248.00	-4,187.49	20.2%
Total Expense	482,795.64	2,760,805.00	-2,278,009.36	17.5%
Net Ordinary Income	12,492.21	111,690.00	-99,197.79	11.2%
Other Income/Expense				
Other Expense				
Additions to Reserves	0.00	45,000.00	-45,000.00	0.0%
Total Other Expense	0.00	45,000.00	-45,000.00	0.0%
Net Other Income	0.00	-45,000.00	45,000.00	0.0%
Net Income	<u>12,492.21</u>	<u>66,690.00</u>	<u>-54,197.79</u>	<u>18.7%</u>

Calaveras County Resource Conservation District

Balance Sheet

01/09/23

As of December 31, 2022

Accrual Basis

	<u>Dec 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking	484,133.19
Savings 2420 - Forest Meadows	350,847.55
Savings 2421 - Wylderidge	100,447.77
Savings 2422 - SNC Pine Ridge	111,708.40
Savings 2423 - Hwy 108-Fricot	100.00
Total Checking/Savings	<u>1,047,236.91</u>
Accounts Receivable	
Accounts Receivable	5,256.55
Total Accounts Receivable	<u>5,256.55</u>
Other Current Assets	
Undeposited Funds	1,383.92
Total Other Current Assets	<u>1,383.92</u>
Total Current Assets	<u>1,053,877.38</u>
Fixed Assets	
Building Improvements	7,675.00
Buildings - Operating	219,210.49
Land - Operating	93,947.35
Total Fixed Assets	<u>320,832.84</u>
Other Assets	
Accum Depreciation	-28,010.23
Accumulated Depr - Bldg Improve	-1,183.23
Total Other Assets	<u>-29,193.46</u>
TOTAL ASSETS	<u><u>1,345,516.76</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	2,465.28
Unearned or Deferred Revenue	997,868.73
Total Other Current Liabilities	<u>1,000,334.01</u>
Total Current Liabilities	<u>1,000,334.01</u>
Total Liabilities	1,000,334.01
Equity	
Net Investment in Capital Asset	307,020.92
Retained Earnings	23,157.67
Net Income	15,004.16
Total Equity	<u>345,182.75</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,345,516.76</u></u>

Calaveras County Resource Conservation District
Check Detail
December 2022

Type	Num	Date	Name	Item	Account	Paid Amount
Liability Check		12/08/2022	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-3,656.90
TOTAL						-3,656.90
Liability Check		12/22/2022	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-3,553.16
TOTAL						-3,553.16
Check	debit	12/12/2022	Adobe		Checking	
					Computer Software	-29.99
TOTAL						-29.99
Check	Debit	12/07/2022	Microsoft		Checking	
					Computer Software	-73.00
TOTAL						-73.00
Check	Debit	12/12/2022	Streamline		Checking	
					Website	-10.00
TOTAL						-10.00
Check	Debit	12/12/2022	ParcelQuest		Checking	
			Cal Fire:Hwy 108 Fri...		Computer Software	-149.95
TOTAL						-149.95
Check	Debit	12/16/2022	USPS		Checking	
					Postage, Mailing Ser...	-72.60
TOTAL						-72.60
Check	Debit	12/24/2022	QuickBooks Payrol...		Checking	
					Payroll Processing	-25.00
TOTAL						-25.00
Liability Check	E-pay	12/07/2022	EDD		Checking	
					Payroll Liabilities	-114.34
TOTAL						-114.34

Calaveras County Resource Conservation District

Check Detail

December 2022

Type	Num	Date	Name	Item	Account	Paid Amount
Liability Check	E-pay	12/07/2022	United States Trea...		Checking	
					Payroll Liabilities	-395.41
					Payroll Liabilities	-305.19
					Payroll Liabilities	-305.19
					Payroll Liabilities	-71.38
					Payroll Liabilities	-71.38
TOTAL						-1,148.55
Bill Pmt -Check	534	12/05/2022	Krisman Enterprises		Checking	
Bill		08/11/2022	Cal Fire:Murphys Fo...		Outside Contract Se...	-158,645.00
TOTAL						-158,645.00
Bill Pmt -Check	535	12/05/2022	RJW Enterprises		Checking	
Bill		09/13/2022	Cal Fire:Murphys Fo...		Outside Contract Se...	-82,282.50
TOTAL						-82,282.50
Bill Pmt -Check	536	12/05/2022	Tanner Logging		Checking	
Bill	004C...	09/07/2022	Cal Fire:Murphys Fo...		Outside Contract Se...	-87,715.00
TOTAL						-87,715.00
Bill Pmt -Check	537	12/12/2022	Calaveras Public P...		Checking	
Bill		12/12/2022			Utilities	-206.24
TOTAL						-206.24
Bill Pmt -Check	538	12/12/2022	Calaveras Public U...		Checking	
Bill		12/12/2022			Utilities	-77.36
TOTAL						-77.36
Bill Pmt -Check	539	12/12/2022	PG&E- V		Checking	
Bill		12/12/2022			Utilities	-238.34
TOTAL						-238.34
Bill Pmt -Check	540	12/12/2022	San Andreas Sanit...		Checking	
Bill		12/12/2022			Utilities	-105.51
TOTAL						-105.51

Calaveras County Resource Conservation District
Deposit Detail
December 2022

Type	Num	Date	Name	Account	Amount
Deposit		12/05/2022		Checking	542,768.10
Payment	11525...	11/28/2022	UCCE	Undeposited Funds	-1,821.65
Payment		12/05/2022	Cal Fire:Murphys Fo...	Undeposited Funds	-540,396.45
Payment	17877	12/05/2022	Common Ground	Undeposited Funds	-550.00
TOTAL					-542,768.10
Deposit		12/12/2022		Checking	893.92
Payment	11527...	12/12/2022	UCCE	Undeposited Funds	-893.92
TOTAL					-893.92
Deposit		12/12/2022		Savings 2420 - For...	171,749.60
Payment	63150...	12/12/2022	Cal Fire:Murphys Fo...	Undeposited Funds	-171,749.60
TOTAL					-171,749.60
Deposit		12/31/2022		Checking	10.76
				Interest-Savings, Sh...	-10.76
TOTAL					-10.76
Deposit		12/31/2022		Savings 2420 - For...	6.83
				Interest-Savings, Sh...	-6.83
TOTAL					-6.83
Deposit		12/31/2022		Savings 2421 - Wyl...	2.59
				Interest-Savings, Sh...	-2.59
TOTAL					-2.59
Deposit		12/31/2022		Savings 2422 - SN...	2.90
				Interest-Savings, Sh...	-2.90
TOTAL					-2.90

	2017	2018	2019	2020	2021	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	YTD 2022	Total All Dates	
Income:																				
CPUD	\$1,420.50	\$348.60																		\$1,769.10
Common Ground	\$0.00	\$3,600.00	\$4,737.50	\$5,100.00	\$6,625.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$6,600.00	\$26,662.50
UCCE	\$0.00	\$1,261.34	\$3,724.18	\$3,540.50	\$3,581.92	\$283.33	\$410.59	\$392.24	\$334.57	\$267.47	\$229.05	\$700.08	\$788.69	\$927.00	\$894.65	\$893.92	\$809.83	\$6,931.42	\$19,039.35	
Motherlode Bonsai Club	\$0.00	\$0.00	\$0.00	\$240.00	\$375.00	\$0.00						\$75.00						\$75.00	\$690.00	
Total Income	\$1,420.50	\$5,209.94	\$8,461.68	\$8,880.50	\$10,581.92	\$833.33	\$960.59	\$942.24	\$884.57	\$817.47	\$779.05	\$1,325.08	\$1,338.69	\$1,477.00	\$1,444.65	\$1,443.92	\$1,359.83	\$13,606.42	\$48,160.95	
Expenses:																				
CPUD	\$177.38	\$672.06	\$709.63	\$988.51	\$927.41	\$73.54	\$73.54	\$73.54	\$73.54	\$73.54	\$73.54	\$73.54	\$77.36	\$77.36	\$77.36	\$77.36	\$77.36	\$77.36	\$901.58	\$4,376.57
San Andreas Sanitary	\$282.59	\$1,009.61	\$1,280.41	\$1,391.33	\$1,192.97	\$97.04	\$97.04	\$97.04	\$97.04	\$97.04	\$97.04	\$97.04	\$105.51	\$105.51	\$105.51	\$105.51	\$105.51	\$105.51	\$1,206.83	\$6,363.74
CPA	\$44.80	\$1,353.60	\$2,009.80	\$1,618.80	\$1,743.60	\$86.80	\$90.40	\$90.40	\$76.00	\$76.00	\$72.40	\$196.00	\$370.56	\$364.24	\$364.24	\$225.20	\$206.24	\$2,218.48	\$8,989.08	
PGE	\$44.87	\$422.44	\$1,400.71	\$1,057.48	\$1,221.74	\$329.17	\$299.36	\$216.98	\$135.52	\$80.63	\$42.85	\$45.83	\$56.57	\$16.67	\$15.63	\$34.55	\$238.34	\$1,512.10	\$5,659.34	
Insurance					\$684.26	\$0.00						\$848.70						\$848.70	\$1,532.96	
Sewer Repairs	\$0.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$230.00											\$230.00	\$8,730.00	
A/C Repairs	\$0.00	\$142.16	\$0.00	\$2,039.02	\$145.19	\$0.00							\$298.19			\$790.80		\$1,088.99	\$3,415.36	
General Maintenance	\$0.00	\$27.57	\$406.89	\$295.47	\$272.68	\$0.00					\$210.00		\$866.75	\$75.00				\$1,151.75	\$2,154.36	
Total Expenses	\$549.64	\$12,127.44	\$5,807.44	\$7,390.61	\$6,187.85	\$586.55	\$790.34	\$477.96	\$382.10	\$327.21	\$495.83	\$1,261.11	\$1,774.94	\$638.78	\$562.74	\$1,233.42	\$627.45	\$9,158.43	\$41,221.41	
Profit/Loss	\$870.86	(\$6,917.50)	\$2,654.24	\$1,489.89	\$4,394.07	\$246.78	\$170.25	\$464.28	\$502.47	\$490.26	\$283.22	\$63.97	(\$436.25)	\$838.22	\$881.91	\$210.50	\$732.38	\$4,447.99	\$6,939.54	

Grant Tracking as of 12/31/2022

	<u>Grant Period</u>	<u>Amount Awarded</u>	<u>Direct Costs</u>	<u>Indirect Cost</u>	<u>Current Advance</u>	<u>Remaining Advance</u>	<u>Expended to Date</u>	<u>Invoiced</u>	<u>Amount Remaining</u>
Murphys Forest Meadows (CalFire)	5/26/2020 - 3/15/2024	\$ 2,161,776.00	\$ 1,965,251.00	\$ 196,525.00	\$ 540,256.75	\$ 350,840.61	\$ 1,209,067.71		\$ 952,708.29
Wylderidge (CalFire)	11/23/2021 - 3/15/2025	\$ 440,608.30	\$ 400,553.30	\$ 40,055.00	\$ 110,022.00	\$ 100,215.91	\$ 9,806.08		\$ 430,802.22
Pine Ridge (SNC)	4/15/2022 - 1/1/2027	\$ 405,605.00	\$ 352,700.00	\$ 52,905.00	\$ 121,681.50	\$ 111,590.25	\$ 10,091.25		\$ 395,513.75
Fricot City/108 Direct Award (CalFire)	5/9/2022 - 3/15/2026	\$ 999,109.10	\$ 908,281.00	\$ 90,828.10					\$ 999,109.10
Moke Hill (CalFire)	10/6/2022 - 3/15/2026	\$ 1,047,753.71	\$ 952,503.37	\$ 95,250.34					\$ 1,047,753.71
Bummerville/Blizzard Mine (SNC)	9/12/2022 - 1/1/2028	\$ 1,450,740.00	\$ 1,318,854.00	\$ 131,885.00	\$ 435,222.00	\$ 435,222.00			\$ 1,450,740.00
Other A/R: Rent, TCRCD, CARCD								\$ 5,256.55	
Total		\$ 6,505,592.11	\$ 5,898,142.67	\$ 607,448.44	\$ 1,207,182.25	\$ 997,868.77	\$ 1,228,965.04	\$ 5,256.55	\$ 5,276,627.07
						* Deferred Rev		*Accounts Rec	

January 2023

Executive Director Report- Gordon Long

Current Activities:

1. Working on questionnaire from John Benoit of LAFCo. This is a periodic review of how CCRCD conducts business
2. Right of Entry forms for Mokelumne Hill Fuels Reduction Project (5GG21172) and Fricot City (5GA21203) sent out in December. Beginning to receive signed ROE's in return, and fielding calls from landowners
3. CEQA contractor chosen for Pine Mountain Lake Fuels Reduction Project. California Reforestation is the winning bidder. Plan to have CEQA surveys and reports completed by May 2023
4. Next Hardwoods Advisory Committee meeting is January 19th. More revisions proposed for County Oak Ordinance.
5. The WCB grant led by CARCD to be discussed at a special board meeting in January 13, 2023. I've given information to CARCD to encourage passage by the WCB board.
6. Dana and I to meet with Pat McGreevy January 11 to complete new employee documentation
7. Have discussions with Murphys to Forest Meadows Project contractors about starting work again. Waiting for weather to subside before allowing work mastication work to proceed.
8. Water damage triage at CCRCD office.

Future Activities

1. Potential to work with Calaveras OES with Good Neighbor Authority with USFS.
2. RFP's for Mokelumne Hill and Fricot City environmental compliance contractor to be released this winter/spring
3. Resubmit NW Calaveras grant to CALFIRE. Grant cycle is currently open.
4. Tuolumne County RCD asking for assistance to submit a new grant near our current Pine Mountain Lake Project.
5. Regional Conservation Partnership Program (RCPP) by NRCS is likely to be refunded. We and TCRCD are in partners with Amador RCD (ARCD) on this project under our A-C-T agreement.



CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT

PO Box 1041 ♦ 423 E. St Charles St. ♦ San Andreas, CA 95249

RESOLUTION OF THE CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT, A CALIFORNIA SPECIAL DISTRICT

Resolution Number: 2023-01

WHEREAS, the Governor of the State of California in cooperation with the California State Legislature has enacted State of California **Climate Investment**, which provides funds to the State of California and its political subdivisions for **fire prevention programs**; and

WHEREAS, the State Department of Forestry and Fire Protection (CAL FIRE) has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies, non-profit organizations, and others under the program, and

WHEREAS, the applicant will enter into an agreement with the State of California to carry out the NORTHWEST CALAVERAS FUELS REDUCTION project;

NOW, THEREFORE, BE IT RESOLVED that the CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT:

1. Approved the filing of an application for “**California Climate Investments Wildfire Prevention Grants Program**”; and
2. Certifies that said applicant has or will have sufficient funds to operate and maintain the project; and,
3. Certifies that funds under the jurisdiction of CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT are available to begin the project.
4. Certifies that said applicant will expend grant funds prior to March 15, 2029
5. Appoints Board President or a designee, to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project.

The foregoing resolution was approved and adopted the ____ day of _____, 20__ by the following vote:

AYES:

NOES:

ABSENTS:

Signature

Title

---CERTIFICATION OF RESOLUTION---

Please note the person attesting cannot be the person(s) appointed in (5.)

ATTEST:

I _____, President of the Calaveras County Resource Conservation District, witness my hand or the seal of the Calaveras County Resource Conservation District on the _____ day of __, 20____.



CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT

PO Box 1041 ♦ 423 E. St Charles St. ♦ San Andreas, CA 95249

Signature

OFFICIAL SEAL OR
NOTARY CERTIFICATION
(If Applicable)

Title



Calaveras County

Department of Agriculture

Sealer of Weights and Measures

Jesse Fowler ♦ Agricultural Commissioner / Sealer of Weights and Measures

Williamson Act Resolution Revision

Overview

Completed:

- 1) Fall 2022: Alerted stakeholder groups (Farm Bureau, Cattlemens' Association, Calaveras Winegrape Alliance), Board Members, and affiliated County Departments of possible revision and gathered feedback on main revision themes and contract holders' annual reporting.
- 2) January 2023: Held meeting with affiliated County Departments (Agriculture, Planning, County Counsel, and Assessor) in January 2023 to share feedback received and begin the first draft.

Future Actions:

- 1) Staff draft completed and released to stakeholder groups, the Agricultural Advisory Committee (AAC), and the public for review and solicitation of comments;
↓
- 2) The AAC will hold a public meeting discussing the draft;
↓
- 3) Staff prepares a second draft after reviewing comments and feedback and presents it to the Board of Supervisors as an informational item for discussion and final direction;
↓
- 4) Staff prepares final draft resolution for the Board to take action on;
↓
- 5) Resolution goes into effect.

Government Center, 891 Mountain Ranch Road, San Andreas, CA 95249-9709

RCD INFORMATION REQUEST SHEET

Name of District CALAVERAS COUNTY RCD

Chairperson's, Address, Phone: Keith Hafley,

Mailing Address: PO Box 1041. San Andreas CA

Phone # and Email: 209-482-0400; khafley@calaverasrcd.org

Board Members - Regular and Associates – Terms and expiration dates of each term

Keith Hafley- Regular Livestock Industry, Term 2020-2024

Mike Dvorak, Regular At-large, Term 2020-2024

Kent Lambert, Regular At-large, Term 2021-2024

Julia Marsili, Regular At-large, Term 2022-2024

Brady DuBois, At large, Term 2023- 2026

Yvonne Tiscornia- At large, Term 2023- 2026

Open Position: Water Industry

Ben Cook, Associate Member, 2022 started

Board Meeting Schedule, Time, and Place

Monthly, second Thursday @ 6:00 pm

Location: CCRCD office- 423 East St. Charles St., San Andreas

District Personnel and qualifications, paid? Volunteer? Part or Full time, Job description?

Gordon Long, Executive Director, biologist/ consulting forester. Paid, Part-time. Job Description filed, and Available Upon Request

Dana Simpson, Fiscal Manager, bookkeeper, Paid, part-time. Job Description Available filed, and Upon Request

Mary Cole- Webmaster/Secretary. Paid, part-time.

Laurie Plautz- Project Manager. Paid, Part-time, grant manager. Job Description filed, and Available Upon Request

Jill Micheau- Project Administrator. Paid, Part-time, grant administrator. Job Description filed, and Available Upon Request

Kaylee Dillishaw- Project Manager. Paid, Part-time. Grant Manager. Job Description filed, and Available Upon Request.

Date of Formation July 26, 2016

Where are agendas posted Website, Meeting Location, newspaper, etc.?

Agendas posted 72 hours prior to board meeting at physical location of meeting and on the CCRCD website.

Facilities & Location of office (or office sharing with another agency i.e. NRCS, County, BLM, etc.?)

Location of office is 423 East St. Charles Street, San Andreas, CA 95249. Office is owned by CCRCD. Office space is rented to outside entities as well as serving as office space for CCRCD

Electronic Agendas

Does the County keep the funds, if not, who does?

CCRCD does not use County for finances. CCRCD has bank accounts with El Dorado Savings Bank, with a local office in San Andreas, California.

Revenue received: Copy of Budget including (Revenue and Expenditure categories) Included as attachment

Copy of current and past year's Budget, and current audit or financial review David Farnsworth of Farnsworth CPA. Mr. Farnsworth had a task to send audit to LAFCO. If LAFCO hasn't received this copy, please let CCRCD know and we shall send you a copy.

Types of projects undertaken by the District? Explanation of projects?

Vast majority of projects center on providing fuel reduction services to Calaveras County communities through implementation of projects acquired through state agencies, such as CALFIRE and Sierra Nevada Conservancy. Most fuels reduction work being conducted on private lands, but recently we have started working on federal lands that are close to private lands too.

Partners on Projects? Who does the district partner with and on which projects to serve what purpose?

Calaveras County RCD has a Cooperative Partnership Agreement with adjacent RCD's Amador (ARCD) and Tuolumne County (TCRCD). This agreement allows the three RCD's to partner together on projects. Currently, this A-C-T team has one project running, a federally awarded contract with Amador RCD, and CCRCD and TCRCD as designated partners.

Assuming all residents and landowners are eligible for district services and explanation of services that are being provided to the residents and (or) landowners?

Equipment List - Does the District have any fixed assets? The CCRCD owns two buildings in San Andreas on a single parcel. This is used for our office space, while also serving as income-generating rental space to two outside entities

List of Services provided to the Community? What functions does the district do? i.e. erosion, range management, fuels management, algae abatement? etc.

CCRCD is the holder of numerous fire prevention/ fuels reduction grants, funded by CALFIRE and Sierra Nevada Conservancy. These grants are predominately on private lands in the Wildland Urban Interface (WUI) around Calaveras County communities. Executive Director Gordon Long provides technical assistance to landowners regarding fire mitigation and maintenance of properties. CCRCD can

also serve as Lead Agency for unaffiliated groups for grant administration if the CCRCD approves the action.

Assistance to (or from) State, Private and Federal partners, i.e. Grants? How much and for what purpose and explanation of the grant and desired outcomes of the grant.

Plans for the future - copy of the current activity plan ? Attached

Copy of District Bylaws, Policies and Procedures, as applicable.

CCRCD is currently following Division 9 of the Public Resource Code as their governing document. The CCRCD has a current ad hoc committee working on our own set of bylaws, though they are not yet in draft form.

CCRCD has a full palette of polices dictating how we conduct business. They are available for viewing at our office in San Andreas.

Has the district received any awards or special recognitions by state and federal agencies and associations?

No

Does the district envision any future annexation or consolidation with other RCD's?

No

NEED COPIES OF THE FOLLOWING (ELECTRONIC IS PREFERRED)

1. Most recent audit - past two cycles- CCRCD has had only one audit accomplished since inception. Was completed by David Farnsworth. He was to send LAFCo a copy of this audit. If LAFCo has not received it, please reach out to Gordon Long – glong@calaverasrcd.org 530-604-3588 and/or David Farnsworth – david@dfarnsworthcpa.com- 408-780-2236
2. Copy of the Budget
3. Copy of District's work plan and program
4. Narrative on District Activities. These can be found in Grant Applications or the overall work plan and program

Currently the CCRCD has six active grants run solely by the CCRCD. They are all grants to reduce fire threats in vulnerable communities in Calaveras County
Two of these grants are funded through the Sierra Nevada Conservancy-
#1369- Bummerville/Blizzard Mine Fuels Reduction Project
1284 Pine Ridge/Summit Level Fuelbreak Maintenance

Four of these grants are funded through CalFire
5GG19147- Murphys to Forest Meadows Fuels Reduction Project
5GA21203- Highway 108 North/ Fricot City Road Fuels Reduction Project
5GG21172- Mokelumne Hill Fuels Reduction Project

5GG20172- Forest Meadows/Wyldridge Fuels Reduction Project

CCRCD is also a partner in grant with Amador RCD and Tuolumne County RCD. This grant is led by Amador County RCD. For particular information regarding this NRCS RCPP grant called, "Crisis to Opportunity", please contact Amador RCD district Manager Amanda Watson- amanda@amadorrcd.org. The three RCD's have a Partnership Agreement signed by all three entities for this Project.

Just this week, as a partner RCD, the CA Association of Resource Conservation Districts was awarded a state Wildlife Conservation Board grant, called, "Climate Resilience Through Habitat Restoration". Under this Block Grant, CCRCD will build and place wildlife nesting/roosting structures on private lands in Calaveras County.

2022-2023 Statement of Economic Interests



Form 700

A Public Document

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Helpful Resources

- Video Tutorials
- Reference Pamphlet
- Excel Version
- FAQs
- Gift and Travel Fact Sheet for State and Local Officials

California Fair Political Practices Commission

1102 Q Street, Suite 3000 • Sacramento, CA 95811

Email Advice: advice@fppc.ca.gov

Toll-free advice line: 1 (866) ASK-FPPC • 1 (866) 275-3772

Telephone: (916) 322-5660 • Website: www.fppc.ca.gov

December 2022

Quick Start Guide

Detailed instructions begin on page 3.

WHEN IS THE ANNUAL STATEMENT DUE?

- March 1 – Elected State Officers, Judges and Court Commissioners, State Board and Commission members listed in Government Code Section 87200
- April 1 – Most other filers

WHERE DO I FILE?

Most people file the Form 700 with their agency. If you're not sure where to file your Form 700, contact your filing officer or the person who asked you to complete it.

ITEMS TO NOTE!

- The Form 700 is a public document.
- Only filers serving in active military duty may receive an extension on the filing deadline.
- You must also report interests held by your spouse or registered domestic partner.
- Your agency's conflict of interest code will help you to complete the Form 700. You are encouraged to get your conflict of interest code from the person who asked you to complete the Form 700.

NOTHING TO REPORT?

Mark the "No reportable interests" box on Part 4 of the Cover Page, and submit only the signed Cover Page. Please review each schedule carefully!

Schedule	Common Reportable Interests	Common Non-Reportable Interests
A-1: Investments	Stocks, including those held in an IRA or 401K. Each stock must be listed.	Insurance policies, government bonds, diversified mutual funds, funds similar to diversified mutual funds.
A-2: Business Entities/Trusts	Business entities, sole proprietorships, partnerships, LLCs, corporations and trusts. (e.g., Form 1099 filers).	Savings and checking accounts, cryptocurrency, and annuities.
B: Real Property	Rental property in filer's jurisdiction, or within two miles of the boundaries of the jurisdiction.	A residence used exclusively as a personal residence (such as a home or vacation property).
C: Income	Non-governmental salaries. Note that filers are required to report only half of their spouse's or partner's salary.	Governmental salary (from school district, for example).
D: Gifts	Gifts from businesses, vendors, or other contractors (meals, tickets, etc.).	Gifts from family members.
E: Travel Payments	Travel payments from third parties (not your employer).	Travel paid by your government agency.

Note: Like reportable interests, non-reportable interests may also create conflicts of interest and could be grounds for disqualification from certain decisions.

QUESTIONS?

- advice@fppc.ca.gov
- (866) 275-3772 Mon-Thurs, 9-11:30 a.m.

E-FILING ISSUES?

- If using your agency's system, please contact technical support at your agency.
- If using FPPC's e-filing system, write to form700@fppc.ca.gov.

What's New

Gift Limit Increase

The gift limit increased to **\$520** for calendar years **2021** and **2022**.

Who must file:

- Elected and appointed officials and candidates listed in Government Code Section 87200
- Employees, appointed officials, and consultants filing pursuant to a conflict of interest code ("code filers"). **Obtain your disclosure categories, which describe the interests you must report, from your agency;** they are not part of the Form 700
- Candidates running for local elective offices that are designated in a conflict of interest code (e.g., county sheriffs, city clerks, school board trustees, and water board members)

Exception:

- Candidates for a county central committee are not required to file the Form 700
- Employees in newly created positions of existing agencies

For more information, see Reference Pamphlet, page 3, at www.fppc.ca.gov.

Where to file:

87200 Filers

State offices	⇒	Your agency
Judicial offices	⇒	The clerk of your court
Retired Judges	⇒	Directly with FPPC
County offices	⇒	Your county filing official
City offices	⇒	Your city clerk
Multi-County offices	⇒	Your agency

Code Filers — State and Local Officials, Employees, and Consultants Designated in a Conflict of Interest

Code: File with your agency, board, or commission unless otherwise specified in your agency's code (e.g., Legislative staff files directly with FPPC). In most cases, the agency, board, or commission will retain the statements.

Members of Newly Created Boards and Commissions: File with your agency or with your agency's code reviewing body pursuant to Regulation 18754.

Employees in Newly Created Positions of Existing Agencies:

File with your agency or with your agency's code reviewing body. (See Reference Pamphlet, page 3.)

