

## Minutes of the Calaveras Resource Conservation District (RCD)

Regular Board Meeting

September 9, 2021

423 Saint Charles St, San Andreas, CA

**Call to Order:** The meeting was called to order by S. Beckman-President @ 6:30 pm

Board Members & Staff Present: S. Beckman-President; K. Hafley; K. Lambert; M. Robie; Dana Simpson-Staff Accountant; Mary Cole-Admin

Board Members & Staff Absent: B. Dubois; G. Long-Executive Director; Jill Micheau – Grant Manager

Others Present: Mike Dvorak; Jesse Fowler

**Public Comment:** Mike Dvorak introduced himself, explaining that living on Pool Station Rd. he wants to get involved with a fire safe organization, and it was suggested to him to attend one of our meetings.

**Partners:** Ag Commissioner, Jesse Fowler handed out a Wildfire Evacuation Checklist. She reported that she shared our questions about roadside weed spraying with the County and that they are working on getting the program back in place.

Bobette Parson's NRCS report was attached to agenda for review.

### Consent Agenda Items:

1. Approval of 8/5/21 Minutes. Board Action – **K. Hafley made motion to approve, K. Lambert second. On a 4-0-1 vote, minutes were approved.**
2. Approval of August 2021 Finance Reports – **K. Hafley made motion to approve, K. Lambert second. On a 4-0-1 vote, financials were approved.**

### Old Business:

1. Set legal fee budget associated with sale of CCRCD main building – M. Robie reported that he and K. Hafley met with the chosen attorney, Lilliana Selke from Herum/Crabtree Law Offices to discuss the next steps and cost of starting the sale of the building. She quoted \$2,000 - \$3,000 initially and up to \$5,000 if she does all the work. **K. Hafley made motion to approve a budget amount of \$5,000 to hire Ms. Selke, K. Lambert second. On a 4-0-1 vote, amount was approved.**

### New Business:

1. M. Cole Salary – S. Beckman noted that since M. Cole's work hours are consistently the same each month that it would be easier for accounting purposes if her pay was a straight salary. **K. Lambert made motion to approve \$100/mo. salary, M. Robie second. On a 4-0-1 vote, new pay structure was approved.**
2. Letters of Support – S. Beckman reviewed the two letters of support for SB332 and AB642 both associated with prescribed burning on private lands. **K. Hafley made motion to approve we send the two letters, K. Lambert second. On a 4-0-1 vote, motion was approved**

### Reports:

1. Committee Reports – None.

2. Other Items for Consideration – None.
3. Board Member announcements – S. Beckman announced CCRCDC received notification that the CALFIRE grant for Forest Meadows/Wylderidge project was funded. The project was developed by and submitted by the CalAm group. CCRCDC will assist in administration of the grant.  
  
K. Lambert, G. Long and Fire Chief Mike Dell’Orto took a fieldtrip in Mokelumne Hill to look at possible fuel break work.  
  
Kent L. asked the Ag Commissioner if there was a program to adopt highway/roadways in the county to eradicate noxious weeds. Ag Commissioner Fowler mentioned a group of citizens and government agencies who are reviving a county based weed eradication program and will forward information on their meeting dates.
4. Staff announcements – M. Cole noted that the PPE items provided were supplied by the Calaveras Chamber of Commerce.

**Adjournment of meeting.** Meeting adjourned @ 7:20 pm.

Next meeting will be newly scheduled for **Thursday, October 14, 2021 at 6:30 pm.**

Attest:

President, Sid Beckman \_\_\_\_\_

Date \_\_\_\_\_

Secretary, Brady Dubois \_\_\_\_\_

Date \_\_\_\_\_

## Calaveras County Resource Conservation District

## Profit &amp; Loss

July through September 2021

	<u>Jul - Sep 21</u>
Ordinary Income/Expense	
Income	
Direct Public Grants	
Nonprofit Organization Grants	67.50
Total Direct Public Grants	67.50
Investments	
Interest-Savings, Short-term CD	4.22
Total Investments	4.22
Program Income	
Program Revenue	75,427.00
Total Program Income	75,427.00
Rental Income	2,409.76
Total Income	77,908.48
Gross Profit	77,908.48
Expense	
Insurance Expense	
Insurance - Liability, D and O	2,523.60
Worker's Compensation Insurance	1,075.35
Total Insurance Expense	3,598.95
Professional Fees	
Legal Fees	803.25
Auditor	2,978.00
Total Professional Fees	3,781.25
Contract Services	
Outside Contract Services	64,565.00
Total Contract Services	64,565.00
Facilities and Equipment	
Facility Maintenance	177.87
Property Insurance	684.26
Utilities	1,203.71
Total Facilities and Equipment	2,065.84
Operations	
Payroll Processing	526.00
Postage, Mailing Service	55.00
Supplies	96.30
Total Operations	677.30
Other Types of Expenses	
Memberships and Dues	566.00
Total Other Types of Expenses	566.00
Payroll Expenses	7,116.00
Total Expense	82,370.34
Net Ordinary Income	-4,461.86
Net Income	<u><u>-4,461.86</u></u>

## Calaveras County Resource Conservation District

## Balance Sheet

10/07/21

As of September 30, 2021

Accrual Basis

	<u>Sep 30, 21</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking	32,851.19
<b>Total Checking/Savings</b>	32,851.19
<b>Accounts Receivable</b>	
Accounts Receivable	266.90
<b>Total Accounts Receivable</b>	266.90
<b>Total Current Assets</b>	33,118.09
<b>Fixed Assets</b>	
Building Improvements	7,675.00
Land - Operating	93,947.35
Buildings - Operating	219,210.49
<b>Total Fixed Assets</b>	320,832.84
<b>Other Assets</b>	
Accumulated Depr - Bldg Improve	-799.48
Accum Depreciation	-20,703.21
<b>Total Other Assets</b>	-21,502.69
<b>TOTAL ASSETS</b>	<b><u>332,448.24</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Unearned or Deferred Revenue	6,871.42
Payroll Liabilities	2,861.87
<b>Total Other Current Liabilities</b>	9,733.29
<b>Total Current Liabilities</b>	9,733.29
<b>Total Liabilities</b>	9,733.29
<b>Equity</b>	
Net Investment in Capital Asset	307,020.92
Retained Earnings	20,155.89
Net Income	-4,461.86
<b>Total Equity</b>	322,714.95
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>332,448.24</u></b>

	2017	2018	2019	2020	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	YTD 2021	Total All Dates
<b>Income:</b>															
CPUD	\$1,420.50	\$348.60													\$1,769.10
Common Ground	\$0.00	\$3,600.00	\$4,737.50	\$5,100.00	\$425.00	\$675.00	\$550.00	\$550.00	\$525.00	\$600.00	\$550.00	\$550.00	\$550.00	\$4,975.00	\$18,412.50
UCCE	\$0.00	\$1,261.34	\$3,724.18	\$3,540.50	\$305.24	\$364.92	\$363.85	\$337.46	\$328.84	\$231.25	\$217.35	\$250.50	\$291.91	\$2,691.31	\$11,217.33
Motherlode Bonsai Club	\$0.00	\$0.00	\$0.00	\$240.00	\$75.00				\$150.00					\$225.00	\$465.00
<b>Total Income</b>	<b>\$1,420.50</b>	<b>\$5,209.94</b>	<b>\$8,461.68</b>	<b>\$8,880.50</b>	<b>\$805.24</b>	<b>\$1,039.92</b>	<b>\$913.85</b>	<b>\$887.46</b>	<b>\$1,003.84</b>	<b>\$831.25</b>	<b>\$767.35</b>	<b>\$800.50</b>	<b>\$841.91</b>	<b>\$7,891.31</b>	<b>\$31,863.93</b>
<b>Expenses:</b>															
CPUD	\$177.38	\$672.06	\$709.63	\$988.51	\$69.94	\$69.94	\$69.94	\$69.94	\$69.94	\$69.94	\$69.94	\$73.54	\$73.54	\$636.66	\$3,184.24
San Andreas Sanitary	\$282.59	\$1,009.61	\$1,280.41	\$1,391.33	\$101.11	\$101.11	\$101.11	\$101.11	\$101.11	\$101.11	\$101.11	\$97.04	\$97.04	\$901.85	\$4,865.79
CPPA	\$44.80	\$1,353.60	\$2,009.80	\$1,618.80	\$89.00	\$119.60	\$109.40	\$119.60	\$106.00	\$109.40	\$170.60	\$230.80	\$241.60	\$1,296.00	\$6,323.00
PGE	\$44.87	\$422.44	\$1,400.71	\$1,057.48	\$261.27	\$229.13	\$201.64	\$179.12	\$53.30	\$30.05	\$16.20	\$15.63	\$16.67	\$1,003.01	\$3,928.51
Insurance											\$684.26			\$684.26	\$684.26
Sewer Repairs	\$0.00	\$8,500.00	\$0.00	\$0.00										\$0.00	\$8,500.00
A/C Repairs	\$0.00	\$142.16	\$0.00	\$2,039.02								\$145.19		\$145.19	\$2,326.37
General Maintenance	\$0.00	\$27.57	\$406.89	\$295.47						\$240.00	\$32.68			\$272.68	\$1,002.61
<b>Total Expenses</b>	<b>\$549.64</b>	<b>\$12,127.44</b>	<b>\$5,807.44</b>	<b>\$7,390.61</b>	<b>\$521.32</b>	<b>\$519.78</b>	<b>\$482.09</b>	<b>\$469.77</b>	<b>\$330.35</b>	<b>\$550.50</b>	<b>\$1,074.79</b>	<b>\$562.20</b>	<b>\$428.85</b>	<b>\$4,939.65</b>	<b>\$30,814.78</b>
Profit/Loss	\$870.86	(\$6,917.50)	\$2,654.24	\$1,489.89	\$283.92	\$520.14	\$431.76	\$417.69	\$673.49	\$280.75	(\$307.44)	\$238.30	\$413.06	\$2,951.66	\$1,049.15