Candidates file as follow:

State offices, Judicial offices and multi-county offices	⇒	County elections official with whom you file your declaration of candidacy
County offices	⇒	County elections official
City offices	⇒	City Clerk
Public Employee's Retirement System (CalPERS)	⇒	CalPERS
State Teacher's Retirement Board (CalSTRS)	⇒	CalSTRS

How to file:

The Form 700 is available at www.fppc.ca.gov. Form 700 schedules are also available in Excel format. Each Statement must have a handwritten "wet" signature or "secure electronic signature," meaning either (1) a signature submitted using an approved electronic filing system or (2) if permitted by the filing officer, a digital signature submitted via the filer's agency email address. (See Regulations 18104 and 18757.) Companies such as Adobe and DocuSign offer digital signature services. All statements are signed under the penalty of perjury and must be verified by the filer. See Regulation 18723.1(c) for filing instructions for copies of expanded statements.

When to file:

Annual Statements

⇒ March 1, 2023

- Elected State Officers
- Judges and Court Commissioners
- State Board and State Commission Members listed in Government Code Section 87200

⇒ April 3, 2023

- Most other filers

Individuals filing under conflict of interest codes in city and county jurisdictions should verify the annual filing date with their filing official or filing officer.

Statements postmarked by the filing deadline are considered filed on time.

Statements of 30 pages or less may be emailed or faxed by the deadline as long as the originally signed paper version is sent by first class mail to the filing official within 24 hours.

Assuming Office and Leaving Office Statements

Most filers file within 30 days of assuming or leaving office or within 30 days of the effective date of a newly adopted or amended conflict of interest code.

Exception:

If you assumed office between October 1, 2022, and December 31, 2022, and filed an assuming office statement, you are not required to file an annual statement until March 1, 2024, or April 1, 2024, whichever is applicable. The annual statement will cover the day after you assumed office through December 31, 2023. (See Reference Pamphlet, page 6, for additional exceptions.)

Candidate Statements

File no later than the final filing date for the declaration of candidacy or nomination documents. A candidate statement is not required if you filed an assuming office or annual statement for the same jurisdiction within 60 days before filing a declaration of candidacy or other nomination documents.

Late Statements

There is no provision for filing deadline extensions unless the filer is serving in active military duty. (See page 19 for information on penalties and fines.)

Amendments

Statements may be amended at any time. You are only required to amend the schedule that needs to be revised. It is not necessary to amend the entire filed form. The amended schedule(s) is attached to your original filed statement. Obtain amendment schedules at www.fppc.ca.gov.

Types of Statements

Assuming Office Statement:

If you are a newly appointed official or are newly employed in a position designated, or that will be designated, in a state or local agency's conflict of interest code, your assuming office date is the date you were sworn in or otherwise authorized to serve in the position. If you are a newly elected official, your assuming office date is the date you were sworn in.

- Report: Investments, interests in real property, and business positions held on the date you assumed the office or position must be reported. In addition, income (including loans, gifts, and travel payments) received during the 12 months prior to the date you assumed the office or position.

For positions subject to confirmation by the State Senate or the Commission on Judicial Appointments, your assuming office date is the date you were appointed or nominated to the position.

- Example: Maria Lopez was nominated by the Governor to serve on a state agency board that is subject to state Senate confirmation. The assuming office date is the date Maria's nomination is submitted to the Senate. Maria must report investments, interests in real property, and business positions Maria holds on that date, and income (including loans, gifts, and travel payments) received during the 12 months prior to that date.

If your office or position has been added to a newly adopted or newly amended conflict of interest code, use the effective date of the code or amendment, whichever is applicable.

- Report: Investments, interests in real property, and business positions held on the effective date of the code or amendment must be reported. In addition, income (including loans, gifts, and travel payments) received during the 12 months prior to the effective date of the code or amendment.

Annual Statement:

Generally, the period covered is January 1, 2022, through December 31, 2022. If the period covered by the statement is different than January 1, 2022, through December 31, 2022, (for example, you assumed office between October 1, 2021, and December 31, 2021 or you are combining statements), you must specify the period covered.

- Investments, interests in real property, business positions held, and income (including loans, gifts, and travel payments) received during the period covered by the statement must be reported. Do not change the preprinted dates on Schedules A-1, A-2, and B unless you are required to report the acquisition or disposition of an interest that did not occur in 2022.

- If your disclosure category changes during a reporting period, disclose under the old category until the effective date of the conflict of interest code amendment and disclose under the new disclosure category through the end of the reporting period.

Leaving Office Statement:

Generally, the period covered is January 1, 2022, through the date you stopped performing the duties of your position. If the period covered differs from January 1, 2022, through the date you stopped performing the duties of your position (for example, you assumed office between October 1, 2021, and December 31, 2021, or you are combining statements), the period covered must be specified. The reporting period can cover parts of two calendar years.

- Report: Investments, interests in real property, business positions held, and income (including loans, gifts, and travel payments) received during the period covered by the statement. Do not change the preprinted dates on Schedules A-1, A-2, and B unless you are required to report the acquisition or disposition of an interest that did not occur in 2022.

Candidate Statement:

If you are filing a statement in connection with your candidacy for state or local office, investments, interests in real property, and business positions held on the date of filing your declaration of candidacy must be reported. In addition, income (including loans, gifts, and travel payments) received during the 12 months prior to the date of filing your declaration of candidacy is reportable. Do not change the preprinted dates on Schedules A-1, A-2, and B.

Candidates running for local elective offices (e.g., county sheriffs, city clerks, school board trustees, or water district board members) must file candidate statements, as required by the conflict of interest code for the elected position. The code may be obtained from the agency of the elected position.

Amendments:

If you discover errors or omissions on any statement, file an amendment as soon as possible. You are only required to amend the schedule that needs to be revised; it is not necessary to refile the entire form. Obtain amendment schedules from the FPPC website at www.fppc.ca.gov.

Note: Once you file your statement, you may not withdraw it. All changes must be noted on amendment schedules.

Expanded Statement:

If you hold multiple positions subject to reporting requirements, you may be able to file an expanded statement for each position, rather than a separate and distinct statement for each position. The expanded statement must cover all reportable interests for all jurisdictions and list all positions on the Form 700 or on an attachment for which it is filed. The rules and processes governing the filing of an expanded statement are set forth in Regulation 18723.1.

**STATEMENT OF ECONOMIC INTERESTS
COVER PAGE**
A PUBLIC DOCUMENT

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

1. Office, Agency, or Court

Agency Name (Do not use acronyms)

Division, Board, Department, District, if applicable Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: Position:

2. Jurisdiction of Office (Check at least one box)

State Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)

Multi-County County of

City of Other

3. Type of Statement (Check at least one box)

Annual: The period covered is January 1, 2022, through December 31, 2022.

-or- The period covered is / / , through December 31, 2022.

Assuming Office: Date assumed / /

Candidate: Date of Election and office sought, if different than Part 1:

Leaving Office: Date Left / / (Check one circle.)

The period covered is January 1, 2022, through the date of leaving office.

-or- The period covered is / / , through the date of leaving office.

4. Schedule Summary (required)

► Total number of pages including this cover page: _____

Schedules attached

Schedule A-1 - Investments – schedule attached

Schedule A-2 - Investments – schedule attached

Schedule B - Real Property – schedule attached

Schedule C - Income, Loans, & Business Positions – schedule attached

Schedule D - Income – Gifts – schedule attached

Schedule E - Income – Gifts – Travel Payments – schedule attached

-or- None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
(Business or Agency Address Recommended - Public Document)

DAYTIME TELEPHONE NUMBER EMAIL ADDRESS
()

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed (month, day, year)

Signature (File the originally signed paper statement with your filing official.)

Instructions Cover Page

Enter your name, mailing address, and daytime telephone number in the spaces provided. **Because the Form 700 is a public document, you may list your business/office address instead of your home address.**

Part 1. Office, Agency, or Court

- Enter the name of the office sought or held, or the agency or court. Consultants must enter the public agency name rather than their private firm's name. (Examples: State Assembly; Board of Supervisors; Office of the Mayor; Department of Finance; Hope County Superior Court).
- Indicate the name of your division, board, or district, if applicable. (Examples: Division of Waste Management; Board of Accountancy; District 45). **Do not use acronyms.**
- Enter your position title. (Examples: Director; Chief Counsel; City Council Member; Staff Services Analyst).
- If you hold multiple positions (i.e., a city council member who also is a member of a county board or commission) you may be required to file separate and distinct statements with each agency. To simplify your filing obligations, in some cases you may instead complete a single expanded statement and file it with each agency.
 - The rules and processes governing the filing of an expanded statement are set forth in Regulation 18723.1. To file an expanded statement for multiple positions, enter the name of each agency with which you are required to file and your position title with each agency in the space provided. **Do not use acronyms.** Attach an additional sheet if necessary. Complete one statement disclosing all reportable interests for all jurisdictions. Then file the expanded statement with each agency as directed by Regulation 18723.1(c).

If you assume or leave a position after a filing deadline, you must complete a separate statement. For example, a city council member who assumes a position with a county special district after the April annual filing deadline must file a separate assuming office statement. In subsequent years, the city council member may expand their annual filing to include both positions.

Example:

Brian Bourne is a city council member for the City of Lincoln and a board member for the Camp Far West Irrigation District – a multi-county agency that covers the Counties of Placer and Yuba. The City is located within Placer County. Brian may complete one expanded statement to disclose all reportable interests for both offices and list both positions on the Cover Page. Brian will file the expanded statement with each the City and the District as directed by Regulation 18723.1(c).

Part 2. Jurisdiction of Office

- Check the box indicating the jurisdiction of your agency and, if applicable, identify the jurisdiction. Judges, judicial candidates, and court commissioners have statewide jurisdiction. All other filers should review the Reference Pamphlet, page 13, to determine their jurisdiction.
- If your agency is a multi-county office, list each county in which your agency has jurisdiction.

- If your agency is not a state office, court, county office, city office, or multi-county office (e.g., school districts, special districts and JPAs), check the “other” box and enter the county or city in which the agency has jurisdiction.

Example:

This filer is a member of a water district board with jurisdiction in portions of Yuba and Sutter Counties.

1. Office, Agency, or Court	
Agency Name: <i>(Do not use acronyms)</i>	
Feather River Irrigation District	
Division, Board, Department, District, if applicable	Your Position
N/A	Board Member
▶ If filing for multiple positions, list below or on an attachment. <i>(Do not use acronyms)</i>	
Agency: N/A	Position:
2. Jurisdiction of Office <i>(Check at least one box)</i>	
<input type="checkbox"/> State	<input type="checkbox"/> Judge or Court Commissioner (Statewide Jurisdiction)
<input checked="" type="checkbox"/> Multi-County Yuba & Sutter Counties	<input type="checkbox"/> County of _____
<input type="checkbox"/> City of _____	<input type="checkbox"/> Other _____

Part 3. Type of Statement

Check at least one box. The period covered by a statement is determined by the type of statement you are filing. If you are completing a 2022 annual statement, **do not** change the pre-printed dates to reflect 2023. Your annual statement is used for reporting the **previous year's** economic interests. Economic interests for your annual filing covering January 1, 2023, through December 31, 2023, will be disclosed on your statement filed in 2024. See Reference Pamphlet, page 4.

Combining Statements: Certain types of statements for the same position may be combined. For example, if you leave office after January 1, but before the deadline for filing your annual statement, you may combine your annual and leaving office statements. File by the earliest deadline. Consult your filing officer or the FPPC.

Part 4. Schedule Summary

- Complete the Schedule Summary after you have reviewed each schedule to determine if you have reportable interests.
- Enter the total number of completed pages including the cover page and either check the box for each schedule you use to disclose interests; **or** if you have nothing to disclose on any schedule, check the “No reportable interests” box. Please **do not** attach any blank schedules.

Part 5. Verification

Complete the verification by signing the statement and entering the date signed. Each statement must have an original “wet” signature unless filed with a secure electronic signature. (See page 3 above.) All statements must be signed under penalty of perjury and be verified by the filer pursuant to Government Code Section 81004. See Regulation 18723.1(c) for filing instructions for copies of expanded statements.

When you sign your statement, you are stating, under penalty of perjury, that it is true and correct. Only the filer has authority to sign the statement. An unsigned statement is not considered filed and you may be subject to late filing penalties.

SCHEDULE A-1 Investments

Stocks, Bonds, and Other Interests (Ownership Interest is Less Than 10%)

Investments must be itemized.

Do not attach brokerage or financial statements.