**Calaveras County Resource Conservation District**  
**Check Detail**  
**September 2021**

10/07/21

Type	Num	Date	Name	Item	Account	Paid Amount
Liability Check		09/09/2021	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-155.08
TOTAL						-155.08
Liability Check		09/23/2021	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-1,052.55
TOTAL						-1,052.55
Bill Pmt -Check	426	09/07/2021	Calaveras Public P...		Checking	
Bill		09/07/2021			Utilities	-241.60
TOTAL						-241.60
Bill Pmt -Check	427	09/07/2021	Calaveras Public U...		Checking	
Bill		09/01/2021			Utilities	-73.54
TOTAL						-73.54
Bill Pmt -Check	428	09/07/2021	PG&E- V		Checking	
Bill		09/07/2021			Utilities	-16.67
TOTAL						-16.67
Bill Pmt -Check	429	09/07/2021	San Andreas Sanit...		Checking	
Bill		09/01/2021			Utilities	-97.04
TOTAL						-97.04
Bill Pmt -Check	430	09/14/2021	Tanner Logging		Checking	
Bill		08/31/2021	Cal Fire:Murphys Fo...		Outside Contract Se...	-64,565.00
TOTAL						-64,565.00
Bill Pmt -Check	431	09/14/2021	CARCD		Checking	
Bill		09/14/2021			Memberships and D...	-566.00
TOTAL						-566.00
Bill Pmt -Check	432	09/22/2021	Herum Crabtree Su...		Checking	
Bill		09/22/2021			Legal Fees	-803.25
TOTAL						-803.25

10:59 AM

10/07/21

**Calaveras County Resource Conservation District**  
**Check Detail**  
**September 2021**

---

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Account</u>	<u>Paid Amount</u>
Bill Pmt -Check	433	09/29/2021	Dana Simpson		Checking	
Bill		09/29/2021			Payroll Processing	-8.00
					Supplies	-78.09
					Supplies	-18.21
TOTAL						-104.30

**Calaveras County Resource Conservation District**  
**Deposit Detail**  
September 2021

---

Type	Num	Date	Name	Account	Amount
Deposit		09/07/2021		Checking	800.50
Payment	11371...	09/07/2021	UCCE	Undeposited Funds	-250.50
Payment	17007	09/07/2021	Common Ground	Undeposited Funds	-550.00
TOTAL					-800.50