CALIFORNIA FORM 700
<small>FAIR POLITICAL PRACTICES COMMISSION</small>
Name _____

▶ NAME OF BUSINESS ENTITY _____

GENERAL DESCRIPTION OF THIS BUSINESS _____

FAIR MARKET VALUE

\$2,000 - \$10,000	\$10,001 - \$100,000
\$100,001 - \$1,000,000	Over \$1,000,000

NATURE OF INVESTMENT

Stock Other _____
(Describe)

Partnership Income Received of \$0 - \$499
Income Received of \$500 or More *(Report on Schedule C)*

IF APPLICABLE, LIST DATE:

____/____/22	____/____/22
ACQUIRED	DISPOSED

▶ NAME OF BUSINESS ENTITY _____

GENERAL DESCRIPTION OF THIS BUSINESS _____

FAIR MARKET VALUE

\$2,000 - \$10,000	\$10,001 - \$100,000
\$100,001 - \$1,000,000	Over \$1,000,000

NATURE OF INVESTMENT

Stock Other _____
(Describe)

Partnership Income Received of \$0 - \$499
Income Received of \$500 or More *(Report on Schedule C)*

IF APPLICABLE, LIST DATE:

____/____/22	____/____/22
ACQUIRED	DISPOSED

▶ NAME OF BUSINESS ENTITY _____

GENERAL DESCRIPTION OF THIS BUSINESS _____

FAIR MARKET VALUE

\$2,000 - \$10,000	\$10,001 - \$100,000
\$100,001 - \$1,000,000	Over \$1,000,000

NATURE OF INVESTMENT

Stock Other _____
(Describe)

Partnership Income Received of \$0 - \$499
Income Received of \$500 or More *(Report on Schedule C)*

IF APPLICABLE, LIST DATE:

____/____/22	____/____/22
ACQUIRED	DISPOSED

▶ NAME OF BUSINESS ENTITY _____

GENERAL DESCRIPTION OF THIS BUSINESS _____

FAIR MARKET VALUE

\$2,000 - \$10,000	\$10,001 - \$100,000
\$100,001 - \$1,000,000	Over \$1,000,000

NATURE OF INVESTMENT

Stock Other _____
(Describe)

Partnership Income Received of \$0 - \$499
Income Received of \$500 or More *(Report on Schedule C)*

IF APPLICABLE, LIST DATE:

____/____/22	____/____/22
ACQUIRED	DISPOSED

▶ NAME OF BUSINESS ENTITY _____

GENERAL DESCRIPTION OF THIS BUSINESS _____

FAIR MARKET VALUE

\$2,000 - \$10,000	\$10,001 - \$100,000
\$100,001 - \$1,000,000	Over \$1,000,000

NATURE OF INVESTMENT

Stock Other _____
(Describe)

Partnership Income Received of \$0 - \$499
Income Received of \$500 or More *(Report on Schedule C)*

IF APPLICABLE, LIST DATE:

____/____/22	____/____/22
ACQUIRED	DISPOSED

▶ NAME OF BUSINESS ENTITY _____

GENERAL DESCRIPTION OF THIS BUSINESS _____

FAIR MARKET VALUE

\$2,000 - \$10,000	\$10,001 - \$100,000
\$100,001 - \$1,000,000	Over \$1,000,000

NATURE OF INVESTMENT

Stock Other _____
(Describe)

Partnership Income Received of \$0 - \$499
Income Received of \$500 or More *(Report on Schedule C)*

IF APPLICABLE, LIST DATE:

____/____/22	____/____/22
ACQUIRED	DISPOSED

Comments: _____

Instructions – Schedules A-1 and A-2 Investments

“Investment” means a financial interest in any business entity (including a consulting business or other independent contracting business) that is located in, doing business in, planning to do business in, or that has done business during the previous two years in your agency’s jurisdiction in which you, your spouse or registered domestic partner, or your dependent children had a direct, indirect, or beneficial interest totaling \$2,000 or more at any time during the reporting period. (See Reference Pamphlet, page 13.)

Reportable investments include:

- Stocks, bonds, warrants, and options, including those held in margin or brokerage accounts and managed investment funds (See Reference Pamphlet, page 13.)
- Sole proprietorships
- Your own business or your spouse’s or registered domestic partner’s business (See Reference Pamphlet, page 8, for the definition of “business entity.”)
- Your spouse’s or registered domestic partner’s investments even if they are legally separate property
- Partnerships (e.g., a law firm or family farm)
- Investments in reportable business entities held in a retirement account (See Reference Pamphlet, page 15.)
- If you, your spouse or registered domestic partner, and dependent children together had a 10% or greater ownership interest in a business entity or trust (including a living trust), you must disclose investments held by the business entity or trust. (See Reference Pamphlet, page 16, for more information on disclosing trusts.)
- Business trusts

You are not required to disclose:

- Government bonds, diversified mutual funds, certain funds similar to diversified mutual funds (such as exchange traded funds) and investments held in certain retirement accounts. (See Reference Pamphlet, page 13.) (Regulation 18237)
- Bank accounts, savings accounts, money market accounts and certificates of deposits
- Cryptocurrency
- Insurance policies
- Annuities
- Commodities
- Shares in a credit union
- Government bonds (including municipal bonds)

Reminders

- Do you know your agency’s jurisdiction?
- Did you hold investments at any time during the period covered by this statement?
- Code filers – your disclosure categories may only require disclosure of specific investments.

- Retirement accounts invested in non-reportable interests (e.g., insurance policies, mutual funds, or government bonds) (See Reference Pamphlet, page 15.)
- Government defined-benefit pension plans (such as CalPERS and CalSTRS plans)
- Certain interests held in a blind trust (See Reference Pamphlet, page 16.)

Use Schedule A-1 to report ownership of less than 10% (e.g., stock). Schedule C (Income) may also be required if the investment is not a stock or corporate bond. (See second example below.)

Use Schedule A-2 to report ownership of 10% or greater (e.g., a sole proprietorship).

To Complete Schedule A-1:

Do not attach brokerage or financial statements.

- Disclose the name of the business entity. Do not use acronyms for the name of the business entity.
- Provide a general description of the business activity of the entity (e.g., pharmaceuticals, computers, automobile manufacturing, or communications).
- Check the box indicating the highest fair market value of your investment during the reporting period. If you are filing a candidate or an assuming office statement, indicate the fair market value on the filing date or the date you took office, respectively. (See page 20 for more information.)
- Identify the nature of your investment (e.g., stocks, warrants, options, or bonds).
- An acquired or disposed of date is only required if you initially acquired or entirely disposed of the investment interest during the reporting period. The date of a stock dividend reinvestment or partial disposal is not required. Generally, these dates will not apply if you are filing a candidate or an assuming office statement.

Examples:

Frank Byrd holds a state agency position. Frank’s conflict of interest code requires full disclosure of investments. Frank must disclose stock holdings of \$2,000 or more in any company that is located in or does business in California, as well as those stocks held by Frank’s spouse or registered domestic partner and dependent children.

Alice Lance is a city council member. Alice has a 4% interest, worth \$5,000, in a limited partnership located in the city. Alice must disclose the partnership on Schedule A-1 and income of \$500 or more received from the partnership on Schedule C.

SCHEDULE A-2
Investments, Income, and Assets
of Business Entities/Trusts
(Ownership Interest is 10% or Greater)

▶ 1. BUSINESS ENTITY OR TRUST

Name _____

Address (Business Address Acceptable) _____

Check one
Trust, go to 2 Business Entity, complete the box, then go to 2

GENERAL DESCRIPTION OF THIS BUSINESS

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:

\$0 - \$1,999	_____ / _____ / <u>22</u>	_____ / _____ / <u>22</u>
\$2,000 - \$10,000	_____ / _____ / <u>22</u>	_____ / _____ / <u>22</u>
\$10,001 - \$100,000	ACQUIRED	DISPOSED
\$100,001 - \$1,000,000		
Over \$1,000,000		

NATURE OF INVESTMENT
Partnership Sole Proprietorship _____ Other

YOUR BUSINESS POSITION _____

▶ 2. IDENTIFY THE GROSS INCOME RECEIVED (INCLUDE YOUR PRO RATA SHARE OF THE GROSS INCOME TO THE ENTITY/TRUST)

\$0 - \$499	\$10,001 - \$100,000
\$500 - \$1,000	OVER \$100,000
\$1,001 - \$10,000	

▶ 3. LIST THE NAME OF EACH REPORTABLE SINGLE SOURCE OF INCOME OF \$10,000 OR MORE (Attach a separate sheet if necessary.)

None or Names listed below _____

▶ 4. INVESTMENTS AND INTERESTS IN REAL PROPERTY HELD OR LEASED BY THE BUSINESS ENTITY OR TRUST

Check one box:
INVESTMENT REAL PROPERTY

Name of Business Entity, if Investment, or Assessor's Parcel Number or Street Address of Real Property _____

Description of Business Activity or City or Other Precise Location of Real Property _____

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:

\$2,000 - \$10,000	_____ / _____ / <u>22</u>	_____ / _____ / <u>22</u>
\$10,001 - \$100,000	_____ / _____ / <u>22</u>	_____ / _____ / <u>22</u>
\$100,001 - \$1,000,000	ACQUIRED	DISPOSED
Over \$1,000,000		

NATURE OF INTEREST
Property Ownership/Deed of Trust Stock Partnership

Leasehold _____ Other _____
Yrs. remaining

Check box if additional schedules reporting investments or real property are attached

▶ 1. BUSINESS ENTITY OR TRUST

Name _____

Address (Business Address Acceptable) _____

Check one
Trust, go to 2 Business Entity, complete the box, then go to 2

GENERAL DESCRIPTION OF THIS BUSINESS

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:

\$0 - \$1,999	_____ / _____ / <u>22</u>	_____ / _____ / <u>22</u>
\$2,000 - \$10,000	_____ / _____ / <u>22</u>	_____ / _____ / <u>22</u>
\$10,001 - \$100,000	ACQUIRED	DISPOSED
\$100,001 - \$1,000,000		
Over \$1,000,000		

NATURE OF INVESTMENT
Partnership Sole Proprietorship _____ Other

YOUR BUSINESS POSITION _____

▶ 2. IDENTIFY THE GROSS INCOME RECEIVED (INCLUDE YOUR PRO RATA SHARE OF THE GROSS INCOME TO THE ENTITY/TRUST)

\$0 - \$499	\$10,001 - \$100,000
\$500 - \$1,000	OVER \$100,000
\$1,001 - \$10,000	

▶ 3. LIST THE NAME OF EACH REPORTABLE SINGLE SOURCE OF INCOME OF \$10,000 OR MORE (Attach a separate sheet if necessary.)

None or Names listed below _____

▶ 4. INVESTMENTS AND INTERESTS IN REAL PROPERTY HELD OR LEASED BY THE BUSINESS ENTITY OR TRUST

Check one box:
INVESTMENT REAL PROPERTY

Name of Business Entity, if Investment, or Assessor's Parcel Number or Street Address of Real Property _____

Description of Business Activity or City or Other Precise Location of Real Property _____

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:

\$2,000 - \$10,000	_____ / _____ / <u>22</u>	_____ / _____ / <u>22</u>
\$10,001 - \$100,000	_____ / _____ / <u>22</u>	_____ / _____ / <u>22</u>
\$100,001 - \$1,000,000	ACQUIRED	DISPOSED
Over \$1,000,000		

NATURE OF INTEREST
Property Ownership/Deed of Trust Stock Partnership

Leasehold _____ Other _____
Yrs. remaining

Check box if additional schedules reporting investments or real property are attached

Comments: _____

Instructions – Schedule A-2

Investments, Income, and Assets of Business Entities/Trusts

Use Schedule A-2 to report investments in a business entity (including a consulting business or other independent contracting business) or trust (including a living trust) in which you, your spouse or registered domestic partner, and your dependent children, together or separately, had a 10% or greater interest, totaling \$2,000 or more, during the reporting period and which is located in, doing business in, planning to do business in, or which has done business during the previous two years in your agency's jurisdiction. (See Reference Pamphlet, page 13.) A trust located outside your agency's jurisdiction is reportable if it holds assets that are located in or doing business in the jurisdiction. Do not report a trust that contains non-reportable interests. For example, a trust containing only your personal residence not used in whole or in part as a business, your savings account, and some municipal bonds, is not reportable.

Also report on Schedule A-2 investments and real property held by that entity or trust if your pro rata share of the investment or real property interest was \$2,000 or more during the reporting period.

To Complete Schedule A-2:

Part 1. Disclose the name and address of the business entity or trust. If you are reporting an interest in a business entity, check "Business Entity" and complete the box as follows:

- Provide a general description of the business activity of the entity.
- Check the box indicating the highest fair market value of your investment during the reporting period.
- If you initially acquired or entirely disposed of this interest during the reporting period, enter the date acquired or disposed.
- Identify the nature of your investment.
- Disclose the job title or business position you held with the entity, if any (i.e., if you were a director, officer, partner, trustee, employee, or held any position of management). A business position held by your spouse is not reportable.

Part 2. Check the box indicating **your pro rata** share of the **gross** income received **by** the business entity or trust. This amount includes your pro rata share of the **gross** income **from** the business entity or trust, as well as your community property interest in your spouse's or registered domestic partner's share. Gross income is the total amount of income before deducting expenses, losses, or taxes.

Part 3. Disclose the name of each source of income that is located in, doing business in, planning to do business in, or that has done business during the previous two years in your agency's jurisdiction, as follows:

- Disclose each source of income and outstanding loan **to the business entity or trust** identified in Part 1 if your pro rata share of the **gross** income (including your community property interest in your spouse's or registered domestic partner's share) to the business entity or trust from that source was \$10,000 or more during the reporting period. (See Reference Pamphlet, page 11, for examples.) Income from governmental sources may be reportable if not considered salary. See Regulation 18232. Loans from commercial lending institutions made in the lender's regular course of business on terms available to members of the public without regard to your official status are not reportable.
- Disclose each individual or entity that was a source of commission income of \$10,000 or more during the reporting period through the business entity identified in Part 1. (See Reference Pamphlet, page 8.)

You may be required to disclose sources of income located outside your jurisdiction. For example, you may have a client who resides outside your jurisdiction who does business on a regular basis with you. Such a client, if a reportable source of \$10,000 or more, must be disclosed.

Mark "None" if you do not have any reportable \$10,000 sources of income to disclose. Phrases such as "various clients" or "not disclosing sources pursuant to attorney-client privilege" are not adequate disclosure. (See Reference Pamphlet, page 14, for information on procedures to request an exemption from disclosing privileged information.)

Part 4. Report any investments or interests in real property held or leased **by the entity or trust** identified in Part 1 if your pro rata share of the interest held was \$2,000 or more during the reporting period. Attach additional schedules or use FPPC's Form 700 Excel spreadsheet if needed.

- Check the applicable box identifying the interest held as real property or an investment.
- If investment, provide the name and description of the business entity.
- If real property, report the precise location (e.g., an assessor's parcel number or address).
- Check the box indicating the highest fair market value of your interest in the real property or investment during the reporting period. (Report the fair market value of the portion of your residence claimed as a tax deduction if you are utilizing your residence for business purposes.)
- Identify the nature of your interest.
- Enter the date acquired or disposed only if you initially acquired or entirely disposed of your interest in the property or investment during the reporting period.

SCHEDULE B
Interests in Real Property
 (Including Rental Income)

Name _____

▶ ASSESSOR'S PARCEL NUMBER OR STREET ADDRESS _____

CITY _____

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:

\$2,000 - \$10,000		
\$10,001 - \$100,000	____/____/22	____/____/22
\$100,001 - \$1,000,000	ACQUIRED	DISPOSED
Over \$1,000,000		

NATURE OF INTEREST

Ownership/Deed of Trust	Easement
Leasehold _____	_____
Yrs. remaining	Other

IF RENTAL PROPERTY, GROSS INCOME RECEIVED

\$0 - \$499	\$500 - \$1,000	\$1,001 - \$10,000
\$10,001 - \$100,000	OVER \$100,000	

SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more.