## Calaveras County Resource Conservation District

## Profit &amp; Loss

11/04/21

July through October 2021

Accrual Basis

	<u>Jul - Oct 21</u>
Ordinary Income/Expense	
Income	
Direct Public Grants	
Nonprofit Organization Grants	67.50
Total Direct Public Grants	67.50
Investments	
Interest-Savings, Short-term CD	5.86
Total Investments	5.86
Program Income	
Program Revenue	79,326.50
Total Program Income	79,326.50
Rental Income	3,259.96
Total Income	82,659.82
Gross Profit	82,659.82
Expense	
Insurance Expense	
Insurance - Liability, D and O	2,523.60
Worker's Compensation Insurance	1,075.35
Total Insurance Expense	3,598.95
Professional Fees	
Legal Fees	1,399.95
Auditor	2,978.00
Total Professional Fees	4,377.95
Contract Services	
Outside Contract Services	64,565.00
Total Contract Services	64,565.00
Facilities and Equipment	
Property Taxes	150.00
Facility Maintenance	177.87
Property Insurance	684.26
Utilities	1,599.12
Total Facilities and Equipment	2,611.25
Operations	
Payroll Processing	532.00
Computer Software	119.88
Postage, Mailing Service	55.00
Supplies	96.30
Total Operations	803.18
Other Types of Expenses	
Memberships and Dues	766.00
Total Other Types of Expenses	766.00
Payroll Expenses	11,010.99
Total Expense	87,733.32
Net Ordinary Income	-5,073.50
Net Income	<u><u>-5,073.50</u></u>

## Calaveras County Resource Conservation District

## Balance Sheet

11/04/21

As of October 31, 2021

Accrual Basis

	<u>Oct 31, 21</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking	27,022.99
<b>Total Checking/Savings</b>	<u>27,022.99</u>
<b>Accounts Receivable</b>	
Accounts Receivable	275.19
<b>Total Accounts Receivable</b>	<u>275.19</u>
<b>Total Current Assets</b>	27,298.18
<b>Fixed Assets</b>	
Building Improvements	7,675.00
Land - Operating	93,947.35
Buildings - Operating	219,210.49
<b>Total Fixed Assets</b>	<u>320,832.84</u>
<b>Other Assets</b>	
Accumulated Depr - Bldg Improve	-799.48
Accum Depreciation	-20,703.21
<b>Total Other Assets</b>	<u>-21,502.69</u>
<b>TOTAL ASSETS</b>	<b><u><u>326,628.33</u></u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Unearned or Deferred Revenue	2,971.92
Payroll Liabilities	1,553.10
<b>Total Other Current Liabilities</b>	<u>4,525.02</u>
<b>Total Current Liabilities</b>	<u>4,525.02</u>
<b>Total Liabilities</b>	4,525.02
<b>Equity</b>	
Net Investment in Capital Asset	307,020.92
Retained Earnings	20,155.89
Net Income	-5,073.50
<b>Total Equity</b>	<u>322,103.31</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>326,628.33</u></u></b>