None

▶ ASSESSOR'S PARCEL NUMBER OR STREET ADDRESS _____

CITY _____

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:

\$2,000 - \$10,000		
\$10,001 - \$100,000	____/____/22	____/____/22
\$100,001 - \$1,000,000	ACQUIRED	DISPOSED
Over \$1,000,000		

NATURE OF INTEREST

Ownership/Deed of Trust	Easement
Leasehold _____	_____
Yrs. remaining	Other

IF RENTAL PROPERTY, GROSS INCOME RECEIVED

\$0 - \$499	\$500 - \$1,000	\$1,001 - \$10,000
\$10,001 - \$100,000	OVER \$100,000	

SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more.

None

* You are not required to report loans from a commercial lending institution made in the lender's regular course of business on terms available to members of the public without regard to your official status. Personal loans and loans received not in a lender's regular course of business must be disclosed as follows:

NAME OF LENDER* _____

ADDRESS (Business Address Acceptable) _____

BUSINESS ACTIVITY, IF ANY, OF LENDER _____

INTEREST RATE TERM (Months/Years)

_____ %	None	_____
---------	------	-------

HIGHEST BALANCE DURING REPORTING PERIOD

\$500 - \$1,000	\$1,001 - \$10,000
\$10,001 - \$100,000	OVER \$100,000

Guarantor, if applicable _____

NAME OF LENDER* _____

ADDRESS (Business Address Acceptable) _____

BUSINESS ACTIVITY, IF ANY, OF LENDER _____

INTEREST RATE TERM (Months/Years)

_____ %	None	_____
---------	------	-------

HIGHEST BALANCE DURING REPORTING PERIOD

\$500 - \$1,000	\$1,001 - \$10,000
\$10,001 - \$100,000	OVER \$100,000

Guarantor, if applicable _____

Comments: _____

Instructions – Schedule B Interests in Real Property

Report interests in real property located in your agency's jurisdiction in which you, your spouse or registered domestic partner, or your dependent children had a direct, indirect, or beneficial interest totaling \$2,000 or more any time during the reporting period. Real property is also considered to be "within the jurisdiction" of a local government agency if the property or any part of it is located within two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the local government agency. (See Reference Pamphlet, page 13.)

Interests in real property include:

- An ownership interest (including a beneficial ownership interest)
- A deed of trust, easement, or option to acquire property
- A leasehold interest (See Reference Pamphlet, page 14.)
- A mining lease
- An interest in real property held in a retirement account (See Reference Pamphlet, page 15.)
- An interest in real property held by a business entity or trust in which you, your spouse or registered domestic partner, and your dependent children together had a 10% or greater ownership interest (Report on Schedule A-2.)
- Your spouse's or registered domestic partner's interests in real property that are legally held separately by him or her

You are **not** required to report:

- A residence, such as a home or vacation cabin, used exclusively as a personal residence (However, a residence in which you rent out a room or for which you claim a business deduction may be reportable. If reportable, report the fair market value of the portion claimed as a tax deduction.)
- Some interests in real property held through a blind trust (See Reference Pamphlet, page 16.)
 - **Please note:** A non-reportable property can still be grounds for a conflict of interest and may be disqualifying.

To Complete Schedule B:

- Report the precise location (e.g., an assessor's parcel number or address) of the real property.
- Check the box indicating the fair market value of your interest in the property (regardless of what you owe on the property).
- Enter the date acquired or disposed only if you initially acquired or entirely disposed of your interest in the property during the reporting period.
- Identify the nature of your interest. If it is a leasehold,

Reminders

- Income and loans already reported on Schedule B are not also required to be reported on Schedule C.
- Real property already reported on Schedule A-2, Part 4 is not also required to be reported on Schedule B.
- Code filers – do your disclosure categories require disclosure of real property?

disclose the number of years remaining on the lease.

- If you received rental income, check the box indicating the gross amount you received.
- If you had a 10% or greater interest in real property and received rental income, list the name of the source(s) if your pro rata share of the gross income from any single tenant was \$10,000 or more during the reporting period. If you received a total of \$10,000 or more from two or more tenants acting in concert (in most cases, this will apply to married couples), disclose the name of each tenant. Otherwise, mark "None."
- Loans from a private lender that total \$500 or more and are secured by real property may be reportable. **Loans from commercial lending institutions made in the lender's regular course of business on terms available to members of the public without regard to your official status are not reportable.**

When reporting a loan:

- Provide the name and address of the lender.
- Describe the lender's business activity.
- Disclose the interest rate and term of the loan. For variable interest rate loans, disclose the conditions of the loan (e.g., Prime + 2) or the average interest rate paid during the reporting period. The term of a loan is the total number of months or years given for repayment of the loan at the time the loan was established.
- Check the box indicating the highest balance of the loan during the reporting period.
- Identify a guarantor, if applicable.

If you have more than one reportable loan on a single piece of real property, report the additional loan(s) on Schedule C.

Example:

Allison Gande is a city planning commissioner. During the reporting period, Allison received rental income of \$12,000, from a single tenant who rented property owned in the city's jurisdiction. If Allison received \$6,000 each from two tenants, the tenants' names would not be required because no single tenant paid her \$10,000 or more. A married couple is considered a single tenant.

ASSESSOR'S PARCEL NUMBER OR STREET ADDRESS 4600 24th Street	
CITY Sacramento	
FAIR MARKET VALUE	IF APPLICABLE, LIST DATE:
<input type="checkbox"/> \$2,000 - \$10,000	<input type="checkbox"/> / / XX / XX
<input type="checkbox"/> \$10,001 - \$100,000	<input type="checkbox"/> ACQUIRED <input type="checkbox"/> DISPOSED
<input checked="" type="checkbox"/> \$100,001 - \$1,000,000	
<input type="checkbox"/> Over \$1,000,000	
NATURE OF INTEREST	
<input type="checkbox"/> Ownership/Deed of Trust	<input type="checkbox"/> Easement
<input type="checkbox"/> Leasehold	<input type="checkbox"/> Other
IF RENTAL PROPERTY, GROSS INCOME RECEIVED	
<input type="checkbox"/> \$0 - \$499	<input type="checkbox"/> \$500 - \$1,000
<input type="checkbox"/> \$1,001 - \$10,000	<input type="checkbox"/> \$10,001 - \$10,000
<input checked="" type="checkbox"/> \$10,001 - \$100,000	<input type="checkbox"/> OVER \$100,000
SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more.	
<input type="checkbox"/> None	
Henry Wells	
NAME OF LENDER*	
Sophia Petroillo	
ADDRESS (Business Address Acceptable)	
2121 Blue Sky Parkway, Sacramento	
BUSINESS ACTIVITY, IF ANY, OF LENDER	
Restaurant Owner	
INTEREST RATE	TERM (Months/Years)
8 % <input type="checkbox"/> None	15 Years
HIGHEST BALANCE DURING REPORTING PERIOD	
<input type="checkbox"/> \$500 - \$1,000	<input type="checkbox"/> \$1,001 - \$10,000
<input checked="" type="checkbox"/> \$10,001 - \$100,000	<input type="checkbox"/> OVER \$100,000
<input type="checkbox"/> Guarantor, if applicable	
Comments:	

SCHEDULE C

Income, Loans, & Business Positions

(Other than Gifts and Travel Payments)

CALIFORNIA FORM 700

FAIR POLITICAL PRACTICES COMMISSION

Name _____

▶ 1. INCOME RECEIVED		▶ 1. INCOME RECEIVED	
NAME OF SOURCE OF INCOME _____		NAME OF SOURCE OF INCOME _____	
ADDRESS <i>(Business Address Acceptable)</i> _____		ADDRESS <i>(Business Address Acceptable)</i> _____	
BUSINESS ACTIVITY, IF ANY, OF SOURCE _____		BUSINESS ACTIVITY, IF ANY, OF SOURCE _____	
YOUR BUSINESS POSITION _____		YOUR BUSINESS POSITION _____	
GROSS INCOME RECEIVED	No Income - Business Position Only	GROSS INCOME RECEIVED	No Income - Business Position Only
\$500 - \$1,000	\$1,001 - \$10,000	\$500 - \$1,000	\$1,001 - \$10,000
\$10,001 - \$100,000	OVER \$100,000	\$10,001 - \$100,000	OVER \$100,000
CONSIDERATION FOR WHICH INCOME WAS RECEIVED		CONSIDERATION FOR WHICH INCOME WAS RECEIVED	
Salary	Spouse's or registered domestic partner's income <i>(For self-employed use Schedule A-2.)</i>	Salary	Spouse's or registered domestic partner's income <i>(For self-employed use Schedule A-2.)</i>
Partnership <i>(Less than 10% ownership. For 10% or greater use Schedule A-2.)</i>		Partnership <i>(Less than 10% ownership. For 10% or greater use Schedule A-2.)</i>	
Sale of _____	<i>(Real property, car, boat, etc.)</i>	Sale of _____	<i>(Real property, car, boat, etc.)</i>
Loan repayment		Loan repayment	
Commission or	Rental Income, <i>list each source of \$10,000 or more</i>	Commission or	Rental Income, <i>list each source of \$10,000 or more</i>
_____ <i>(Describe)</i>		_____ <i>(Describe)</i>	
Other _____		Other _____	
<i>(Describe)</i>		<i>(Describe)</i>	

▶ 2. LOANS RECEIVED OR OUTSTANDING DURING THE REPORTING PERIOD

* You are not required to report loans from a commercial lending institution, or any indebtedness created as part of a retail installment or credit card transaction, made in the lender's regular course of business on terms available to members of the public without regard to your official status. Personal loans and loans received not in a lender's regular course of business must be disclosed as follows:

NAME OF LENDER* _____	INTEREST RATE	TERM (Months/Years)
ADDRESS <i>(Business Address Acceptable)</i> _____	_____ % None	_____
BUSINESS ACTIVITY, IF ANY, OF LENDER _____	SECURITY FOR LOAN	
HIGHEST BALANCE DURING REPORTING PERIOD	None Personal residence	
\$500 - \$1,000	Real Property _____	
\$1,001 - \$10,000	<i>Street address</i>	
\$10,001 - \$100,000	_____	
OVER \$100,000	<i>City</i>	
	Guarantor _____	
	Other _____	
	<i>(Describe)</i>	

Comments: _____

Instructions – Schedule C

Income, Loans, & Business Positions

(Income Other Than Gifts and Travel Payments)

Reporting Income:

Report the source and amount of gross income of \$500 or more you received during the reporting period. Gross income is the total amount of income before deducting expenses, losses, or taxes and includes loans other than loans from a commercial lending institution. (See Reference Pamphlet, page 11.) You must also report the source of income to your spouse or registered domestic partner if your community property share was \$500 or more during the reporting period.

The source and income must be reported only if the source is located in, doing business in, planning to do business in, or has done business during the previous two years in your agency's jurisdiction. (See Reference Pamphlet, page 13.) Reportable sources of income may be further limited by your disclosure category located in your agency's conflict of interest code.

Reporting Business Positions:

You must report your job title with each reportable business entity even if you received no income during the reporting period. Use the comments section to indicate that no income was received.

Commonly reportable income and loans include:

- Salary/wages, per diem, and reimbursement for expenses including travel payments provided by your employer
- Community property interest (50%) in your spouse's or registered domestic partner's income - **report the employer's name and all other required information**
- Income from investment interests, such as partnerships, reported on Schedule A-1
- Commission income not required to be reported on Schedule A-2 (See Reference Pamphlet, page 8.)
- Gross income from any sale, including the sale of a house or car (Report your pro rata share of the total sale price.)
- Rental income not required to be reported on Schedule B
- Prizes or awards not disclosed as gifts
- Payments received on loans you made to others
- An honorarium received prior to becoming a public official (See Reference Pamphlet, page 10.)
- Incentive compensation (See Reference Pamphlet, page 12.)

Reminders

- Code filers – your disclosure categories may not require disclosure of all sources of income.
- If you or your spouse or registered domestic partner are self-employed, report the business entity on Schedule A-2.
- Do not disclose on Schedule C income, loans, or business positions already reported on Schedules A-2 or B.

You are not required to report:

- Salary, reimbursement for expenses or per diem, or social security, disability, or other similar benefit payments received by you or your spouse or registered domestic partner from a federal, state, or local government agency.
- Stock dividends and income from the sale of stock unless the source can be identified.
- Income from a PERS retirement account.

(See Reference Pamphlet, page 12.)

To Complete Schedule C:

Part 1. Income Received/Business Position Disclosure

- Disclose the name and address of each source of income or each business entity with which you held a business position.
- Provide a general description of the business activity if the source is a business entity.
- Check the box indicating the amount of gross income received.
- Identify the consideration for which the income was received.
- For income from commission sales, check the box indicating the gross income received and list the name of each source of commission income of \$10,000 or more. (See Reference Pamphlet, page 8.) **Note: If you receive commission income on a regular basis or have an ownership interest of 10% or more, you must disclose the business entity and the income on Schedule A-2.**
- Disclose the job title or business position, if any, that you held with the business entity, even if you did not receive income during the reporting period.

Part 2. Loans Received or Outstanding During the Reporting Period

- Provide the name and address of the lender.
- Provide a general description of the business activity if the lender is a business entity.
- Check the box indicating the highest balance of the loan during the reporting period.
- Disclose the interest rate and the term of the loan.
 - For variable interest rate loans, disclose the conditions of the loan (e.g., Prime + 2) or the average interest rate paid during the reporting period.
 - The term of the loan is the total number of months or years given for repayment of the loan at the time the loan was entered into.
- Identify the security, if any, for the loan.