	2017	2018	2019	2020	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	YTD 2021	Total All Dates
<b>Income:</b>																
CPUD	\$1,420.50	\$348.60														\$1,769.10
Common Ground	\$0.00	\$3,600.00	\$4,737.50	\$5,100.00	\$425.00	\$675.00	\$550.00	\$550.00	\$525.00	\$600.00	\$550.00	\$550.00	\$550.00	\$550.00	\$5,525.00	\$18,962.50
UCCE	\$0.00	\$1,261.34	\$3,724.18	\$3,540.50	\$305.24	\$364.92	\$363.85	\$337.46	\$328.84	\$231.25	\$217.35	\$250.50	\$291.91	\$300.20	\$2,991.50	\$11,517.52
Motherlode Bonsai Club	\$0.00	\$0.00	\$0.00	\$240.00	\$75.00				\$150.00					\$75.00	\$300.00	\$540.00
<b>Total Income</b>	<b>\$1,420.50</b>	<b>\$5,209.94</b>	<b>\$8,461.68</b>	<b>\$8,880.50</b>	<b>\$805.24</b>	<b>\$1,039.92</b>	<b>\$913.85</b>	<b>\$887.46</b>	<b>\$1,003.84</b>	<b>\$831.25</b>	<b>\$767.35</b>	<b>\$800.50</b>	<b>\$841.91</b>	<b>\$925.20</b>	<b>\$8,816.50</b>	<b>\$32,789.12</b>
<b>Expenses:</b>																
CPUD	\$177.38	\$672.06	\$709.63	\$988.51	\$69.94	\$69.94	\$69.94	\$69.94	\$69.94	\$69.94	\$69.94	\$73.54	\$73.54	\$73.54	\$710.20	\$3,257.78
San Andreas Sanitary	\$282.59	\$1,009.61	\$1,280.41	\$1,391.33	\$101.11	\$101.11	\$101.11	\$101.11	\$101.11	\$101.11	\$101.11	\$97.04	\$97.04	\$97.04	\$998.89	\$4,962.83
CPPA	\$44.80	\$1,353.60	\$2,009.80	\$1,618.80	\$89.00	\$119.60	\$109.40	\$119.60	\$106.00	\$109.40	\$170.60	\$230.80	\$241.60	\$209.20	\$1,505.20	\$6,532.20
PGE	\$44.87	\$422.44	\$1,400.71	\$1,057.48	\$261.27	\$229.13	\$201.64	\$179.12	\$53.30	\$30.05	\$16.20	\$15.63	\$16.67	\$15.63	\$1,018.64	\$3,944.14
Insurance											\$684.26				\$684.26	\$684.26
Sewer Repairs	\$0.00	\$8,500.00	\$0.00	\$0.00											\$0.00	\$8,500.00
A/C Repairs	\$0.00	\$142.16	\$0.00	\$2,039.02								\$145.19			\$145.19	\$2,326.37
General Maintenance	\$0.00	\$27.57	\$406.89	\$295.47						\$240.00	\$32.68				\$272.68	\$1,002.61
<b>Total Expenses</b>	<b>\$549.64</b>	<b>\$12,127.44</b>	<b>\$5,807.44</b>	<b>\$7,390.61</b>	<b>\$521.32</b>	<b>\$519.78</b>	<b>\$482.09</b>	<b>\$469.77</b>	<b>\$330.35</b>	<b>\$550.50</b>	<b>\$1,074.79</b>	<b>\$562.20</b>	<b>\$428.85</b>	<b>\$395.41</b>	<b>\$5,335.06</b>	<b>\$31,210.19</b>
Profit/Loss	\$870.86	(\$6,917.50)	\$2,654.24	\$1,489.89	\$283.92	\$520.14	\$431.76	\$417.69	\$673.49	\$280.75	(\$307.44)	\$238.30	\$413.06	\$529.79	\$3,481.44	\$1,578.93

## Calaveras County Resource Conservation District Check Detail October 2021

Type	Num	Date	Name	Item	Account	Paid Amount
Liability Check		10/08/2021	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-92.35
TOTAL						-92.35
Liability Check		10/08/2021	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-401.74
TOTAL						-401.74
Liability Check		10/22/2021	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-1,185.13
TOTAL						-1,185.13
Liability Check		10/28/2021	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-662.67
TOTAL						-662.67
Liability Check	E-pay	10/07/2021	EDD		Checking	
TOTAL						0.00
Liability Check	E-pay	10/07/2021	EDD		Checking	
TOTAL						0.00
Liability Check	E-pay	10/07/2021	United States Trea...		Checking	
					Payroll Liabilities	-1,643.00
					Payroll Liabilities	-402.73
					Payroll Liabilities	-402.73
					Payroll Liabilities	-94.19
					Payroll Liabilities	-94.19
TOTAL						-2,636.84
Liability Check	E-pay	10/07/2021	EDD		Checking	
					Payroll Liabilities	-101.62
TOTAL						-101.62
Liability Check	E-pay	10/07/2021	EDD		Checking	
					Payroll Liabilities	-3.53
					Payroll Liabilities	-119.88
TOTAL						-123.41
Bill Pmt -Check	434	10/07/2021	Calaveras County		Checking	
Bill		10/07/2021			Property Taxes	-150.00
TOTAL						-150.00