SCHEDULE D
Income – Gifts

Name _____

▶ NAME OF SOURCE *(Not an Acronym)*

ADDRESS *(Business Address Acceptable)*

BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____

▶ NAME OF SOURCE *(Not an Acronym)*

ADDRESS *(Business Address Acceptable)*

BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____

▶ NAME OF SOURCE *(Not an Acronym)*

ADDRESS *(Business Address Acceptable)*

BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____

▶ NAME OF SOURCE *(Not an Acronym)*

ADDRESS *(Business Address Acceptable)*

BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____

▶ NAME OF SOURCE *(Not an Acronym)*

ADDRESS *(Business Address Acceptable)*

BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____

▶ NAME OF SOURCE *(Not an Acronym)*

ADDRESS *(Business Address Acceptable)*

BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____
___/___/___	\$ _____	_____

Comments: _____

Instructions – Schedule D Income – Gifts

A gift is anything of value for which you have not provided equal or greater consideration to the donor. A gift is reportable if its fair market value is \$50 or more. In addition, multiple gifts totaling \$50 or more received during the reporting period from a single source must be reported.

It is the acceptance of a gift, not the ultimate use to which it is put, that imposes your reporting obligation. Except as noted below, you must report a gift even if you never used it or if you gave it away to another person.

If the exact amount of a gift is unknown, you must make a good faith estimate of the item's fair market value. Listing the value of a gift as "over \$50" or "value unknown" is not adequate disclosure. In addition, if you received a gift through an intermediary, you must disclose the name, address, and business activity of both the donor and the intermediary. You may indicate an intermediary either in the "source" field after the name or in the "comments" section at the bottom of Schedule D.

Commonly reportable gifts include:

- Tickets/passes to sporting or entertainment events
- Tickets/passes to amusement parks
- Parking passes not used for official agency business
- Food, beverages, and accommodations, including those provided in direct connection with your attendance at a convention, conference, meeting, social event, meal, or like gathering
- Rebates/discounts not made in the regular course of business to members of the public without regard to official status
- Wedding gifts (See Reference Pamphlet, page 16)
- An honorarium received prior to assuming office (You may report an honorarium as income on Schedule C, rather than as a gift on Schedule D, if you provided services of equal or greater value than the payment received. See Reference Pamphlet, page 10.)
- Transportation and lodging (See Schedule E.)
- Forgiveness of a loan received by you

Reminders

- Gifts from a single source are subject to a \$520 limit in 2022. (See Reference Pamphlet, page 10.)
- Code filers – you only need to report gifts from reportable sources.

Gift Tracking Mobile Application

- FPPC has created a gift tracking app for mobile devices that helps filers track gifts and provides a quick and easy way to upload the information to the Form 700. Visit FPPC's website to download the app.

You are not required to disclose:

- Gifts that were not used and that, within 30 days after receipt, were returned to the donor or delivered to a charitable organization or government agency without being claimed by you as a charitable contribution for tax purposes
- Gifts from your spouse or registered domestic partner, child, parent, grandparent, grandchild, brother, sister, and certain other family members (See Regulation 18942 for a complete list.). The exception does not apply if the donor was acting as an agent or intermediary for a reportable source who was the true donor.
- Gifts of similar value exchanged between you and an individual, other than a lobbyist registered to lobby your state agency, on holidays, birthdays, or similar occasions
- Gifts of informational material provided to assist you in the performance of your official duties (e.g., books, pamphlets, reports, calendars, periodicals, or educational seminars)
- A monetary bequest or inheritance (However, inherited investments or real property may be reportable on other schedules.)
- Personalized plaques or trophies with an individual value of less than \$250
- Campaign contributions
- Up to two tickets, for your own use, to attend a fundraiser for a campaign committee or candidate, or to a fundraiser for an organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code. The ticket must be received from the organization or committee holding the fundraiser.
- Gifts given to members of your immediate family if the source has an established relationship with the family member and there is no evidence to suggest the donor had a purpose to influence you. (See Regulation 18943.)
- Free admission, food, and nominal items (such as a pen, pencil, mouse pad, note pad or similar item) available to all attendees, at the event at which the official makes a speech (as defined in Regulation 18950(b)(2)), so long as the admission is provided by the person who organizes the event.
- Any other payment not identified above, that would otherwise meet the definition of gift, where the payment is made by an individual who is not a lobbyist registered to lobby the official's state agency, where it is clear that the gift was made because of an existing personal or business relationship unrelated to the official's position and there is no evidence whatsoever at the time the gift is made to suggest the donor had a purpose to influence you.

To Complete Schedule D:

- Disclose the full name (not an acronym), address, and, if a business entity, the business activity of the source.
- Provide the date (month, day, and year) of receipt, and disclose the fair market value and description of the gift.

SCHEDULE E
Income – Gifts
Travel Payments, Advances,
and Reimbursements

Name _____

- Mark either the gift or income box.
- Mark the “501(c)(3)” box for a travel payment received from a nonprofit 501(c)(3) organization or the “Speech” box if you made a speech or participated in a panel. Per Government Code Section 89506, these payments may not be subject to the gift limit. However, they may result in a disqualifying conflict of interest.
- For gifts of travel, provide the travel destination.

▶ NAME OF SOURCE *(Not an Acronym)* _____

ADDRESS *(Business Address Acceptable)* _____

CITY AND STATE _____

501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE _____

DATE(S): ____/____/____ - ____/____/____ AMT: \$ _____
(If gift)

▶ MUST CHECK ONE: Gift **-or-** Income

 Made a Speech/Participated in a Panel _____

 Other - Provide Description _____

▶ If Gift, Provide Travel Destination _____

▶ NAME OF SOURCE *(Not an Acronym)* _____

ADDRESS *(Business Address Acceptable)* _____

CITY AND STATE _____

501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE _____

DATE(S): ____/____/____ - ____/____/____ AMT: \$ _____
(If gift)

▶ MUST CHECK ONE: Gift **-or-** Income

 Made a Speech/Participated in a Panel _____

 Other - Provide Description _____

▶ If Gift, Provide Travel Destination _____

▶ NAME OF SOURCE *(Not an Acronym)* _____

ADDRESS *(Business Address Acceptable)* _____

CITY AND STATE _____

501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE _____

DATE(S): ____/____/____ - ____/____/____ AMT: \$ _____
(If gift)

▶ MUST CHECK ONE: Gift **-or-** Income

 Made a Speech/Participated in a Panel _____

 Other - Provide Description _____

▶ If Gift, Provide Travel Destination _____

▶ NAME OF SOURCE *(Not an Acronym)* _____

ADDRESS *(Business Address Acceptable)* _____

CITY AND STATE _____

501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE _____

DATE(S): ____/____/____ - ____/____/____ AMT: \$ _____
(If gift)

▶ MUST CHECK ONE: Gift **-or-** Income

 Made a Speech/Participated in a Panel _____

 Other - Provide Description _____

▶ If Gift, Provide Travel Destination _____

Comments: _____

Instructions – Schedule E Travel Payments, Advances, and Reimbursements

Travel payments reportable on Schedule E include advances and reimbursements for travel and related expenses, including lodging and meals.

Gifts of travel may be subject to the gift limit. In addition, certain travel payments are reportable gifts, but are not subject to the gift limit. To avoid possible misinterpretation or the perception that you have received a gift in excess of the gift limit, you may wish to provide a specific description of the purpose of your travel. (See the FPPC fact sheet entitled “Limitations and Restrictions on Gifts, Honoraria, Travel, and Loans” to read about travel payments under section 89506(a).)

You are not required to disclose:

- Travel payments received from any state, local, or federal government agency for which you provided services equal or greater in value than the payments received, such as reimbursement for travel on agency business from your government agency employer.
- A payment for travel from another local, state, or federal government agency and related per diem expenses when the travel is for education, training or other inter-agency programs or purposes.
- Travel payments received from your employer in the normal course of your employment that are included in the income reported on Schedule C.
- A travel payment that was received from a nonprofit entity exempt from taxation under Internal Revenue Code Section 501(c)(3) for which you provided equal or greater consideration, such as reimbursement for travel on business for a 501(c)(3) organization for which you are a board member.

Note: Certain travel payments may not be reportable if reported via email on Form 801 by your agency.

To Complete Schedule E:

- Disclose the full name (not an acronym) and address of the source of the travel payment.
- Identify the business activity if the source is a business entity.
- Check the box to identify the payment as a gift or income, report the amount, and disclose the date(s).
 - **Travel payments are gifts** if you did not provide services that were equal to or greater in value than the payments received. You must disclose gifts totaling \$500 or more from a single source during the period covered by the statement.

When reporting travel payments that are gifts, you must provide a description of the gift, the **date(s)** received, and the **travel destination**.

- **Travel payments are income** if you provided services that were equal to or greater in value than the

payments received. You must disclose income totaling \$500 or more from a single source during the period covered by the statement. You have the burden of proving the payments are income rather than gifts. When reporting travel payments as income, you must describe the services you provided in exchange for the payment. You are not required to disclose the date(s) for travel payments that are income.

Example:

City council member MaryClaire Chandler is the chair of a 501(c)(6) trade association, and the association pays for MaryClaire's travel to attend its meetings. Because MaryClaire is deemed to be providing equal or greater consideration for the travel payment by virtue of serving on the board, this payment may be reported as income. Payments for MaryClaire to attend other events for which they are not providing services are likely considered gifts.

▶ NAME OF SOURCE (Not an Acronym)	
Health Services Trade Association	
ADDRESS (Business Address Acceptable)	
1230 K Street, Suite 610	
CITY AND STATE	
Sacramento, CA	
<input type="checkbox"/> 501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE	
Association of Healthcare Workers	
DATE(S):	AMT: \$ 550.00
(if gift)	
▶ MUST CHECK ONE: <input type="checkbox"/> Gift -or- <input checked="" type="checkbox"/> Income	
<input type="radio"/> Made a Speech/Participated in a Panel	
<input checked="" type="radio"/> Other - Provide Description <u>Travel reimbursement for board meeting.</u>	
▶ If Gift, Provide Travel Destination	

Note that the same payment from a 501(c)(3) would NOT be reportable.

Example:

Mayor Kim travels to China on a trip organized by China Silicon Valley Business Development, a California nonprofit, 501(c)(6) organization. The Chengdu Municipal People's Government pays for Mayor Kim's airfare and travel costs, as well as meals and lodging during the trip. The trip's agenda shows that the trip's purpose is to promote job creation and economic activity in China and in Silicon Valley, so the trip is reasonably related to a governmental purpose.

▶ NAME OF SOURCE (Not an Acronym)	
Chengdu Municipal People's Government	
ADDRESS (Business Address Acceptable)	
2 Caoshi St. CaoShiJie, Qingyang Qu, Chengdu Shi,	
CITY AND STATE	
Sichuan Sheng, China, 610000	
<input type="checkbox"/> 501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE	
DATE(S):	AMT: \$ 3,874.38
(if gift)	
▶ MUST CHECK ONE: <input checked="" type="checkbox"/> Gift -or- <input type="checkbox"/> Income	
<input type="radio"/> Made a Speech/Participated in a Panel	
<input checked="" type="radio"/> Other - Provide Description <u>Travel reimbursement for trip to China.</u>	
▶ If Gift, Provide Travel Destination	
Sichuan Sheng, China	

Thus, Mayor Kim must report the gift of travel, but the gift is exempt from the gift limit. In this case, the travel payments are not subject to the gift limit because the source is a foreign government and because the travel is reasonably related to a governmental purpose. (Section 89506(a)(2).) Note that Mayor Kim could be disqualified from participating in or making decisions about The Chengdu Municipal People's Government for 12 months. Also note that if China Silicon Valley Business Development (a 501(c)(6) organization) paid for the travel costs rather than the governmental organization, the payments would be subject to the gift limits. (See the FPPC fact sheet, Limitations and Restrictions on Gifts, Honoraria, Travel and Loans, at www.fppc.ca.gov.)

Restrictions and Prohibitions

The Political Reform Act (Gov. Code Sections 81000-91014) requires most state and local government officials and employees to publicly disclose their economic interests including personal assets and income. The Act's conflict of interest provisions also disqualify a public official from taking part in a governmental decision if it is reasonably foreseeable that the decision will have a material financial effect on these economic interests as well as the official's personal finances and those of immediate family. (Gov. Code Sections 87100 and 87103.) The Fair Political Practices Commission (FPPC) is the state agency responsible for issuing the attached Statement of Economic Interests, Form 700, and for interpreting the Act's provisions.

Gift Prohibition

Gifts received by most state and local officials, employees, and candidates are subject to a limit. In 2021-2022, the gift limit increased to \$520 from a single source during a calendar year.

Additionally, state officials, state candidates, and certain state employees are subject to a \$10 limit per calendar month on gifts from lobbyists and lobbying firms registered with the Secretary of State. See Reference Pamphlet, page 10.

State and local officials and employees should check with their agency to determine if other restrictions apply.

Disqualification

Public officials are, under certain circumstances, required to disqualify themselves from making, participating in, or attempting to influence governmental decisions that will affect their economic interests. This may include interests they are not required to disclose. For example, a personal residence is often not reportable, but may be grounds for disqualification. Specific disqualification requirements apply to 87200 filers (e.g., city councilmembers, members of boards of supervisors, planning commissioners, etc.). These officials must publicly identify the economic interest that creates a conflict of interest and leave the room before a discussion or vote takes place at a public meeting. For more information, consult Government Code Section 87105, Regulation 18707, and the Guide to Recognizing Conflicts of Interest page at www.fppc.ca.gov.

Honorarium Ban

Most state and local officials, employees, and candidates are prohibited from accepting an honorarium for any speech given, article published, or attendance at a conference, convention, meeting, or like gathering. (See Reference Pamphlet, page 10.)

Loan Restrictions

Certain state and local officials are subject to restrictions on loans. (See Reference Pamphlet, page 14.)

Post-Governmental Employment

There are restrictions on representing clients or employers before former agencies. The provisions apply to elected state officials, most state employees, local elected officials, county chief administrative officers, city managers, including the chief administrator of a city, and general managers or chief administrators of local special districts and JPAs. The FPPC website has fact sheets explaining the provisions.

Late Filing

The filing officer who retains originally-signed or electronically filed statements of economic interests may impose on an individual a fine for any statement that is filed late. The fine is \$10 per day up to a maximum of \$100. Late filing penalties may be reduced or waived under certain circumstances.

Persons who fail to timely file their Form 700 may be referred to the FPPC's Enforcement Division (and, in some cases, to the Attorney General or district attorney) for investigation and possible prosecution. In addition to the late filing penalties, a fine of up to \$5,000 per violation may be imposed.

For assistance concerning reporting, prohibitions, and restrictions under the Act:

- Email questions to advice@fppc.ca.gov.
- Call the FPPC toll-free at (866) 275-3772.

Form 700 is a Public Document Public Access Must Be Provided

Statements of Economic Interests are public documents. The filing officer must permit any member of the public to inspect and receive a copy of any statement.

- Statements must be available as soon as possible during the agency's regular business hours, but in any event not later than the second business day after the statement is received. Access to the Form 700 is not subject to the Public Records Act procedures.
- No conditions may be placed on persons seeking access to the forms.
- No information or identification may be required from persons seeking access.
- Reproduction fees of no more than 10 cents per page may be charged.

Questions and Answers

General

- Q. What is the reporting period for disclosing interests on an assuming office statement or a candidate statement?
- A. On an assuming office statement, disclose all reportable investments, interests in real property, and business positions held on the date you assumed office. In addition, you must disclose income (including loans, gifts and travel payments) received during the 12 months prior to the date you assumed office.

On a candidate statement, disclose all reportable investments, interests in real property, and business positions held on the date you file your declaration of candidacy. You must also disclose income (including loans, gifts and travel payments) received during the 12 months prior to the date you file your declaration of candidacy.

- Q. I hold two other board positions in addition to my position with the county. Must I file three statements of economic interests?
- A. Yes, three are required. However, you may instead complete an expanded statement listing the county and the two boards on the Cover Page or an attachment as the agencies for which you will be filing. Disclose all reportable economic interests in all three jurisdictions on the expanded statement. File the expanded statement for your primary position providing an original “wet” signature unless filed with a secure electronic signature. (See page 3 above.) File copies of the expanded statement with the other two agencies as required by Regulation 18723.1(c). Remember to complete separate statements for positions that you leave or assume during the year.
- Q. I am a department head who recently began acting as city manager. Should I file as the city manager?
- A. Yes. File an assuming office statement as city manager. Persons serving as “acting,” “interim,” or “alternate” must file as if they hold the position because they are or may be performing the duties of the position.

- Q. My spouse and I are currently separated and in the process of obtaining a divorce. Must I still report my spouse’s income, investments, and interests in real property?
- A. Yes. A public official must continue to report a spouse’s economic interests until such time as dissolution of marriage proceedings is final. However, if a separate property agreement has been reached prior to that time, your estranged spouse’s income may not have to be reported. Contact the FPPC for more information.
- Q. As a designated employee, I left one state agency to work for another state agency. Must I file a leaving office statement?
- A. Yes. You may also need to file an assuming office statement for the new agency.

Investment Disclosure

- Q. I have an investment interest in shares of stock in a company that does not have an office in my jurisdiction. Must I still disclose my investment interest in this company?
- A. Probably. The definition of “doing business in the jurisdiction” is not limited to whether the business has an office or physical location in your jurisdiction. (See Reference Pamphlet, page 13.)
- Q. My spouse and I have a living trust. The trust holds rental property in my jurisdiction, our primary residence, and investments in diversified mutual funds. I have full disclosure. How is this trust disclosed?
- A. Disclose the name of the trust, the rental property and its income on Schedule A-2. Your primary residence and investments in diversified mutual funds registered with the SEC are not reportable.
- Q. I am required to report all investments. I have an IRA that contains stocks through an account managed by a brokerage firm. Must I disclose these stocks even though they are held in an IRA and I did not decide which stocks to purchase?
- A. Yes. Disclose on Schedule A-1 or A-2 any stock worth \$2,000 or more in a business entity located in or doing business in your jurisdiction.

Questions and Answers Continued

- Q. The value of my stock changed during the reporting period. How do I report the value of the stock?
- A. You are required to report the highest value that the stock reached during the reporting period. You may use your monthly statements to determine the highest value. You may also use the entity's website to determine the highest value. You are encouraged to keep a record of where you found the reported value. Note that for an assuming office statement, you must report the value of the stock on the date you assumed office.
- Q. I am the sole owner of my business, an S-Corporation. I believe that the nature of the business is such that it cannot be said to have any "fair market value" because it has no assets. I operate the corporation under an agreement with a large insurance company. My contract does not have resale value because of its nature as a personal services contract. Must I report the fair market value for my business on Schedule A-2 of the Form 700?
- A. Yes. Even if there are no *tangible* assets, intangible assets, such as relationships with companies and clients are commonly sold to qualified professionals. The "fair market value" is often quantified for other purposes, such as marital dissolutions or estate planning. In addition, the IRS presumes that "personal services corporations" have a fair market value. A professional "book of business" and the associated goodwill that generates income are not without a determinable value. The Form 700 does not require a precise fair market value; it is only necessary to check a box indicating the broad range within which the value falls.
- Q. I own stock in IBM and must report this investment on Schedule A-1. I initially purchased this stock in the early 1990s; however, I am constantly buying and selling shares. Must I note these dates in the "Acquired" and "Disposed" fields?
- A. No. You must only report dates in the "Acquired" or "Disposed" fields when, during the reporting period, you initially purchase a reportable investment worth \$2,000 or more or when you dispose of the entire investment. You are not required to track the partial trading of an investment.
- Q. On last year's filing I reported stock in Encoe valued at \$2,000 - \$10,000. Late last year the value of this stock fell below and remains at less than \$2,000. How should this be reported on this year's statement?
- A. You are not required to report an investment if the value was less than \$2,000 during the **entire** reporting period. However, because a disposed date is not required for stocks that fall below \$2,000, you may want to report the stock and note in the "comments" section that the value fell below \$2,000. This would be for informational purposes only; it is not a requirement.
- Q. We have a Section 529 account set up to save money for our son's college education. Is this reportable?
- A. If the Section 529 account contains reportable interests (e.g., common stock valued at \$2,000 or more), those interests are reportable (not the actual Section 529 account). If the account contains solely mutual funds, then nothing is reported.

Income Disclosure

- Q. I reported a business entity on Schedule A-2. Clients of my business are located in several states. Must I report all clients from whom my pro rata share of income is \$10,000 or more on Schedule A-2, Part 3?
- A. No, only the clients located in or doing business on a regular basis in your jurisdiction must be disclosed.
- Q. I believe I am not required to disclose the names of clients from whom my pro rata share of income is \$10,000 or more on Schedule A-2 because of their right to privacy. Is there an exception for reporting clients' names?
- A. Regulation 18740 provides a procedure for requesting an exemption to allow a client's name not to be disclosed if disclosure of the name would violate a legally recognized privilege under California or Federal law. This regulation may be obtained from our website at www.fppc.ca.gov. (See Reference Pamphlet, page 14.)

Questions and Answers Continued

Q. I am sole owner of a private law practice that is not reportable based on my limited disclosure category. However, some of the sources of income to my law practice are from reportable sources. Do I have to disclose this income?

A. Yes, even though the law practice is not reportable, reportable sources of income to the law practice of \$10,000 or more must be disclosed. This information would be disclosed on Schedule C with a note in the "comments" section indicating that the business entity is not a reportable investment. The note would be for informational purposes only; it is not a requirement.

Q. I am the sole owner of my business. Where do I disclose my income - on Schedule A-2 or Schedule C?

A. Sources of income to a business in which you have an ownership interest of 10% or greater are disclosed on Schedule A-2. (See Reference Pamphlet, page 8.)

Q. My spouse is a partner in a four-person firm where all of their business is based on their own billings and collections from various clients. How do I report my community property interest in this business and the income generated in this manner?

A. If your spouse's investment in the firm is 10% or greater, disclose 100% of your spouse's share of the business on Schedule A-2, Part 1 and 50% of your spouse's income on Schedule A-2, Parts 2 and 3. For example, a client of your spouse's must be a source of at least \$20,000 during the reporting period before the client's name is reported.

Q. How do I disclose my spouse's or registered domestic partner's salary?

A. Report the name of the employer as a source of income on Schedule C.

Q. I am a doctor. For purposes of reporting \$10,000 sources of income on Schedule A-2, Part 3, are the patients or their insurance carriers considered sources of income?

A. If your patients exercise sufficient control by selecting you instead of other doctors, then your patients, rather than their insurance carriers, are sources of income to you. (See Reference Pamphlet, page 14.)

Q. I received a loan from my grandfather to purchase my home. Is this loan reportable?

A. No. Loans received from family members are not reportable.

Q. Many years ago, I loaned my parents several thousand dollars, which they paid back this year. Do I need to report this loan repayment on my Form 700?

A. No. Payments received on a loan made to a family member are not reportable.

Real Property Disclosure

Q. During this reporting period we switched our principal place of residence into a rental. I have full disclosure and the property is located in my agency's jurisdiction, so it is now reportable. Because I have not reported this property before, do I need to show an "acquired" date?

A. No, you are not required to show an "acquired" date because you previously owned the property. However, you may want to note in the "comments" section that the property was not previously reported because it was used exclusively as your residence. This would be for informational purposes only; it is not a requirement.

Q. I am a city manager, and I own a rental property located in an adjacent city, but one mile from the city limit. Do I need to report this property interest?

A. Yes. You are required to report this property because it is located within 2 miles of the boundaries of the city you manage.

Q. Must I report a home that I own as a personal residence for my daughter?

A. You are not required to disclose a home used as a personal residence for a family member unless you receive income from it, such as rental income.

Q. I am a co-signer on a loan for a rental property owned by a friend. Since I am listed on the deed of trust, do I need to report my friend's property as an interest in real property on my Form 700?

A. No. Simply being a co-signer on a loan for property does not create a reportable interest in that real property.

Questions and Answers Continued

Gift Disclosure

- Q. If I received a reportable gift of two tickets to a concert valued at \$100 each, but gave the tickets to a friend because I could not attend the concert, do I have any reporting obligations?
- A. Yes. Since you accepted the gift and exercised discretion and control of the use of the tickets, you must disclose the gift on Schedule D.
- Q. Julia and Jared Benson, a married couple, want to give a piece of artwork to a county supervisor. Is each spouse considered a separate source for purposes of the gift limit and disclosure?
- A. Yes, each spouse may make a gift valued at the gift limit during a calendar year. For example, during 2022 the gift limit was \$520, so the Bensons may have given the supervisor artwork valued at no more than \$1,040. The supervisor must identify Jared and Julia Benson as the sources of the gift.
- Q. I am a Form 700 filer with full disclosure. Our agency holds a holiday raffle to raise funds for a local charity. I bought \$10 worth of raffle tickets and won a gift basket valued at \$120. The gift basket was donated by Doug Brewer, a citizen in our city. At the same event, I bought raffle tickets for, and won a quilt valued at \$70. The quilt was donated by a coworker. Are these reportable gifts?
- A. Because the gift basket was donated by an outside source (not an agency employee), you have received a reportable gift valued at \$110 (the value of the basket less the consideration paid). The source of the gift is Doug Brewer and the agency is disclosed as the intermediary. Because the quilt was donated by an employee of your agency, it is not a reportable gift.
- Q. My agency is responsible for disbursing grants. An applicant (501(c)(3) organization) met with agency employees to present its application. At this meeting, the applicant provided food and beverages. Would the food and beverages be considered gifts to the employees? These employees are designated in our agency's conflict of interest code and the applicant is a reportable source of income under the code.
- A. Yes. If the value of the food and beverages consumed by any one filer, plus any other gifts received from the same source during the reporting period total \$50 or more, the food and beverages would be reported using the fair market value and would be subject to the gift limit.
- Q. I received free admission to an educational conference related to my official duties. Part of the conference fees included a round of golf. Is the value of the golf considered informational material?
- A. No. The value of personal benefits, such as golf, attendance at a concert, or sporting event, are gifts subject to reporting and limits.

CHAPTER 17.101

OAK WOODLAND MITIGATION ORDINANCE

Calaveras County contains four of the state's five identified hardwood rangeland habitat types: valley oak woodlands, blue oak/foothill pine woodlands, blue oak woodlands, and montane hardwood forests. Oak woodlands play a critical role in protecting soils from erosion and land sliding, regulating water flow in watersheds, and maintaining water quality in streams and rivers. Oak woodlands also have higher levels of biodiversity than virtually any other terrestrial ecosystem in California. For those reasons, the County of Calaveras must do its part to protect the species by passing an Oak Woodlands Mitigation Ordinance.

The primary purpose of the Oak Woodlands Mitigation Ordinance is to mitigate significant direct and cumulative impacts to oak woodlands and to address pre-development removal of oaks in conjunction with discretionary projects, which are projects subject to approval by the County Planning Commission and the County Board of Supervisors and are subject to the California Environmental Quality Act.

17.101.010 General Plan Policies Regarding Oak Woodlands Mitigation

- A. Calaveras County General Plan Policy COS 3.5 encourages “preservation of oak woodlands in accordance with state law.”
- B. Calaveras County General Plan Policy COS 3.6 provides that conservation easements may be an acceptable means to protect oak woodlands from new development.
- C. Calaveras County General Plan Policy COS 3.9 seeks to (p)reserve and enhance healthy woodlands consistent with state law, reasonable development, and fire safety considerations.
- D. Calaveras County General Plan Implementation Measure COS-4D directs the Planning Department to implement Policies COS 3.5, 3.6, and 3.9 by adopting the statutory oak woodland mitigation measures described in Public Resources Code §21083.4(b)(1)-(3) as well as local mitigation measures pursuant to Public Resources Code §21083.4(b)(4).
- E. The purpose of Implementation measure COS-4D is to facilitate the environmental review process relative to mitigating significant direct and cumulative impacts to oak woodlands in conjunction with discretionary project approval and to address pre-development removal of oaks.
- F. The purpose of this Chapter is to implement General Plan Implementation Measure COS-4D by adopting herein the statutory and local oak mitigation measures that comply with Public Resources Code §21083.4(b)(1)-(4).