## Calaveras County Resource Conservation District

## Check Detail

October 2021

Type	Num	Date	Name	Item	Account	Paid Amount
Bill Pmt -Check	435	10/07/2021	Calaveras Public P...		Checking	
Bill		10/07/2021			Utilities	-209.20
TOTAL						-209.20
Bill Pmt -Check	436	10/07/2021	Calaveras Public U...		Checking	
Bill		10/01/2021			Utilities	-73.54
TOTAL						-73.54
Bill Pmt -Check	437	10/07/2021	PG&E- V		Checking	
Bill		10/07/2021			Utilities	-15.63
TOTAL						-15.63
Bill Pmt -Check	438	10/07/2021	San Andreas Sanit...		Checking	
Bill		10/07/2021			Utilities	-97.04
TOTAL						-97.04
Bill Pmt -Check	439	10/11/2021	Dana Simpson		Checking	
Bill		10/11/2021			Payroll Processing Computer Software	-6.00 -119.88
TOTAL						-125.88
Bill Pmt -Check	440	10/21/2021	CA Special District ...		Checking	
Bill		10/21/2021			Memberships and D...	-200.00
TOTAL						-200.00
Bill Pmt -Check	441	10/21/2021	Herum Crabtree Su...		Checking	
Bill		10/21/2021			Legal Fees	-596.70
TOTAL						-596.70

11:24 AM

11/04/21

**Calaveras County Resource Conservation District**  
**Deposit Detail**  
October 2021

---

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
<b>Deposit</b>		<b>10/07/2021</b>		<b>Checking</b>	<b>841.91</b>
Payment	17064	10/07/2021	Common Ground	Undeposited Funds	-550.00
Payment	11382...	10/07/2021	UCCE	Undeposited Funds	-291.91
TOTAL					-841.91



**CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT**  
PO Box 1041 ♦ 423 E. St Charles St. ♦ San Andreas, CA 95249  
info@CalaverasRCD.org

**RESOLUTION NO. 2021-05**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT DECLARING PURSUANT TO GOVERNMENT CODE SECTION 54221 THAT REAL PROPERTY OWNED BY THE AGENCY KNOWN AS ASSESSOR’S PARCEL NUMBER 042-035-018 IS SURPLUS LAND

**WHEREAS**, Calaveras County Resource Conservation District (hereinafter “District”) is the owner of that certain real property located at 425 E. St. Charles Street, San Andreas, California, 95249 with Assessor’s Parcel Number 042-035-018 and described in Exhibit “A”, attached hereto and made a part hereof (“Property”); and

**WHEREAS**, the Surplus Land Act, Government Code Section 54220, et seq., (“Act”), provides in part that prior to disposing of surplus land, a local agency’s governing board must take formal action at a regular public meeting declaring land to be either surplus land or exempt surplus land as supported by written findings; and

**WHEREAS**, District Board Members have concluded the Property is no longer suitable for District ownership due to renovation costs and lack of marketability; and

**WHEREAS**, District desires to declare that the Property is surplus land and no longer necessary for the District’s use.

**NOW THEREFORE BE IT RESOLVED** that the Board of Directors of the Calaveras County Resource Conservation District resolves and orders as follows:

**SECTION 1:** The above recitals are true and correct and are a substantive part of this Resolution.

**SECTION 2:** The Board of Directors hereby declares that the Property is surplus property and not necessary for the District’s use. First, the Property is currently occupied by a delinquent lessee preventing District from profiting from ownership. Moreover, the Property would require significant renovation costs to attract a more suitable tenant.

**SECTION 3:** The board secretary is hereby directed to provide a copy of this Resolution to the California Department of Housing and Development by electronic mail or certified mail and further directed to send a notice of availability to the entities designated in Government Code section 54222 (“designated entities”) by electronic mail or by certified mail.

**SECTION 4:** This Resolution has been reviewed with respect to the applicability of the California Environmental Quality Act (“CEQA”) and the State CEQA Guidelines. It has been determined that the adoption of this Resolution will not have a significant environmental impact and is exempt from CEQA pursuant to Section 15061(b)(3) of Title 14 of the California Code of Regulations. It can be seen with certainty that there is no possibility that the declaration of property as surplus may have a significant effect on the environment, as no development is authorized by this resolution, and any future disposition will require separate environmental analysis if and when the details of such disposition are known.

**SECTION 5:** The directors and staff of the District are hereby authorized, jointly and severally, to do all things which they may deem necessary or proper to effectuate the purposes of this Resolution, and any such actions previously taken are hereby ratified and confirmed. Such actions include negotiating in good faith in accordance with the requirements of the Act with any of the designated entities that submit a written notice of interest to purchase or lease the Property in compliance with the Act.

**SECTION 6:** This Resolution shall become effective immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021 by the following vote to wit:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Sid Beckman, President

Board of Directors of Calaveras County Resource  
Conservation District

ATTEST: \_\_\_\_\_

By: \_\_\_\_\_

Secretary