17.101.020 Protection of Oak Trees Before, During, and After Construction Activity

- A. No oak woodlands shall be removed by an applicant prior to an application for a discretionary permit through the County. Violation of this clause will result in assessment of fines to the

developer through the project's conditions of approval and mitigation measures, subject to the appropriate sections of this ordinance.

B. For all oak trees that will be retained within a project area, the following protective measures shall be implemented prior to, during, and after any construction activities:

1. Establish a Tree Protection Zone (TPZ). The Tree Protection Zone is defined as the surface area surrounding a tree, extending outward 1.5 times the distance between the trunk and the drip line. Alternatively, a radius of 1.5 feet per inch of trunk diameter may be used to delineate the TPZ. This can be applied to individual trees or connected oak woodlands. A smaller TPZ may be established per the discretion of the qualified professional.

2. Fence off the Tree Protection Zone. Brightly colored construction fencing shall be placed around the outermost edge of the TPZ on all sides that may be subject to construction activity. The fence shall remain in place until all construction activities are completed.

3. No construction activities shall be conducted in the TPZ, including but not limited to trenching, paving, driving, storage or parking of any equipment or vehicles, storage of construction materials, or dumping of any trash, soils, fuels, or liquids.

4. The existing grade shall be maintained around protected trees to the maximum extent possible. Retaining walls shall be utilized when necessary and no fill shall be allowed within the TPZ.

5. If any construction activity must occur within the TPZ, and the qualified professional deems it acceptable, it may be performed under their supervision. All directions provided by the qualified professional shall be implemented.

6. No plantings or irrigation shall occur within the drip line of any retained oak tree.

7. Pruning work, if required, shall be done in accordance with current ISA (International Society of Arboriculture) Best Management Practices. This also applies to root pruning.

8. Monitoring. The qualified professional shall do periodic assessments of the retained trees throughout the construction process. The frequency and duration of the monitoring, including post-construction monitoring, shall be left to the discretion of the qualified professional. The developer is responsible for associated monitoring expenses.

9. A copy of "Living Among the Oaks: A Management Guide For Woodland Owners and Managers", UCANR Publication #21538, or comparable educational brochure, shall be disbursed by the County Planning Department with all appropriate project permits. <https://anrcatalog.ucanr.edu/pdf/21538.pdf>

10. Trees that are retained in a project and are adequately protected according to the above guidelines shall not require mitigation.

17.101.030 Mitigation Options

1. All mitigation measures must be implemented in real time.
2. For all discretionary projects that are not exempt from the California Environmental Quality Act (CEQA), the Planning Department shall determine whether the proposed project may result in a conversion of oak woodlands that will have a significant effect on the environment.
3. If the Planning Department determines that a potentially significant conversion of oak woodlands may result, the Planning Department shall require, as a condition of project approval, one or more of the following mitigation measures to mitigate the conversion:
 - a. The creation of an oak woodland conservation easement as described in the Oak Woodlands Conservation Act (Article 3.5 of Chapter 4 of Division 2 of the California Fish and Wildlife Code).
 - b. The planting of an appropriate number of trees, including a requirement that, for a period of at least 10 years, the project applicant shall maintain the plantings and replace dead or diseased trees. This mitigation measure may not be used to fulfill more than one-fourth (1/4) of the mitigation requirement for the project. This mitigation measure may be used to restore former oak woodlands.
 - c. The contribution of funds to the Oak Woodlands Conservation Fund, as established under California Fish and Wildlife Code § 1363(a), for the purpose of purchasing oak woodlands conservation easements as specified in Fish and Wildlife Code §1363(d)(1) and the guidelines and criteria of the Wildlife Conservation Board. A project applicant that contributes funds under this paragraph shall not receive a grant from the Oak Woodlands Conservation Fund as part of the mitigation for the project.
 - d. Alternatively, if the County will receive the money for compensation identified in Section 17.101.030(3)(c), the county shall use the funds in accordance with its established Oak Woodland Fund policies and procedures.
 - e. Impacts to oak resources on a property subject to a discretionary approval shall be addressed in the discretionary application review process and shall be incorporated as conditions of project approval.

4. Oak Woodlands Removal

If identified Oak Woodlands will be impacted as part of the permit, the applicant shall mitigate for loss of oak woodlands. Mitigation shall occur at the ratio identified in Table 3 (Oak Woodland Mitigation Ratios) using one or more of the following options:

- a. In-lieu Fee payment based on the percent of on-site Oak Woodland impacted by the development to be either used by the County to acquire off-site deed restrictions and/or

conservation easements or to be given by the County to a land conservation organization to acquire off-site deed restrictions and/or conservation easements.

b. Replacement planting within an area on-site for up to 50 percent of the total Oak Woodland mitigation requirement. This area shall be subject to a Deed Restriction or Conservation Easement.

c. Replacement planting within an area off-site for up to 50 percent of the total Oak Woodland mitigation requirement. This area shall be subject to a Deed Restriction or Conservation Easement.

d. A combination of options a through c above.

e. If oak resources are identified for on-site retention as part of a discretionary project, a bond or other security instrument in an amount not less than ten thousand dollars (\$10,000.00) shall be required as a condition of issuance of the discretionary permit and/or authorization to protect any Individual Native Oak Trees and/or Oak Woodlands identified for preservation during the construction period. The form and amount of the security instrument shall be specified by the permit issuing body and approved by County Counsel. No grading or other on-site work shall be permitted until the security is posted.

f. If oak tree replacement planting is proposed for a discretionary project, the applicant shall post a bond or other security instrument in an amount equal to the current value of required replacement tree(s) and/or acorns, plus the cost of maintenance and monitoring, as determined by a Qualified Professional. The security instrument shall be for a term of ten years from the date of issuance of an oak tree/oak woodland removal permit, or from the date of the last replacement tree(s) planted as mitigation for the project, whichever is greater. The amount of the security instrument shall be specified by the permit issuing body and approved by County Counsel. No grading or other on-site work shall be permitted until the security is posted.

5. Individual Native Oak Tree/Heritage Tree Removal. If Individual Native Oak Trees, including Heritage Trees, will be impacted as part of the permit, the applicant shall mitigate for loss of individual tree(s) by one or more of the following options:

a. In-lieu Fee payment for individual oak tree removal to be either used by the County to plant oak trees or to be given by the County to a land conservation organization to plant oak trees.

b. Replacement planting on-site subject to a Deed Restriction or Conservation Easement and utilizing the replacement tree sizes and quantities shown in Table 4 (Oak Tree Replacement Quantities).

c. Replacement planting off-site within an area subject to a Conservation Easement or acquisition in fee title by a land conservation organization utilizing the replanting sizes and quantities specified in Table 4.

d. A combination of options a through c above.

Table 3
Oak Woodland Mitigation Ratios

Percent of Oak Woodland Impact – Canopy Cover	Oak Woodland Mitigation Ratio
0 – 50%	1:1
50.1% - 75%	1.5:1
75.1 – 100%	2:1

Table 4
Oak Tree Replacement Quantities

Replacement Tree Size	Number of Trees Required Per Inch of Trunk Diameter Removed
Acorn	3
1-gallon/Tree Pot	2
5-gallon	1.5
15-gallon	1

17.101.040 Exemptions

The following are exempt from the requirements of this Chapter:

- A. Projects undertaken pursuant to an approved Natural Community Conservation Plan or approved subarea plan within an approved Natural Community Conservation Plan that includes oaks as a covered species or that conserves oak habitat through natural community conservation preserve designation and implementation and mitigation measures that are consistent with this section.
- B. Affordable housing projects for lower income households, as defined pursuant to California Health and Safety Code §50079.5, that are located within an urbanized area, or within a sphere of influence as defined pursuant to Government Code § 56076.
- C. Conversion of oak woodlands on agricultural land that includes land that is used to produce or process plant and animal products for commercial purposes.
- D. Projects undertaken pursuant to Public Resources Code § 21080.5

17.101.050 Definitions

For the purposes of this Chapter, the following terms are defined as follows:

- A. **“Oak”** shall have the same meaning as it does in Public Resources Code §21083.4(a), which, as this statute is currently drafted, means “a native tree species in the genus Quercus, not designated as Group A or Group B commercial species pursuant to regulations adopted by the State Board of Forestry and Fire Protection pursuant to Public Resources Code § 4526, and that is five (5) inches or more in diameter at breast height.
- B. **“Heritage Trees”** shall refer to any live native oak tree of the genus Quercus (including blue oak (Quercus douglasii), valley oak (Quercus lobata), California black oak (Quercus kelloggii), interior live oak (Quercus wislizeni), canyon live oak (Quercus chrysolepis), Oregon oak (Quercus garryana), oracle oak (Quercus x morehus), or hybrids thereof) with a single main trunk measuring 36 inches dbh or greater, or with a multiple trunk with an aggregate trunk diameter measuring 36 inches or greater.
- C. **“Oak woodlands”** shall have the same meaning as it does in California Fish and Wildlife Code §1361(h), which, as this statute is currently drafted, means “an oak stand with a greater than 10 percent canopy cover or that may have supported greater than 10 percent canopy cover.”
- D. **“Drip Line” shall mean** the area directly located under the outer circumference of the tree branches.
- E. **Qualified Professional**: An arborist certified by the International Society of Arboriculture (ISA), a qualified wildlife biologist, or a Registered Professional Forester (RPF), or other qualified professionals in the subject matter, as determined by the Director of Planning.
- F. **Qualified Wildlife Biologist**: A professional with a BA or BS or advanced degree in biological sciences or other degree specializing in the natural sciences; professional or academic experience as a biological field investigator, with a background in field sampling design and field methods; taxonomic experience and knowledge of plant and animal ecology; familiarity with plants and animals of the area, including the species of concern; and familiarity with the appropriate county, state, and federal policies and protocols related to special status species and biological surveys.
- G. **Registered Professional Forester (RPF)**: A Registered Professional Forester (RPF) is a person licensed by the State of California to perform professional services that require the application of forestry principles and techniques to the management of forested landscapes. RPFs understand forest growth, development, and regeneration; soils, geology, and hydrology; wildlife and fisheries biology, and other forest resources. RPFs are also trained in fire management and, if involved in timber harvesting operations, have expertise in both forest road design and application of the various methods used to harvest.
- H. **Oak Resources**: Collectively, Oak Woodlands, Individual Native Oak Trees, and Heritage Trees.
- I. **Oak Resources Technical Report**: A stand-alone report prepared by a Qualified Professional containing information, documents, and formatting.
- J. **Diameter at Breast Height (dbh)**: The measurement of the diameter of a tree in inches, specifically four (4) feet six (6) inches above natural grade on the uphill side of the tree.

- K. **In-lieu Fee:** Cash payments that may be paid into the County's Oak Woodland Conservation Fund by an owner or developer as a substitute for a Deed Restriction, Conservation Easement, or replacement planting. In-lieu fee amounts for Individual Native Oak Trees and Oak Woodlands may be adjusted by the County over time to reflect changes in land values, labor costs, and nursery stock costs.
- L. **Tree Protection Zone (TPZ):** The Tree Protection Zone is the surface area surrounding a tree, extending outward 1.5 times the distance between the trunk and the drip line. Alternatively, a radius of 1.5 feet per inch of trunk diameter may be used to delineate the TPZ.
- M. **Conservation Easement:** An easement granting a right or interest in real property that is appropriate to retaining land or water areas predominately in their natural, scenic, open, or wooded condition; retaining such areas as suitable habitat for fish, plants, or wildlife; or maintaining existing land uses.

For Conservation Easement dedication (on-site) or acquisition (off-site) as mitigation for Oak Woodlands impacts, a Conservation Easement to the satisfaction of the Director of Planning shall be required to ensure the long-term maintenance and preservation of Oak Woodlands. The Conservation Easement shall provide for the preservation of the designated area in perpetuity and shall include such terms, conditions, and financial endowments for monitoring and management deemed necessary by the County to ensure the long-term preservation of the Oak Woodlands within the easement area. The Conservation Easement shall be in favor of the County or a County-approved conservation organization.

February 2023

Executive Director Report- Gordon Long

Current Activities:

1. Sent in requested documents to questionnaire to John Benoit of LAFCo. This is a periodic review of how CCRCD conducts business
2. Right of Entry forms for Mokelumne Hill Fuels Reduction Project (5GG21172) and Fricot City (5GA21203) sent out in December. Beginning to receive signed ROE's in return, and fielding calls from landowners
3. CEQA contractor chosen for Pine Mountain Lake Fuels Reduction Project. California Reforestation is the winning bidder. Plan to have CEQA surveys and reports completed by May 2023. Will likely need a CEQA Mitigated Negative Declaration
4. Next Hardwoods Advisory Committee meeting is February 16th. More revisions proposed for County Oak Ordinance.
5. The Wildlife Conservation Board (WCB) grant led by CARCD was approved at WCB's special January 13, 2023 meeting. I've given information to CARCD to encourage passage by the WCB board. Working with Amador and Tuolumne County RCD's to place 140 wildlife structures up in our three counties
6. Murphys to Forest Meadows Project contractor Tanner Logging as restarted work Jan. 24 on their Woodland Unit. I went out Jan. 24 with our contracted forester Ed Stuffeneger to assess soil conditions. We got the green light to start RJW has not. Been in constant contact with them about starting. Now they say sometime after Feb 17th. They need to get their equipment certified by CALFIRE..
7. Water damage triage at CCRCD office. Bought a large floor fan, repair concrete, and an air purifier for the CCRCD office in the basement. Also had to repair the sump pump that was inoperable. Worked with UC Extension in removing wet materials and organization within their storage space in the basement.

Future Activities

1. Potential to work with Calaveras OES with Good Neighbor Authority with USFS.
2. RFP's for Mokelumne Hill and Fricot City environmental compliance contractor to be released this winter/spring
3. Resubmit NW Calaveras grant to CALFIRE. Grant cycle is currently open.
4. Tuolumne County RCD asking for assistance to submit a new grant near our current Pine Mountain Lake Project.
5. Regional Conservation Partnership Program (RCPP) by NRCS is likely to be refunded. We and TCRCO are in partners with Amador RCD (ARCD) on this project under our A-C-T agreement.